

RTF MENTOR

The Mentor serves as the primary childcare worker for Kids Count's residential treatment facility (RTF) for the residents and his/her family while residing in the residential facility. The function of the mentor is to guide and assist the resident and their family in reaching the goals of their individual and family treatment.

Duties include:

- Assisting and guiding residents during their morning and after school routines
- Making sure all residents get on and off the school bus at designated times
- Develop therapeutic relationships with the residents and their families
- Guide residents and families in goal attainment and maintenance
- Provide individual and group counseling
- Dispense medications to residents as prescribed and complete necessary documentation
- Utilize crisis intervention techniques when necessary
- Enforce house rules and natural consequences
- Complete progress notes and document daily activity in log book
- Transport residents when needed
- Monitor safe storage of all medications and hazardous materials
- Communicate and report resident progress to the treatment team
- Plan and develop daily treatment and leisure activity schedule
- Complete all necessary Emergency Safety Intervention Reports, Recordable Reports, Reportable Reports, and Child-Line Reports
- Attend weekly staffing meetings

Shifts available:

- Part-time, Monday-Friday, 6:30 am-9:30 am
- Full-time, Monday-Friday 2pm -10 pm, 3 pm-11 pm (female for this position)
- Part-time, Saturday & Sunday, 8 am-4 pm, 3 pm-11 pm



RESIDENTIAL TREATMENT FACILITY
ADMINISTRATIVE OFFICE
226 WEST NEW CASTLE STREET
BUTLER, PA 16001
PH: 724.284.0076 FAX: 724.284.9729

BOYS HOME
317 WEST JEFFERSON STREET
BUTLER, PA 16001
PH: 724.282.1202 FAX: 724.282.0702

CO-ED HOME
564 WEST NEW CASTLE STREET
BUTLER, PA 16001
PH: 724.283.9944 FAX: 724.283.9948

IMPROVING LIVES IN OUR COMMUNITY

Salary: \$14.00 - \$17.00 per hour

Minimum Qualifications:

- High school diploma and 1-year experience in the mental health field working with children/adolescents;
- Current FBI, Child Abuse and PA State Police clearances
- Current driver's license
- Must be at least 21 years of age.

Full Time Benefits (available after 90-day probationary period):

- 401(k)
- 401(k) matching
- Dental insurance
- Health insurance
- Life insurance
- Paid time off
- Vision insurance

Sign on bonus after 90-day employee evaluation.