

REGULAR MEETING, TOWN OF RANDOLPH, March 12, 2025

A regular meeting of the Town Board of the Town of Randolph, County of Cattaraugus and the State of New York was held at the Municipal Building, 72 Main Street, Randolph, NY on the 12th day of March 2025.

PRESENT: Dale Senn ----- Supervisor
Tim Beach ----- Council Member
John Hale ----- Council Member
Loni Nagle ----- Council Member
Gretchen Hind ----- Clerk
Cody Uhl ----- Superintendent of Highways

ABSENT: Bob Learn ----- Council Member
Bridget Marshall ----- Attorney

OTHERS PRESENT: Jason Beaver & Brett Payne -Water Dept; Dan McLaughlin-Randolph Register; Harry Uhl.

REGULAR MEETING

Supervisor Senn called the meeting to order with the Pledge of Allegiance.

Harry Uhl opened the meeting with a prayer.

RESOLUTION 22-2025

MEETING MINUTES

On a motion of Councilmember Hale, seconded by Councilmember Beach, the following resolution was

ADOPTED Ayes 4 Beach, Senn, Hale, Nagle
Nays 0

Resolved that the Board approves the meeting minutes from February 12, 2025 as submitted.

Councilmen Learn entered the meeting at 7:33PM

PUBLIC PARTICIPATION: None

REPORT OF TOWN OFFICIALS

TOWN JUSTICE

No Report

CODE ENFORCEMENT

5 permits issued in February 2025 for \$225.

RACDC- NO REPORT

Monthly Report of the Supervisor - The February 2025 Financial Report was submitted to the Board from BLB.

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CLERK

Clerk Hind submitted the monthly report for February 2025 to the Board. The local shares were Town-\$462.00; Supervisor - \$47.80.

SUPERINTENDENT OF HIGHWAYS – Highway Superintendent Uhl provided the February 2025 report. He reported two injuries: one employee will be out until at least June 1st, while the other is currently on light duty.

WATER/SEWER

Jason Beaver presented the monthly activity report to the Board. Both Jason and Brett attended a two-week Sewer School and successfully passed the test administered there. They now need to pass the state exam to obtain certification. After more than four months of waiting, Plant IQ finally arrived to resolve the issue at the tank — the repair was completed in just one hour.

RESOLUTION 23-2025

WATER TRAINING

On a motion of Councilmember Learn, seconded by Councilmember Nagle, the following resolution was

ADOPTED Ayes 5 Beach, Senn, Hale, Nagle, Learn
 Nays 0

Resolved that the Board authorizes Water employees Jason Beaver and Brett Payne to attend a training at Turning Stone from May 19- 21.

SAMPLE HILL

One burial.

COMMUNICATIONS –

.GOV Website and email: The Clerk’s Office has received communication regarding a NYS Mandate requiring towns to switch to .gov emails and websites. The Town has requested and been approved for the .gov domain.

TED BOGDAN: Following a meeting with Supervisor Senn, Mr. Bogdan sent a communication requesting that the town ask the NYSDOT to make no changes to the two entrances on his property.

RESOLUTION 24-2025

PROPOSED NYSDOT CHANGES TO JAMESTOWN ST AND RTE 394 INTERSECTION

On a motion of Councilmember Beach, seconded by Councilmember Hale, the following resolution was

ADOPTED Ayes 5 Beach, Senn, Hale, Nagle, Learn
 Nays 0

Resolved: The Board requests that the NYSDOT leave the intersection unchanged.

OLD BUSINESS

Bi-Centennial – Meeting are held the 3rd Wednesday of each month at 6:30. The Media Class at RCS has begun designing a logo for the celebration. Completed projects will be submitted to the Board.

Employee Manual: Board members received feedback from employees and will look at the areas in question.

NEW BUSINESS

SEWER PROJECT

RESOLUTION 25-2025

B&L CONTRACT AMENDMENT: SEWER PROJECT

On a motion of Councilmember Beach, seconded by Councilmember Learn, the following resolution was

ADOPTED Ayes 5 Beach, Senn, Hale, Nagle, Learn
 Nays 0

Resolved that the Board approves an amendment to B&L’s contract for the Sewer Project to account for additional engineering work required as a result of receiving extra grant funds.

RESOLUTION 26-2025

SEWER PROJECT: PAY APP #6&7 – H&K Services; PAY APP #1 – GERWITZ

On a motion of Councilperson Beach seconded by Councilperson Hale, the following resolution was

ADOPTED Ayes 5 Hale, Beach, Nagle, Learn, Senn
 Nays 0

Resolved that the Town authorizes payment of Pay App #6 in the amount of \$114,875.00 and Pay App #7 in the amount of \$119,225.00 to H&K for construction work and Pay App #1 in the amount of \$135,717.23 to Gerwitz for the Electrical Contract on the Sewer Project.

WATER STUDY

Square Engineering has begun work on the water study.

