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| **December 13, 2022**  **Suncoast Bible Presbyterian Church**  **975 County Road 1, Palm Harbor, FL 34683** |

**Meeting Called to Order:** by Steve/Ken at 7:00 p.m.

**Quorum Established:** Board In attendance -Michael Sperber, Steve Cybulski, Matt Hardy, Ken Brannigan.

**Approval of Minutes:** Motion to approve the minutes of November 2022; the motion was unanimously approved.

**Action Items/New Business**:

1. Still requesting volunteer for one board position. Will continue to ask for volunteers.
2. Annual Meeting scheduled for Tuesday January 24th. Compiling list of 2022 activity and cost increases. Discuss plans for 2023.
3. Trees on CR1-Duke will be in area for annual maintenance. Have quote for shaping trees on CR1 and park area. Ken offered to trim tree in park and trim overhang plants on CR1.
4. Benches and tables have been moved as requested near swing set.
5. Electric-have quote fore repair to meter box. Authorized 2 hours diagnostic to update outlets/lighting.
6. Damaged light fixtures on alt19 removed. Exposed wires taped and hidden.
7. Pond-obtained estimate to install new timer for fountains/approved. Board will look at making repairs to cage/cover. Ken volunteered to remove vegetation around cage.
8. Stockade fence-will obtain estimates to remove or repair. Damaged boards removed.
9. Pond Inlet/Retaining Wall-will revisit after inspect and determine repair options.
10. 520 Fernshire -Realtor involved and cleaning up property for sale by estate.

**Finance/Vendor Updates:**

1. Budget Review: Water usage/Cost 19% increase in water usage possibly due to broken sprinklers and cost increased. Electric Cost increased 16%. Reviewed maintenance schedule and improvements: Park equipment maintenance.
2. HOA Annual Meeting Notice/Annual assessment/Proxy/Budgets: mailed to homeowners in Wexford West. Annual Meeting/Proxy/Budgets: mailed to homeowners in Daventry Square.

**Information/Discussion/Update:**

1. Annual meeting scheduled for Tuesday, January 24, 2023.

**Action items/Upcoming Events:**

1. Inlet structure at lake is our responsibility. Will review and see repair options.
2. New date for park cleanup 2/26/2023.
3. Trees on CR1 hanging into sidewalk-Ken will take care of what he can.
4. Cover for pump pond equipment-Ken will remove vegetation. Board will inspect and complete repairs.
5. Stockade fence at CR1 entrance-will discuss with Cheryl if able to be removed or requires repair.
6. Bench request-Michael will obtain estimate.
7. Going forward will determine if annual mailing can be done electronically-Michael

**Adjournment: Meeting adjourned at 8:03 p.m. The next Board meeting will be held on January 24, 2022 for the Annual Meeting at 7:00 p.m. unless otherwise posted/notified.**