



mirfield
town council

Minutes of Mirfield Town Council Meeting

Held on: Tuesday 19th March 2019 at 7.30pm

Held at: St Mary's Community Centre, Church Lane, Mirfield

Councillors Present:

M Bolt (Deputy), P Tolson, A Burton, J Hirst, K Taylor, D Pinder, S Guy, V Lees-Hamilton, P Blakeley

In Attendance:

Clerk: Lisa Staggs

Public: 2 Residents, 1 member Ambassador Panel, Member Community Hub

Press: None

MTC219/2018 Chairman's Welcome and Remarks:

The Deputy Chairman Cllr Bolt welcomed Cllrs & members of the public.

MTC220/2018 Apologies For Absence

Councillors to send apologies and reasons for absence to the clerk or chairman for approval

Cllrs: C Walker, J Taylor, K Sibbald, M Ibberson, M Burton, S Benson

Absences were accepted

MTC221/2018 Declaration of Interest

Councillors to declare an interest, if applicable to any item on the agenda including any pecuniary interests whether they have been declared under the Council's Code of Conduct or Members Register of Pecuniary Interests.

Cllr Tolson declared a personal interest MTC184(5) member Mirfield Team Parish

Cllr Taylor declared a pecuniary interest member of Heavy Woollen Planning & Kirklees Licensing

Cllr Bolt declared an other interest MTC225(3ii)

MTC222/2018 Confirmation of Minutes

To approve minutes of the ordinary meeting of 5th March 2019 as a true and correct record including payments of **Nil**. Cllr Burton **Proposed** the minutes were a true & correct record Cllr Lees-Hamilton **Seconded Vote: All in favour**

MTC223/2018 Matters Arising From The Minutes:

To receive information on the following ongoing issues and decide further action where necessary.

1. To receive an update from Cllr Pinder on Ambassadors Board and agree

- any action or costs necessary – No update
2. To receive an update from Cllr Guy on Defibrillator Plaques & agree any action or costs – Cllr Guy reported he was in receipt of all the logos.
 3. To receive an update from Cllr Bolt on Mirfield Water Safety Initiative – Cllr Bolt reported he had made enquiries with Kirklees & Canal & River Trust. He reports a site visit is to be arranged to agree locations.
 4. To receive an update from Cllr Bolt on Kirklees Local Plan – Cllr Bolt reports that there is a list of implications on Mirfield. Defer
- The Clerk updates Cllrs on the setting of the agenda. She confirms that it is the responsibility of the Clerk with the consultation of the Chairman to set the agenda. Items on the agenda are relevant to the town and of public interest and within the Powers & Duties of the council. Items that have been delegated to Sub-committees, Working Groups or Steering Groups will be dealt with in separate meetings and do not need discussion on an agenda unless the Terms of Reference deem it necessary. Notes/Minutes from the meetings of these groups will be 'Noted' in the minutes of the full council meeting and taken as an update. Cllrs accept the Clerk's explanation.

MTC224/2018

Finance:

To approve the following accounts for payment:

MARCH		
Payee	Description	Amount
Clerk L Staggs	March Salary	£ 768.19
HMRC	March PAYE	£ 255.37
Clerk L Staggs	Home Working Allowance	£ 18.00
Clerk L Staggs	Nest Pension	£ 44.25
St Mary's	March Room Hire	£ 42.00
Just Gardens	February & March Maintenance	£ 120.00
First Impressions	Hanging Baskets	£ 1716.00
Zurich Insurance	Insurance Renewal	£ 850.00
My Mirfield	Switch On Expenses	£ 29.95
Shaw & Sons	Ambassador Book	£ 364.80
TOTAL		£ 4208.56

Cllr Lees-Hamilton **Proposed** items 1-10 payment en block Cllr Burton

Seconded Vote: All in favour

11. To receive a bank reconciliation to 28/2/19 – **Noted**
12. To receive a spend/income comparison with the adopted budget – Cllr Bolt reports that MTC have an overspend on Grants in the adopted budget of £4000 and overspend in Admin and Wages totalling £418.02. Cllr Bolt **Proposed** to move £6000 from Annual Events to Grants Column Cllr Lees-Hamilton **Seconded Vote: All in favour** Cllr Bolt **Proposed** to move £1800 from Christmas Lights to Admin & Wages Column Cllr Lees-Hamilton

Seconded Vote: All in favour

MTC224/2018

Grant Applications:

1. To consider grant applications submitted: **Little Deer Wood D of E Clearance of Footpaths in Mirfield** – A representative is not present

grant deferred. Cllr Guy stated that the fact MTC had overspent on Grants meant that MTC were supporting local good causes & more groups should be encouraged to apply.

