



**TWIN OAKS COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING MINUTES**

DATE: May 21, 2024

PLACE: Blue Agave, 14555 Grisby Rd Houston TX 77079

ATTENDING: Robert Tice, President
Jessica Kennedy, Vice President
Sylvie Elmer, Treasurer
Carrie McDonald, Secretary
Laura Tate, C.I.A. Services, Inc.

ABSENT: Danny Handshoe, Director
Jennifer Gonzalez, C.I.A. Services, Inc.

With quorum duly established and notice properly given, President Tice called the board meeting to order at 6:25 p.m.

MINUTES, MEETINGS & DECISIONS

Ratify Decisions Between Meetings – None.

Meeting Minutes

A MOTION PASSED to approve the April 23, 2024 Board meeting minutes after increasing the font size of the font under the Open Session and Ratify Between Meetings section. (Motion – Elmer; 2nd – McDonald; Unanimous).

MANAGEMENT REPORT

Financial Reports – The preliminary financial report was presented and reviewed.

Deed Restriction Reports – were provided for Board review.

Architectural Control Reports – were provided for Board review.

MAINTENANCE REPORT

The maintenance report was reviewed with the Board.

BIG OAKS MUD – No report.

COMMITTEES REPORTS

ARC – No report.

Social – None.

Yard of the Month – None.

UNFINISHED BUSINESS – None.

NEW BUSINESS

2024 Annual Meeting – The Board reviewed and edited the draft handout for the upcoming meeting on May 28th. The Constable's office was previously asked to attend the meeting and door prizes will be drawn at the meeting.

Number of Rental Homes in Association – President Tice has requested that the management team determine the estimated number of rental homes within the community.

EXECUTIVE SESSION

Legal Matters –The attorney status report was reviewed.

Collections Update – The collection update was reviewed.

DR Recommendations for Last Chance Letters – None.

Homeowner Correspondence – None.

With no further business to come before the board, the open meeting adjourned at 8:00 p.m.

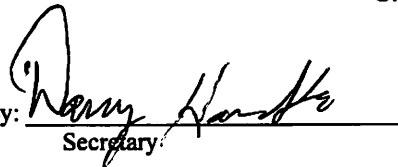


Prepared by:

Jennifer Gonzalez, Community Manager
C.I.A. Services, Inc.

Approved at the June 25, 2024 meeting of the Board of Directors.

Approved by:


Secretary: