

**CONDITIONAL APPOINTMENT & EMERGENCY CONDITIONAL APPOINTMENT -
STUDENT SAFETY****POLICY**

The Board of Education recognizes that there may be instances when it is necessary, upon recommendation of the Superintendent of Schools, for the Board to make a conditional appointment or an emergency conditional appointment of an employee. The Board adopts the following policy to provide for the safety of students who have contact with an employee holding a conditional appointment or an emergency conditional appointment.

Employees who hold a conditional or emergency conditional appointment will be in contact with students only to provide the specific instruction or other services for which the employee was hired, except as deemed appropriate by the Building Principal.

Employees who hold a conditional or emergency conditional appointment will not teach a class or provide services to students with his/her classroom or office door closed, unless the Building Principal has provided express prior permission to do otherwise. Permission may be appropriate, for example, during music class, band practice or testing procedures.

In no event will an employee who holds a conditional or emergency conditional appointment be left alone with a student.

The Building Principal or designee will provide heightened administrative supervision of the employees during the period of their conditional or emergency conditional appointments including, for example, unannounced visits to classrooms, walking the hallways, or any other activities the Principal determines to be appropriate.

In addition, the Superintendent or designee will ensure that all conditional and emergency conditional appointed employees become aware of and receive training regarding the prohibition against child abuse in an educational setting and of their responsibility for reporting any abuse at the commencement of their conditional or emergency conditional appointment.

For purposes of this policy, the terms "conditional appointment" and "emergency conditional appointment" refer to any employee holding a conditional or emergency conditional appointment, as defined in New York Education Law Section 1709.

BOARD OF EDUCATION

ADOPTED: July 9, 2007

REVISED: December 13, 2017