

**Homeless Resource Council of the Sierras
Board Meeting Minutes
March 8, 2017
Community Development Resource Center (CDRC)**

Board Members Present: Becca Bettis, Leslie Brewer, Jeff Brown, Keith Diederich, Kathie Denton, Susan Farrington, Michael Heggarty, Joyce Peterman, Michele Violett, Jason Winters, Janella Kirkman

Others Present: Jainell Gaitan, Suzi Kochems, David Loya, Jason Smith, Bill Boudier, Mark Minder, Louise Czopek, Geoff Smith, Carol Carter

Phoned In: Phebe Bell

Minutes Taken and Transcribed by: CarrieAnn Whitlow

Motion: Janella Kirkman made a motion to approve the March agenda.

Second: Kathie Denton

Motion Approved

Motion: Jason Winters made a motion for HRCS to accept Lynda Timbers application to join the Board as a member.

Second: Michele Violett

Motion Approved

Motion: Susan Farrington made a motion for HRCS to accept Marisol Parks and Danielle Foster with the City of Roseville along join Suzanne Acrell (who is already a member) as new members on the Board. They will not **all** be required to attend and if more than 1 of them attends, then they will only have 1 vote.

Second: Keith Diederich

Motion Approved

Motion: Michele Violett made a motion to allow Susan Farrington to continue to enter the updated information on SAM.gov regarding the DUNS number for HRCS that is due this year and is good for two years.

Second: Jason Winters

Motion Approved

1). Call to Order/Quorum Established/Introductions

2). Approval of Agenda (See above referenced motion)

A. Susan Farrington wanted to talk about the renewal of the SAM.gov number which will be added as item "F" on the agenda.

3). Approval of meeting minutes for February (Deferred to April Meeting)

4). Public Comments (None)

5). On-going Business

A. HRCS President's Report: Leslie Brewer has a new HRCS email address which is (president@HRCSCoC.org)

i. Permanent Shelter Meeting: She has signed a letter of support to keep fair housing.

ii. North Auburn Community Forum: Also she stated that Jim Holmes put on a community forum where she was asked to be a speaker in North Auburn last Monday night. She also attended a 24/7 group to talk about identifying sites for Auburn.

iii. Whole Person Care Leadership: Geoff Smith is here to speak to the group.

B. APR Review (Jainell, Michele, Jason): Each person mentioned handed out their APR packets and spoke to the group with regards to their APR's. (Jennifer Price will go over hers next month)

C. Board Membership Application: There were 2 applications for board membership discussed, for Lynda Timbers of Project Go and combined applications for Marisol Parks and Danielle Foster with the City of Roseville.

D. CoC Debriefing, ESG NOFAs, and Operating Manual: Suzi Kochems discussed the CoC collaborative application and the fact that this CoC was not given any credit for Rapid Re-Housing in the Continuum. She will be going through all the projects and programs that could possibly be identified and will be disputing several items with regards to the rating of CoC's.

E. PIT/HIC data: Suzi Kochems discussed. HUD exchange providers did not fill out the HIC regarding dedicated beds, so she has asked for assistance from everyone to review the information she will be emailing out. There are coordinated entry workshops and webinars this month that she, Louise, Michele and Jason will be attending in order to be in compliance by next January. She is also making some modifications to the operating manual for ESG and CoC funding. She will need everyone's program standards.

F. SAM.gov: Susan Farrington spoke about the registration update on the website is now due and she is requesting approval to complete what is necessary on behalf of HRCS until another person is selected as it will not be required to complete again for another 2 years.

6). Committee/Task Area Reports

A. Finance Committee: They did not meet today

B. Coordinated Assessment & Entry (CE Self-Assessment): Suzi Kochems stated that they are having a meeting this afternoon and they did not meet last month.

C. HMIS-The next HMIS meeting will be held in April.

D. Reports from regional planning groups/areas: (NCCC, PCOH, and Truckee): (Michael Heggarty): He discussed that Nevada County is recruiting for a Program Manager level position. This person will be their Homeless and Housing Resource Manager; the position will report directly to Michael and will be coordinating the County direct and indirect homeless related services.

E. Reports from County HHS Staff: (Jeff Brown) He stated that he went to the Board of Supervisors and was able to get approval to extend the contract with Volunteers of American for up to 90 days which allows for the conditional use permit to be processed. He also discussed the homeless limited preference, which have been prescreened, and can consider certain individuals for this housing voucher programs, which he is hoping to bring to the Board.