

1 **Rockford Town Council Regular Meeting**  
2 **September 7, 2022, 7pm**  
3

4 NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN  
5 ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A  
6 SUMMARY OF THE DISCUSSION AND VOTING.  
7

8 Mayor Roecks called the regular meeting to order at 7:00pm with the Pledge of Allegiance.  
9

10 Roll call took place. Those present were Mayor Carrie Roecks and Councilmembers Clint Stevenson, Tim  
11 Fricke, Micki Harnois and Walt Whitman. Council Clerk/Treasurer Heidi Johnson and Public Works' Dave  
12 Thompson were also in attendance.  
13

14 **Mr. Stevenson made a motion to approve the amended agenda. Ms. Harnois seconded the motion.**  
15 **Motion was carried.**  
16

17 **Mr. Stevenson made a motion to approve the minutes from the 08/17/2022 regular meeting. Mr.**  
18 **Fricke seconded the motion. Motion was carried.**  
19

20 ANNOUNCEMENTS

- 21 - Council Position #5 is vacant. Applications accepted through 09/16/22.
- 22 - Planning Commission accepting applications.
- 23 - Southeast Spokane County Fair September 23-25.
- 24 - Tree drop-off site will be closed 09/15.
- 25 - Spokane Valley Partners mobile food truck will be at RUMC 09/08/2022 at 2:45pm.
- 26 - Senior lunches at St. Joseph's Parish Hall for those 60+ years old.
- 27 - AWC's "Cities on Tap", a gathering for regional elected officials will be October 27 at CenterPlace in  
28 Spokane Valley from 5-7pm.
- 29 - Ben Small, Superintendent of Central Valley School District will join Innovia Foundation's LaunchNW.  
30 This initiative aims to help students attain their college of choice with scholarships through a grant  
31 program.  
32

33 COUNCIL REPORTS

34 None  
35

36 COMMISSION/COMMITTEE REPORTS

37 Planning Commission – Chair Gregg Tenner reported that the commission is working on learning the  
38 planning and zoning regulations and looking into what's needed from them. He added that the next  
39 meeting will be 10/18/2022 instead of 10/04/2022.  
40

41 PUBLIC COMMENT

42 None  
43

44 ORDINANCES/RESOLUTIONS

45 None  
46

47 OLD BUSINESS

48 August Storm Clean-up Efforts

49 Mr. Thompson said there is still a lot to do, but the town is already looking much better. Public Works is still  
50 working on cleaning up rights-of-ways and have been doing some ditching to remove debris. He is aware of  
51 some trees in the creek and is hoping to have a plan for them soon. He added that he will get to the rights-of  
52 way on River, Pacific and Pine Streets soon.  
53

54 NEW BUSINESS

55 Agreement for Professional Services – Water Service Conversion

56 **Mr. Stevenson made a motion to accept the agreement with JUB Engineers for Professional Services**  
57 **for the water service conversion. Mr. Fricke seconded the motion. Motion was carried.**

58  
59 Spokane County MOU

60 **Mr. Stevenson made a motion to approve the Memorandum of Understanding with Spokane County**  
61 **for partial funding for Clean Green Collection Events. Ms. Harnois seconded the motion. Motion was**  
62 **carried.**

63  
64 STAFF REPORTS

65 Public Works

- 66 - Mr. Thompson said that there is a water leak in the park on the north side of the restrooms. It will get  
67 fixed soon.
- 68 - Some more electrical in the park has been updated by Adams Electric and four cameras have been  
69 installed in the exhibit building by Patrick Marcalus.
- 70 - The booster pump on Center Street failed over the weekend and caused a decrease in pressure to  
71 several residents. Mr. Thompson, with the help of Jim Adams over the phone, was able to get it fixed  
72 Tuesday morning. Three new surge protectors need to be purchased to replace bad ones as soon as  
73 possible.
- 74 - A contractor for the lots on Second Street from A to B is installing water and sewer lines this week.
- 75 - The town's insurance is sending an adjuster on site tomorrow, 09/08/2022.
- 76 - Adams Electric has started on the transfer panel for the generator at Well #5. He will do Well #6 next.

77  
78 Clerk/Treasurer

- 79 - Mrs. Johnson reported that she has asked First Interstate Bank for an increase on the credit limit on the  
80 town's MasterCards.
- 81 - The August Treasurer's Report showed \$830,397.80 in all funds.
- 82 - **Mr. Stevenson made a motion to approve the August Utility Bill Adjustment Report. Mr. Fricke**  
83 **seconded the motion. Motion was carried.**
- 84 - The Past Due list was submitted.
- 85 - Mrs. Johnson said to be sure to sign up for the cornhole tournament for the fair.

86  
87 PUBLIC COMMENT

- 88 - Lorrie Engle said the fair is hosting a "workday" on 09/10/2022, starting at 8am, if anybody would like to  
89 volunteer.
- 90 - Resident Ivan Willmschen asked what the checks for USA Bluebook (water meters/testing supplies) and  
91 Big Sky of Wyoming (chipping and hauling trees) were for.

92  
93 APPROVE CHECKS

94 **Mr. Stevenson made a motion to approve checks 17665-17695 and three EFTs or a total of**  
95 **\$66,641.86. Mr. Fricke seconded the motion. Motion was carried.**

96  
97 **Mr. Stevenson made a motion to adjourn the meeting. Mr. Fricke seconded the motion. Motion was**  
98 **carried.**

99  
100 Meeting was adjourned at 7:52 pm.

101  
102  
103  
104  
105  
106 \_\_\_\_\_  
Heidi Johnson, Clerk/Treasurer

\_\_\_\_\_  
Carrie Roecks, Mayor