



**CITY OF WHITEWRIGHT**  
**Public Library Quarterly Meeting**  
**April 9, 2019**  
**MINUTES**

I) **Call meeting to Order and Establish a Quorum**

Meeting called to order by Chair Rod Earnheart at 5:02 p.m.

**Members Present:** Rod Earnheart, Mike Holloway, Jeanne Tykoski, Bart Bodine, and Jeanie Coleman.  
**Others Present:** Chris Ely

II) **Action Items**

1. *Approval of Minutes of January 15, 2019*  
Motion made by Jeanne Tykoski to approve minutes, seconded by Mike Holloway, motion carried.

III) **Information Reports**

1. *Advisory Board and Director Concerns*  
Director Chris Ely mentioned the carpet in the meeting room needs to be cleaned, and asked for options available in the area. She will research the best option in order to get it cleaned before summer programming.
2. *Financial and Statistical Reports*  
Three new accounting codes were adding for the following: Library Vending Revenue, Library Vending Expenses, and Kits and Games. The new vending machine required incomes and expense codes. Kits and Games is a new subcategory of collection development, primarily used at this point for replacement parts for STEAM kits, but will be available in the future to budget for kits and games.
3. *Director's Report*
  - a. *Whitewright Sun archive update*  
The Tocker Foundation has approved a \$15,600 grant to digitize *The Whitewright Sun*, as part of UNT's Digital Newspaper Program.
  - b. *Tocker and Hancher grant updates*  
Our vending machine purchased with funds from the Tocker Foundation has been a success. We've found the biggest challenge is finding time to purchase items in bulk for a discount, especially for sodas.

We have been cataloging new STEAM kits purchased with Hancher Foundation funds, averaging 2-4 per month. We currently have two items left to catalog a Raspberry Pi (mini-computer) and a drone; they're more complex and are taking more time to process, but hopefully will be in circulation by the end of April.

c. *TexShare Card*

A TexShare Card provides our our patrons with in-person borrowing privileges from more than 500 participating libraries across the state. We have had some patron requests for this service, which would allow a user to, for example, borrow items from another library for which they don't meet residency requirements. They would have to have a card in good standing with us to qualify. It is at the library staff's discretion to issue or revoke a TexShare Card.

In return, we would also honor TexShare cards brought in by patrons from other libraries. However, I don't see this as being an issue since we grant free library cards to anyone with a Texas ID.

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- d. *Summer Reading Program*  
Program dates are set for July 10, 17, 24, and 31 at 2 p.m.

IV) **Adjourned at 5:40 p.m.**



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Jeanie Coleman  
Secretary, Library Advisory Board

7-9-19  
Date