FINANCIAL SERVICES RFQ: One RFQ was received to perform Financial Services for the Water Study by Municipal Solutions.

RESOLUTION 27-2025

WATER STUDY: FINANCIAL SERVICES

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On a motion of Councilperson Nagle seconded by Councilperson Learn, the following resolution was

ADOPTED Ayes 5 Hale, Beach, Nagle, Learn, Senn
 Nays 0

Resolved that the Town awards the RFQ to Municipal Solutions for work on the Water Study and authorizes Supervisor Senn to sign the contract.

RESOLUTION 28-2025

ZONING BOARD APPOINTMENT

On a motion of Councilperson Beach seconded by Councilperson Hale, the following resolution was

ADOPTED Ayes 5 Hale, Beach, Nagle, Learn, Senn
 Nays 0

Resolved that the Town appoints Alyssa Lundsten to the Zoning Board for a 5-year term 1/1/2025 -12/31/2029.

RESOLUTION 29-2025

WEEDEN PARK USAGE -RANDOLPH AREA BASEBALL

On a motion of Councilperson Learn seconded by Councilperson Hale, the following resolution was

ADOPTED Ayes 5 Hale, Beach, Nagle, Learn, Senn
 Nays 0

Resolved that the having received proof of insurance, the Town approves Randolph Area Baseball's request for usage of fields at Weeden Park for its upcoming baseball season through August 2025.

RESOLUTION 30-2025

EMPLOYEE RESIGNATION: MARK HAMILTON

On a motion of Councilperson Beach seconded by Councilperson Hale, the following resolution was

ADOPTED Ayes 5 Hale, Beach, Nagle, Learn, Senn
 Nays 0

Resolved that the Town accepts the resignation of employee Mark Hamilton with regret.

RESOLUTION 31-2025

INTER-FUND LOAN: GENERAL FUND SAVINGS TO SEWER PROJECT

On a motion of Councilperson Beach seconded by Councilperson Learn, the following resolution was

ADOPTED Ayes 5 Hale, Beach, Nagle, Learn, Senn
 Nays 0

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Resolved that the Town authorizes a \$200,000 inter-fund loan from the General Fund Saving NY CLASS account to the Sewer Project with a 4.5% interest rate. The loan is to be paid in full with interest once EFC Project financing is received.

RESOLUTION 32-2025

GENERATOR GRANT PROJECT: KINSLEY INVOICE PAYMENT

On a motion of Councilperson Learn seconded by Councilperson Beach, the following resolution was

ADOPTED Ayes 5 Hale, Beach, Nagle, Learn, Senn
 Nays 0

Resolved that the Town authorizes payment of invoice JC39947 to Kinsley for \$67,409.10 to be funded through the Water Equipment Reserve account.

RESOLUTION 33-2025

TRANSFER TAP PROJECT FUND BALANCE

On a motion of Councilperson Beach seconded by Councilperson Learn, the following resolution was

ADOPTED Ayes 5 Hale, Beach, Nagle, Learn, Senn
 Nays 0

Resolved that the balance of \$227,286.62 remaining in the Capital Projects account from the SRTS (TAP) Project be transferred to the General Fund Savings.

PER DIEM/PART-TIME EMPLOYEE

Councilperson Learn reported that he had conversations with former water employee Ashton O'Brien. He has been successful in renewing his water license and would possibly be willing to come back to work as either a part-time or per diem employee. Action tabled.

RESOLUTION 34-2025

BUDGET TRANSFER

On a motion of Councilperson Beach seconded by Councilperson Hale, the following resolution was

ADOPTED Ayes 5 Hale, Beach, Nagle, Learn, Senn
 Nays 0

Resolved the Town authorizes the following budget transfer:

HIGHWAY FUND

\$16,420 FROM DA5110.1 - MAINTENANCE OF STREETS - PERSONAL SERVICES
\$16,420 TO DA5142.1 - SNOW REMOVAL - PERSONAL SERVICES

\$237 FROM DA9030.8 - EMPLOYEE BENEFITS - SOCIAL SECURITY
\$237 TO DA9040.8 - EMPLOYEE BENEFITS - WORKERS COMP

RESOLUTION 35-2025

AUDIT OF BILLS

On a motion of Councilman Hale, seconded by Councilmember Nagle, the following resolution was

ADOPTED Ayes 5 Beach, Senn, Hale, Nagle, Learn
 Nays 0

ABSTRACT #3

General Fund	No. 41-64	\$31,822.45
Street Lighting District		1,796.58
Refuse District		12.00
Fire District		0
Snow Removal		0
Highway Fund	No. 29-47	55,306.67
Sewer CAPITAL PROJECT	No. 2-6	407,066.73
Sewer Fund	No. 17-26	5,813.46
Water Fund	No. 24-38	82,289.38

With no further business, on a motion from Councilperson Hale, seconded by Councilman Beach the meeting was adjourned at 8:42M. Carried unanimously.

Gretchen Hind, RMC/CMC, Town Clerk