



STATE OF WASHINGTON
DEPARTMENT OF LABOR AND INDUSTRIES

Field Services and Public Safety
Boiler/Pressure Vessel Program
PO Box 44410 • Olympia, Washington 98504-4410

Memorandum - Revision Notice

Date: April 21, 2017
To: To all National Board "R" Stamp Holders doing work in the State of Washington
From: Tony Oda, Chief Boiler/Pressure Vessel Inspector
Subject: National Board "R" Stamp Holders Jurisdictional Requirements

Please comply with the following three (3) requirements immediately, if you have not done so all ready.

1. Assign a current "**Controlled Copy**" of your Quality Control Manual to the "Chief Boiler/Pressure Vessel Inspector", and mail this controlled copy to the mailing address listed above. Many of you are already in compliance as controlled copies of your QC Manual were submitted shortly after your ASME/NB triennial review and are on file in the central office.
2. **National Board "R" Certificate Holders for Repairs and/or Alterations.** Please submit copies of the following documents for each repair/alteration completed on boilers/pressure vessels in service in this state.
 - a. A copy of the completed "**R-1**" (for Repairs, also for Routine Repairs) form or the completed "**R-2**" (for alterations) form.
 - b. A copy of the completed **Process Traveler or Checklist** signed off by qualified company QC personnel and the National Board Commissioned Inspector.

The completed applicable "R" form shall be signed (certified) by both the authorized company representative and the NB Commissioned Inspector and submitted to the jurisdiction within **30 days of completing the repair/alteration.**

Many jurisdictions require NB "R" organizations apply for a "Repair Permit" before authorizing repair/alteration activities. While Washington State does not have this type of permitting system we still have a responsibility to ensure this type of work is performed according to the NBIC and our additional jurisdiction requirements. Therefore, the completed repair/alteration documents will be reviewed by the jurisdiction to insure full compliance. This review will benefit the NB "R" Stamp Holder, NB Commissioned Inspector, and the customer, by verifying that all Code requirements have been met. Any Code required changes/corrections will be highlighted and returned to you for immediate corrective action and resubmission to the jurisdiction for a second review.

Please send the completed repair/alteration documents (the applicable "R" form and the completed Process Traveler/Checklist only), to the address listed above. Failure to comply with this requirement **may** result in an audit of your National Board "R" QC system by the jurisdiction at your expense.

3. Before any Pneumatic test is performed, the concurrence of the owner, inspector and the jurisdiction shall be obtained.

Thank you for your cooperation. Please contact me for further information.

Tony Oda
Boiler/Pressure Vessel Chief Inspector
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