



**Marinette County Board of Realtors  
MLS, Inc.**

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**MLS Agent/Subscriber Change Form**

Subscriber Name: \_\_\_\_\_ MLS ID: \_\_\_\_\_

**Inactivate Agent/Subscriber** Effective Date: \_\_\_\_\_

**MLS Listings:** Active/Pending listing(s) are retained and transferred to the Firm/Office Broker unless notified otherwise by the Participating Broker. If the Participant wants these listings transferred to another agent, please list the MLS numbers and addresses here and the Agent to whom they should be assigned. (Attach on a separate sheet if needed).

**Terminate ELB Use – If participate in ELB Program. If so, please note:** Remind keyholder they must return the DisplayKey (including key, cradle, and cords) equipment to the MLS office immediately upon inactivation. Please call the MCBOR MLS to arrange a return or with any questions.

Participant's Signature	Date	Company/Firm
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**Transfer Agent/Subscriber** Effective Date: \_\_\_\_\_

Firm Leaving: \_\_\_\_\_ Location: \_\_\_\_\_  
(If firm has multiple offices)

Firm Joining: \_\_\_\_\_ Location: \_\_\_\_\_  
(If firm has multiple offices)

**For ELB Keyholder's:**

- This agent is a current ELB User: (If checked, pick one from below)
- Terminate ELB Use ~ Keyholder must return the DisplayKey (including key, cradle, and cords) or eKey equipment to the MLS office immediately upon inactivation. Please call the MCBOR MLS to arrange a return or with any questions.
  - Agent wishes to remain an ELB User under new Participant
  - New ELB User. Agent/Subscriber must sign all ELB agreements and arrange for training.

**Subscriber Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**New Participant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_