

Bell Canyon Community Services District

30 Hackamore Lane, Suite #5

Bell Canyon, California 91307

BOARD OF DIRECTORS MEETING

MINUTES

May 21, 2018 7:00PM

In accordance with Government Code Section 54954, notice is hereby given that the Board of Directors of the Bell Canyon Community Services District held a meeting at 7:00 P.M. May 21, 2018 at 30 Hackamore Lane, Suite 8, Bell Canyon, California to consider those items set forth in the following agenda, except in accordance with Government Code Section 54954.2 {b}. Please note the Board reserved the right to modify the order in which items are heard.

1. Called to Order

Called to order at 74 by President Richard Levy.

2. Roll Call

Members present: President Richard Levy, Directors Eric Wolf and Judy Lantz

3. Public Forum

In accordance with Government Code Section 54954.3, every agenda item for a regular meeting of the Board of Directors shall provide an opportunity for members of the public to directly address the legislative body on any item of interest to the public, before or during the legislative body's consideration of the item, that is within the subject matter of legislative body, provided that no action shall be taken on any item not appearing on the agenda unless that action is otherwise governed by Government Code Section 54954.2{b}.

Ian Shrago inquired about the \$3.2 million dollar water tower proposed to be built in Bell Canyon. The plan was scrapped by Prop 218. This matter to be scheduled for a future meeting.

4. Approval of minutes from previous Board meetings

May 2, 2018. Eric Wolf moved and Richard Levy seconded. All members approved including Judy Lantz.

NOTE: On February 26, 2018, the Board of Directors approved that the CSD President has the authority to spend up to \$2,500 on CSD related matters.

5. **April Financial reports and any other related financial matters including investments of CSD Funds**

\$180,000 CD closed at Union Bank and moved to checking account at Union Bank. \$506,000 moved from Premier America Credit Union to Morgan Stanley. 2.20% interest rate.

Judy Lantz seconded motion by Eric Wolf to approve Financial Report. All voted to approve.

6. **Portable bathroom rental / purchase for Bell Canyon - continued discussion**

Geoff Abadee was scheduled to present a report. Geoff did not attend the meeting.

President Richard Levy presented the cost. \$1800 a month plus \$200 pickup, plus \$200 fuel. Plus the unknown cost of cleaning. President Richard Levy made a motion and the matter died due to the lack of a second.

7. **Election of Bell Canyon Resident to the CSD Board of Directors position. Notification process to residents of the positions.**

Request the BCA to run election information on the upcoming election to the CSD Board in the BCA Monthly Bulletin. The CSD Board Election is in November. Eric Wolf presented the motion and Judy Lantz seconded. All voted to approve.

8. **Rent increase for the CSD Office. Current rent is \$500.00 a month. Notification was sent increasing the rent 3%. The bill was for \$550.00**

The CSD Board approved the 3% increase. The rent will now be \$515.00. The Board approved monthly rent increase to \$515.00.

9. **Ventura County Grand Jury Letter to our CSD**

Two suggestions for our CSD.

1. C-2. Reserve policy and practices. We will prepare a reserve policy for our monthly trash bill. 4 to 6 month financial reserves to pay for our monthly trash service.
2. C-3. Establish Explicit policy for our Reserve funds.
3. R-4. A website listing name, location, governing structure of the district, compensation details, annual revenues, sources of revenues, fees, property taxes, etc.

President Richard Levy will complete the task on this matter.

10. **Reviews and discussion of Annual Budget for 2018-2019**

The budget was presented by President Richard Levy and discussed by the Board. Various items were deleted and the Budget was approved with a motion by Judy Lantz and seconded by Richard Levy. Add \$60,000 to the budget for community events. All voted to approve the 2018-2019 CSD Budget with additions and modifications.

11. Funding for local events

Discussion for local Bell Canyon Child and Family events. It is proposed that the CSD take over and fund a variety of Bell Canyon Recreation events. Motion by Eric Wolf and seconded by Judy Lantz to fund community events for Bell Canyon. CSD to fund a maximum of \$60,000 for Social events. Add \$25,000 for additional CSD staffing for events. \$25.00 an hour for additional staff. 15 hours a month to assist the CSD General Manager with event planning and related matters as needed. All members approved the matter.

12. Portable Bathroom rental and discussion of other options

The matter was resolved without discussion.

13. Discussion of leasing and improving the Bell Canyon Community Center

Requesting another opinion from our attorney on this matter. We already paid \$368.00 for an opinion on this matter.

14. Discussion and approval of park renovation quotes

We can't do park renovation due to the rules.

15. Funding Traffic Enforcement and payment to Barbara

We received a bill for \$1,100 for the BCA for Traffic Enforcement efforts for 3 months. The HOA is to pay for this activity per Eric Wolf.

16. Items not on the agenda for future meetings

Nothing noted.

17. Date/Location of next Bell Canyon CSD meeting

June 18, 2018

The meeting concluded at 8:35 PM.

Minutes completed by Dennis P. Zine.

General Manager / Secretary / Treasurer Bell Canyon Community Services District

Minutes posted on the website by Jenni Mandelblatt