

BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 10

MARCH 13, 2025

MEETING MINUTES

- 1) **Call the Bexar County Emergency Services District 10 meeting to order and establish a quorum.** – *Commissioner Wallace called the meeting to order at 7:07 PM (19:07). A quorum was established with Commissioner Wallace, Commissioner Hicks and Commissioner Lazar present. Commissioner Yates and Commissioner Kelley were absent.*
- 2) **Invocation: Pledge of Allegiance to the American Flag.** – *The Pledge of Allegiance was recited.*
- 3) **Citizens to be heard (three (3) minute limit).** – *There were no requests for citizens to be heard.*
- 4) **Approval of meeting minutes for February 13, 2025.** – *Commissioner Lazar motioned to approve the meeting minutes from February 13, 2025, with a second from Commissioner Hicks. The motion carried with 3-Aye and 0-Ney.*
- 5) **Discussion, consideration and possible action on personnel of the department, including all employees, officers, fire chief, commissioners, appointed officials, and any other personnel of the department related to appointments, resignations, hiring, employment, vacation, duties, pay rates, benefits, reassignment and District policies.** – *The meeting entered closed session at 7:05 PM (19:05) in accordance with Texas Government Code 551.071 to consult with the attorney, and Texas Government Code 551.074 on personnel matters. The meeting entered open session at 7:15 PM (19:15) with no action taken during closed session. Commission Hicks motioned to have the attorney proceed as directed in closed session, with a second from Commissioner Lazar. The motion carried with 3-Aye and 0-Ney. Commissioner Hicks motioned to approve up to \$60,000 for stop gap insurance from Wellnet and to ratify the decision from Commissioner Kelley to proceed with the plan. A second to the motion was made by Commissioner Lazar. The motion carried with 3-Aye and 0-Ney.*
- 6) **Discussion, consideration and possible action on approval of purchasing policy and purchase card policy and any other matter related thereto.** – *Commissioner Hicks motioned to approve the vendor list as presented, with a second from Commissioner Wallace. The motion carried with 3-Aye and 0-Ney.*
- 7) **Update and presentation by Texas ESD Consulting on Financial Plan and Long-Term Forecast** – *There was no action taken on item 7.*
- 8) **Discussion, consideration and possible action regarding disposition of excess apparatus and any other vehicle of the District.** – *There was no action taken on item 8.*
- 9) **Discussion, consideration and possible action determination that the 2017 KME Predator Custom Pumper.** – *There was no action taken on item 9.*
- 10) **Discussion, consideration and possible action regarding ladder trucks, equipment, repairs/purchases, including but not limited to trucks and vehicles.** – *There was no action*

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taken on item 10.

- 11) **Discussion, consideration and possible action regarding status of note/loan with any other lender or financial institution including but not limited to Government Capital/Texas Independent Bank/South Side Bank.** – *There was no action taken on item 11.*
- 12) **Discussion, consideration and possible action regarding agreement with the Armstrong Vaughn & Associates and approval of same for the 2024 Audit.** – *Commissioner Lazar motioned to approve the engagement letters from Armstrong, Vaughan, and Associates for \$15,000, with a second from Commissioner Hicks. The motion carried with 3-Aye and 0-Ney.*
- 13) **Discussion, consideration and possible action to issue a purchasing card to the Battalion Chief.** – *Commissioner Lazar motioned to approve issuing a credit card to the Battalion Chief Amezquita, with a second from Commissioner Hicks. The motion carried with 3-Aye and 0-Ney.*
- 14) **Discussion, update and/or action of the following items:**
 - a. **Analysis and Service Report presentations by Interim Chief**
 - b. **Updates on the ESD association meetings***There was no action taken on item 14.*
- 15) **Financial Report and take any action as necessary on the following items:**
 - a. **Review of monthly financial reports** – *Commissioner Hicks motioned to approve the financial reports as presented, with a second from Commissioner Lazar. The motion carried with 3-Aye and 0-Ney.*
 - b. **Review of 2024-2025 budget** – *There was no action taken on item 15.b.*
 - c. **2023 and 2024 Audit** - *There was no action taken on item 15.c.*
 - d. **Payment of bills and/or payroll and ratification, if any.** – *Commissioner Hicks motioned to approve the outstanding bills as presented, with a second from Commissioner Wallace. The motion carried with 3-Aye and 0-Ney. Commissioner Hicks motioned to renew Aladtec for 5 years, with a second from Commissioner Lazar. The motion carried with 3-Aye and 0-Ney.*
- 16) **Discussion, consideration and action regarding the date, time and place of the next meeting along with any items for the agenda.** – *April 10, 2025, at 7:00 PM*
- 17) **Adjourn.** – *Commissioner Hicks motioned to adjourn the meeting at 8:15 PM (20:15), with a second from Commissioner Lazar. The motion carried with 3-Aye and 0-Ney.*

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ATTEST:

Pam Kelly
Name/Title

4-9-25
Date

Thomas P. Hick ~~4-9-2025~~
Name/Title Treasurer

4-9-2025
Date