

# WEST MICHIGAN BAIL BONDS

1695 Service Rd. Suite 102, Grand Rapids, MI 49503

Records Dept.: 616-458-0122

Fax: 616-458-1131

Def. check-in line: 616-458-0050

In order to close our file and release you from responsibility for the bond, this Certificate of Discharge must be signed **BY THE COURT AND SEALED OR STAMPED**, and returned to us after the Defendant has completed their final court date (sentencing or dismissal). If there is no stamp or seal, the case is considered still open and no collateral will be returned. You may also send us a copy of the Judgment of Sentence, Order of Probation, etc or anything from the court stating what happened in the case.

Many courts will not fill out these forms. If that is the case, you **MUST** furnish court documentation indicating the case is closed. It is your responsibility and collateral will not be returned until that documentation is received. This is given to you as a courtesy by WMBB. If you lose it or misplace it, we will not mail you another as you have several options to close out his file.

**Thank you for choosing West Michigan Bail Bonds, Inc.** If you have any questions, please contact our records department at 616-458-0122.

## CERTIFICATE OF DISCHARGE OF BOND

POWER NO.	Date Posted:	BOND AMTS
Defendant	_____	_____
DOB	_____	_____
District Court	SS# _____	_____
District Case #	Circuit Court _____	_____
Offense	Circuit Case# _____	_____

I have examined the records of the above Defendant and found that the bond with corresponding power number above has been discharged by reason of the following disposition:

Pending Next Court Date of \_\_\_\_\_  Case Dismissed  Sentenced  
 Other \_\_\_\_\_

Date Bond was Discharged \_\_\_\_\_ Discharged By \_\_\_\_\_  
Signature and /or stamp/seal

### TO THE CLERK OF THE COURT

Please check your records for the bond listed above. When the bond has been exonerated, please enter the date of exoneration, *sign and return* this form to:

**West Michigan Bail Bond Agency, Records Dept, 1695 Service Rd., Suite 102, Grand Rapids, MI 49503**

If you have any questions please call: Records Dept at 1-616-458-0084, Mon-Fri, 9am-3:00pm

Thank you for your cooperation.

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