

Put-in-Bay Township Port Authority

Regular Board Meeting – July 13, 2015

Meeting called to order at 5:30pm ~ Put-in-Bay Township Building

Roll Call: Patrick Myers, Sharon Gray, Eric Engel, Rick Ziebarth, Karl Schmidlin, Rosann Keiser

Review minutes from June, 2015 meeting.

Motion to Approve: Eric Engel

Second: Rick Ziebarth

Motion passed with no objection.

Review minutes from June 29, 2015 special meeting.

Motion to Approve: Sharon Gray

Second: Eric Engel

Motion passed with no objection.

Correspondence:

Public Participation:

Karl Steuk gave the Middle Bass parking report. Middle Bass collected \$318.00 and some of that was from pilots who could not use the grass strip runway because it was too wet.

Pilot Association:

The master plan for the 3rd Annual 3W2 Fly-In August 9, 2015 was handed out. A lot more advertising was done by emails to airports and flyers were sent out. The event will be coordinated with the car parade.

Motion to approve Fly-In on August 9, 2015: Eric Engel

Second: Sharon Gray

Roll call: Mr. Myers yes, Ms. Gray yes, Mr. Ziebarth yes, Mr. Engel yes, Mr. Schmidlin yes.

Vouchers and payroll for June 2015 to be approved:

Motion to pay the bills: Sharon Gray

Second: Karl Schmidlin

Motion passed with no objection.

Motion to pay payroll: Sharon Gray

Second: Karl Schmidlin

Motion passed with no objection.

Financial Reports:

- a. Revenues & Disbursements were reviewed.
- b. Past Due Accounts discussed.
- c. The audit is complete and the report is available to read.

Marine & Harbor:

The Boardwalk reported that the mooring buoy rental is down 65%, but the 4th of July all the buoys were full. A five year comparison report was requested from the Boardwalk to provide to the Board.

The channel markers were ordered and should be arriving soon.

The navigational markers between Ballast Island and South Bass Island really need to have lights on them. A call will be made to the Lorain Coast Guard Station to get an application for recommendation for the needed lights.

Airports:**Road Race:**

- The Airport will receive \$2500 per day for the Road Race event.
- The terminal area in front of the building is not to be obstructed for the terminal golf cart business.
- It is possible that a VIP area will be set up in front of the airport hangar.
- There will not be an entrance fee for spectators this year but wrist bands will be required on all spectators.
- Limited Liability signs will be posted.
- Special Event No Parking signs will be put along the Langram Road airport fence area.
- Camping at the south end of the airport property will be allowed only for the participants with large self-contained RV's and their car haulers. They will have a contract with the rules to follow in the camping area and they will need to sign. This year the Road Race Committee will collect the camping fee, but next year the Port Authority may handle the responsibility for camping fees. Next year the Board will determine a limit on how many RV's will be allowed in that area and will handle the responsibility of the registration and camping fees.
- Brad Ohlemacher will be hosting a Road Race party in his hangar and the Port Authority has approved his event. The guest parking will need to be coordinated with his neighbors.
- A possible vendor area next to the terminal building was discussed with the PIB Chamber. Trash disposal and power to the vendors will need to be finalized. The vendor fee was discussed and the number of vendors will be determined after we know how much interest is shown.

The Middle Bass snow plow was put out for bid. The Port Authority only got one bid and that was from Port Clinton Ford. The bid was for \$69,106.00. The FAA is writing the grant. We still need to get the Buy American waiver with the percentage of American components.

Aaron sent the Pay App #6 for the Apron. A charge order will be sent to us soon.

Old business:

A meeting will be set up with the hangar owners to negotiate the grant match shares for the new taxiway.

New Business:

The Middle Bass Airport has a low area that is very wet and Karl Schmidlin recommended that he bring in 40-50 yards of dirt to fill it in. It will be graded out and grass seed planted. Karl can do the work and it would cost approximately \$2000.

Motion to put fill dirt in for the low area for \$2000: Patrick Myers
Second: Sharon Gray

Motion to make a \$5000 payment on our Township debt: Eric Engel
Second: Sharon Gray

Roll call: Mr. Myers yes, Ms. Gray yes, Mr. Ziebarth yes, Mr. Engel yes, Mr. Schmidlin yes.

We will ask Aaron to look at the storm water drainage problem during heavy storms.

Next Meeting Monday August 10, 5:30pm Put-in-Bay Township Building

Motion to adjourn: Sharon Gray
Second: Eric Engel
Motion passed with no objection

Meeting adjourned at 6:40pm

Approved by: _____ Date: _____

Second: _____ Date: _____