

Ten Suggestions for Getting Along Better with People

- 1. Guard your tongue. Say less than you think.**
- 2. Make promises sparingly. Keep them faithfully.**
- 3. Never let an opportunity pass to say a kind word.**
- 4. Be interested in others, their pursuits, work, and families.**
- 5. Be cheerful. Don't dwell on minor aches and small disappointments.**
- 6. Keep an open mind. Discuss but don't argue. Disagree without being disagreeable.**
- 7. Discourage gossip. It's destructive.**
- 8. Be careful of other's feelings.**
- 9. Pay no attention to ill-natured remarks about you. Live so that nobody will believe them.**
- 10. Don't be anxious about getting credit. Just do your best and be patient.**

