

ORDINANCE FOR THE ORGANIZATION OF A
VOLUNTEER FIRE DEPARTMENT IN THE
TOWN OF CLOVERDALE, INDIANA

Be it ordained by the Board of Trustees of the Town of Cloverdale that a department to be hereafter known as the Cloverdale Volunteer Fire Department, the object of which shall be the prevention of fire and the protection of life and property within the limits of the Town of Cloverdale is hereby created as follows:

Section 1. Officers.

Article 1. The Department shall consist of a Chief, two Assistant Chiefs and other officers as the Chief and the Board of Trustees may deem necessary for the effective operation of the Department.

Article 2. The Chief shall be appointed by the Board of Trustees for an indefinite period of time, and his tenure of office shall depend upon his good conduct and efficiency. The Chief shall be technically qualified by training and experience and shall have ability to command men and hold their respect and confidence. He shall be removed only for just cause and after a public hearing before the Board of Trustees of the Town of Cloverdale.

Article 3. The Chief shall be held accountable to the Board of Trustees only, and shall make written and verbal reports thereto as the Board of Trustees may require. All other Department and Company officers shall be accountable to the Chief only.

Article 4. The Assistant Chiefs and all other Department and Company officers shall be appointed by the Chief, and approved by the Board of Trustees. Such officers shall be accountable only to the Chief, and subject to removal by him. Dismissed officers may appeal for a hearing as may be prescribed by the rules and regulations.

Section 2. Duties of the Chief.

Article 1. The Chief shall formulate a set of rules and regulations to govern the Department, and shall be responsible to the Board of Trustees for the personnel, morale and general efficiency of the Dept.

Article 2. The Chief shall determine the number and kind of companies of which the Department is to be composed and shall determine the response of such companies to alarms.

Article 3. The Chief shall at least once a month conduct suitable drills or instruction in the operation and handling of equipment, first aid and rescue work, salvage, a study of buildings in the Town of Cloverdale, fire prevention, water supplies, and all other matters generally considered essential to good firemanship and safety of life and property from fire.

Article 4. The Chief is hereby required to assist the property and authorities in suppressing the crime of arson by investigating or causing to be investigated the cause, origin, and circumstances of all fires.

Article 5. The Chief is hereby empowered to enter any and all buildings and premises at any reasonable hour for the purpose of making inspections and to serve written notice upon the owner or occupant to abate, within a specified time, any and all fire hazards that may be found.

Article 6. Any person so served with a notice to abate any fire hazard or hazards, shall comply therewith and promptly notify the Chief.

Article 7. The Chief shall see that complete records are kept of all fires, inspections, apparatus and minor equipment, personnel and other information about the work of the Department.

Article 8. The Chief shall report monthly to the Board of Trustees the condition of the apparatus and equipment; the number of fires during the month, their location and cause, and date of same and loss occasioned thereby; the number and purpose of all other runs made; and the number of members responding to each fire or other run, and any changes in membership.

Article 9. The Chief shall make a complete annual report to the Board of Trustees within one month after the close of the fiscal year, such report to include the information specified in article 7, together with comparative data for previous years and recommendations for improving the effectiveness of the Department.

Section 3. Membership

Article 1. The membership of the Department shall consist of such persons as may be appointed by the Chief and shall be able-bodied male citizens residing within the Town of Cloverdale or a reasonable distance around the Town, preferably property owners whose business activities are normally within the confines of the Town of Cloverdale, and who have telephones in their homes. Determination of whether candidates for appointment are able-bodied shall be made by the Chief after a medical and physical examination has been made in a manner prescribed by the Chief and approved by the Board of Trustees.

Article 2. Any member of the Department may be suspended or discharged from the Department by the Chief at any time he may deem such action necessary for the good of the Department. On written request of such member to the Board of Trustees he shall be given a public hearing on the charges brought by the Chief.

Section 4. Equipment.

Article 1. The Department shall be equipped with such apparatus and other equipment as may be required from time to time to maintain its efficiency and properly protect life and property from fire.

Article 2. Recommendations of apparatus and equipment needed shall be made by the Chief, and after approval by the Board of Trustees shall be purchased in such manner as may be designated by the Board of Trustees.

Article 3. All equipment of the Department shall be safely and conveniently housed in such places as may be designated by the Board of Trustees. Such places shall be heated during the winter season.

Article 4. Suitable arrangement or equipment shall be provided for Citizens to turn in an alarm, and for notifying all members of the Department so that they may promptly respond.

Article 5. No person shall use any fire apparatus or equipment for any private purpose, nor shall any person wilfully and without proper authority take away or conceal any article used in any way by the Dept.

Article 6. No person shall enter any place where fire apparatus is housed or handle any apparatus or equipment belonging to the Department unless accompanied by, or having the special permission of, an officer or authorized member of the Department.

Article 7. The Board of Trustees of the Town of Cloverdale is hereby authorized to enter into agreements or contracts with nearby incorporated communities or governing bodies of other organizations to provide the members of such communities or organizations with fire protection or to establish a mutual aid system.

Article 8. No apparatus shall be hired out or permitted to leave the Town of Cloverdale, except in response to a call for aid at a fire in a neighboring community without the consent of the Board of Trustees. The officer in charge of the Department shall have power to assign equipment for response to calls for outside aid in accordance with Article 7, and in other cases only when the absence of such equipment will not jeopardize protection in the Town of Cloverdale.

Section 5. General.

Article 1. Each member of the Department shall be issued a badge designating his rank.

Article 2. All motor equipment and all personal cars of Department members shall have right-of-way over all other traffic when responding to an alarm.

Article 3. Each member of the Department driving a car shall be issued a suitable insignia to be attached to the car.

Article 4. No person shall drive any vehicle over fire hose except upon specific orders from the Chief or other officer in charge where the hose is used.

Article 5. No person shall park any vehicle or otherwise cause any obstruction to be placed within Ten (10) feet of the entrance to any fire station or other place where fire apparatus is stored, or within ten (10) feet of any fire hydrant or cistern.

Article 6. No unauthorized person with any vehicle shall follow within six hundred (600) feet of any apparatus belonging to the Department, nor park any vehicle within three hundred (300) feet of a fire.

Article 7. No person shall maliciously turn in or cause to be turned in a false alarm.

Section 6. Enforcement.

Article 1. Any person violating the provisions of Section II, Article 6; Section IV, Articles 5 and 6; and Section V, Articles 2, 4, 5, 6 and 7 shall, upon conviction in Police Court or before a Justice of the Peace, pay a fine of not less than ten (10) dollars or more than one hundred (100) dollars for each offense.

Article 2. All regularly appointed members of the Department are hereby given the necessary special police powers for the purpose of enforcing the provisions of this ordinance.

Article 3. It is hereby made the special duty of the Town Marshal and/or other peace officers who may be on duty and available for fire duty, to respond to all fire alarms and assist the Department in the protection of life and property, in regulating traffic, maintaining order, and in enforcing observance of all sections of this ordinance.

Section 7. Special Officers.

Article 1. The Department may elect a President, Vice President, Secretary, and Treasurer, to be known as Social Officers. Such officers may be elected in any manner and for any term the membership may decide upon, and their duties shall be to arrange for and manage any or all social functions sponsored by the Department.

Article 2. The functions and duties of said Social Officers shall in no wise interfere with those of the regular Department officers who are charged with responsibility for all fire service activities of the Dept.

All ordinances and parts of ordinances inconsistent herewith are hereby repealed.

Whereas an emergency exists for the immediate taking effect of this ordinance, the same shall be in full force and effect from and after its passage.

Passed by the Board of Trustees March 7, 1955.



Reginald Gray
Forest G. Hunt

Curtis E. Jones
Board of Trustees
Town of Cloverdale

Attest:

Russell A. Coons
Town Clerk-Treasurer

* Marty Watts
Putnam County Recorder IN
IN 2004006758 ORD
09/10/2004 12:16:10 3 PGS
Filing Fee: \$13.00

STATE OF INDIANA SS:
COUNTY OF PUTNAM:

I *Russell A. Coons* the duly qualified and acting Clerk-Treasurer of the Town of Cloverdale Inc., in Putnam County, in the State of Indiana, do hereby certify that the annexed copy of Ordinance No. 1 1955 was duly adopted at a regular meeting of the Board of Trustees of said Town of Cloverdale, held on the 7th day of March, 1955.

IN WITNESS WHEREOF, I have here set my hand and the seal of my office this 7th day of March, 1955.



Russell A. Coons
Clerk-Treasurer, Town of Cloverdale