

Metal Tech Industries

APPLICATION FOR EMPLOYMENT

(PRE-EMPLOYMENT QUESTIONNAIRE) (AN EQUAL OPPORTUNITY EMPLOYER)

PERSONAL INFORMATION

NAME: _____ SOC. SEC NUMBER: _____
LAST FIRST MIDDLE

PRESENT ADDRESS: _____
STREET CITY STATE ZIP

PERMANENT ADDRESS: _____
STREET CITY STATE ZIP

PHONE NO.: _____ EMAIL: _____ ARE YOU 18 YEARS OR OLDER? YES NO

ARE YOU PREVENTED FROM LAWFULLY BECOMING EMPLOYED
 IN THIS COUNTRY BECAUSE OF VISA OR IMMIGRATION STATUS? YES NO

EMPLOYMENT DESIRED

POSITION: _____ DATE YOU CAN START? _____ SALARY DESIRED: \$ _____

ARE YOU EMPLOYED NOW? IF SO, WHERE? _____ IF SO MAY WE INQUIRE
 OF YOUR PRESENT EMPLOYER? YES NO

HAVE YOU EVER APPLIED TO METAL TECH IND BEFORE? NO YES IF YES, WHEN? _____

REFERRED BY: _____

EDUCATION

NAME	LOCATION	YEARS ATTENDED	YEAR GRADUATED	SUBJECTS STUDIED
GRAMMAR SCHOOL				
HIGH SCHOOL				
COLLEGE				
TRADE, BUSINESS, OR CORRESPONDENCE SCHOOL				

ACTIVITIES / SKILLS

SUBJECTS OF SPECIAL STUDY OR RESEARCH WORK:

SPECIAL SKILLS: _____

ACTIVITIES: (CIVIC, ATHLETIC, ETC.) _____

US MILITARY SERVICE: BRANCH: _____ RANK: _____ YEAR DISCHARGED: _____

PRESENT MEMBERSHIP IN NATIONAL GUARD OR RESERVES? YES NO

CONTINUED OTHER SIDE

FORMER EMPLOYERS (LIST BELOW YOUR PREVIOUS EMPLOYERS, STARTING WITH THE LAST ONE FIRST)

DATE - MONTH -YR FROM TO	NAME AND ADDRESS OF EMPLOYER	SALARY	POSITION	REASON FOR LEAVING
FROM TO				
FROM TO				
FROM TO				

WHICH OF THESE JOBS DID YOU LIKE BEST?

WHAT DID YOU LIKE MOST ABOUT THIS JOB?

REFERENCES: GIVE THE NAMES OF THREE PERSONS NOT RELATED TO YOU, WHOM YOU HAVE KNOWN FOR AT LEAST ONE YEAR

NAME	ADDRESS	PERSONAL BUSINESS	PHONE	YEARS ACQUAINTED
1.				
2.				
3.				

GENERAL

WHY DO YOU WANT TO WORK AT METAL TECH INDUSTRIES?

ARE YOU WILLING TO ACTIVELY PARTICIPATE IN TRAINING AND EDUCATION AT THIS COMPANY? YES NO

NOTICE: YOU ARE APPLYING FOR A POSITION THAT REQUIRES A PRE EMPLOYMENT PHYSICAL AND DRUG SCREEN TEST.

"I CERTIFY THAT ALL THE INFORMATION SUBMITTED BY ME ON THIS APPLICATION IS TRUE AND COMPLETE, AND I UNDERSTAND THAT IF ANY FALSE INFORMATION, OMISSIONS, OR MISREPRESENTATIONS ARE DISCOVERED, MY APPLICATION MAY BE REJECTED AND, IF I AM EMPLOYED, MY EMPLOYMENT MAY BE TERMINATED AT ANY TIME.

IN CONSIDERATION OF MY EMPLOYMENT, I AGREE TO CONFORM TO THE COMPANY'S RULES AND REGULATIONS, AND I AGREE THAT MY EMPLOYMENT AND COMPENSATION CAN BE TERMINATED, WITH OR WITHOUT CAUSE, AND WITH OR WITHOUT NOTICE, AT ANY TIME, AT EITHER MY OR THE COMPANY'S OPTION. I ALSO UNDERSTAND AND AGREE THAT THE TERMS AND CONDITIONS OF MY EMPLOYMENT MAY BE CHANGED WITH OR WITHOUT CAUSE, AND WITH OR WITHOUT NOTICE AT ANY TIME BY THE COMPANY. I UNDERSTAND THAT NO COMPANY REPRESENTATIVE, OTHER THAN IT'S PRESIDENT, AND THEN ONLY IN WRITING AND SIGNED BY THE PRESIDENT, HAS ANY AUTHORITY TO ENTER INTO ANY AGREEMENT FOR EMPLOYMENT FOR ANY SPECIFIC PERIOD OF TIME, OR TO MAKE ANY AGREEMENT CONTRARY TO THE FOREGOING. I ALSO AUTHORIZE INVESTIGATION OF ALL STATMENTS CONTAINED IN THIS APPLICATION."

DATE: _____

SIGNATURE: _____

INTERVIEWED BY: _____ NEATNESS: _____ ABILITY: _____

HIRED: YES NO DATE REPORTING TO WORK: _____ POSITION: _____

PCO SUBMITTED WITH FILE: YES NO REMARKS: _____