2. To receive updates from previously approved grants: Cllr Bolt updates MTC on the Grants allocated in 2018/2019.

Cllr Bolt Proposed to bring forward MTC226 & MTC228(2) Cllr Lees-Hamilton Seconded Vote: All in favour

MTC225/2018

Planning

1. To consider planning applications received from Kirklees Council.
2019/90647 – **Noted**
2019/90596 – **Noted**
2019/90674 – **Noted**
2019/90653 – **Noted**
2019/90655 – **Noted**
2019/90667 – **Noted**
2. To consider planning decision notifications from Kirklees Council:
No Comments/Noted
3. To consider potential controversial applications:
 - i. 2017/94124 Outline application for erection up to 60 dwellings Land at Dunbottle Lane – No update
 - ii. 2018/90801/90802/91005/93622 Land at Slipper Lane – No Update
 - iii. To discuss Dewsbury Riverside Development and agree any action necessary – Cllr Bolt reports that at a ‘Drop In’ at Mirfield Community Centre, developers gave an overview of plans including the building of 2 primary & 1 secondary school. Improvement of the Mirfield/Dewsbury/Leeds corridor was mentioned, with bids for Highway Improvement but nothing secured. No mention of improvements though to Ravensthorpe relief road. Cllr Taylor states she is concerned regarding the access to the houses at Mirfield side, if a bridge is not built this may lead to access/exit at Sands Lane. Cllr Bolt **Proposed** MTC appoints a consultant Cllr Pinder **Seconded Vote: All in favour** Cllr Lees-Hamilton **Proposed** MTC asks Enzygo for a retaining cost so that work can start once the application goes live Cllr Guy **Seconded Vote: All in favour**

MTC226/2018

Community

To receive an update/discuss/note on the following items.

1. To receive information on Mirfield Community Hub project run by Kirklees Council – The Chair of The MFG Academies Trust is present and circulates information to Cllrs regarding the Mirfield Community Hub. She reports that there are 17 hubs in Kirklees. She reports that nobody has picked up the challenge yet in Mirfield and that she is trying to get a joint leader from Primary Schools to drive the Hub in Mirfield. She reports that there is a Family Support Worker in each Hub with a co-ordinator employed for Mirfield & Dewsbury and other outside agencies involved. She would like MTC to appoint a Link Councillor to grow the involvement of the community and attend the Hub meetings. Cllr Bolt **Proposed** Cllr Blakeley as the Link Councillor Cllr Tolson **Seconded Vote: All in favour** Cllr Bolt stated he would like to Thank & support the principle of the Hub and Cllr Guy stated he was happy to support in any way he could.
2. To consider approaching Kirklees with a view to discussing the role of a Community Warden for Mirfield – Cllr Bolt reported the issues regarding parking at the local schools. The role of a Community Warden to act as a

Traffic Warden at the start and end of the school day and Road Safety liaison during school times. The enforcement part of the role means that a Community Warden must be employed by Kirklees. However, when MTC previously asked Kirklees for this, they informed MTC that they did not have Short Term Contracts of Employment. However, Cllr Bolt reports that an assistant to the Chief Executive has been employed on a short-term contract by Kirklees, so this needs to be revisited. A Community Warden would be sustainable by the Community Benefits it would provide and could be included in either MTC budget or New Homes Bonus. Cllr Bolt **Proposed** MTC Reviews the initial suggestion of a Community Warden and begins exploring a way forward Cllr Tolson **Seconded Vote: All in favour**

MTC227/2018 **Outside Bodies**

To receive information on the following items and decide any action where necessary. Reports to be circulated by email prior to the meeting.

To receive an update from members of outside bodies relating to YLCA Branch Meeting & PROW and decide any action necessary – An update on PROW was circulated prior to the meeting. Cllr Bolt reported that this could be linked to a possible Grant application. Cllr Bolt reports that he attended YLCA branch meeting. He reports that there is a National review of Code of Conduct with NALC & YLCA advising town/parish councils to adopt the Code of Conduct of the main council i.e. Kirklees. Training for Clerks and update for Cllrs.

MTC228/2018 **Internal Matters**

To receive information on the following items and decide any action necessary.

1. To receive an update from Mirfield Allotment Society regarding easement from Kirklees for Yorkshire Water to supply a pipe to Nab Lane site, along with costings and supporting MAGS Annual Accounts for consideration – Defer
2. To receive an update from the Ambassadors Panel and discuss and agree any action necessary – A member of the panel is present and a draft nomination form was circulated prior to the meeting. Cllrs discuss with panel member and agree the nomination form to be uploaded to MTC website with Consent form for GDPR purposes. Panel wants to see what nominees have done in the past for Mirfield and what they will do going forward. Clerk to look at setting up a Gmail account for access by her and the panel to view nominations. Look at opening the nomination window from one Civic Service to the following year to give bigger window for nominations.
3. To set a date for the Annual Town & Town Council Meeting – Cllr Bolt **Proposed** to hold the Annual Town & Annual Town Council Meetings on Tuesday 14th May Cllr Lees-Hamilton **Seconded Vote: All in favour**
4. To note the minutes of the Armistice Committee – **Noted**
5. To discuss adopting policies & protocols and agree and action necessary (Item to be taken at 8.30pm) – Cllr Bolt **Proposed** to exclude the public & press from the next item only, due to the sensitive nature of the discussion Cllr Guy **Seconded Vote: All in favour** Members of the public leave.
It was resolved that MTC agree the principle of planning protocols and policies for National Events. Delegate the items discussed to the Armistice Committee and members/Clerk to seek further details.

MTC229/2018 **Correspondence**

To receive the following new items of correspondence and decide any action

where necessary.

None circulated

MTC230/2018 **Matters for Report and Information**

Members wishing to raise items under this heading should consult the Chairman prior to the meeting.

Cllr Pinder reports that Kirklees are putting forward a plan for new garden bins. Mirfield Choral Society event Saturday 6th April, all Cllrs welcome. Cllr Guy reports Thursday 11th April 7.30pm Old Colonial Review 2018 RBL year including events supported by MTC via the Armistice Committee.

MTC231/2018 **The Date Of The Next Town Council Meeting:**

Date of next meeting **Tuesday 2nd April 2019**

Time Meeting Closed.....**8.45pm**.....