

Notice of Board Meeting
Regular Meeting
Stilwell Utility Department
925 West Hickory, Stilwell, Oklahoma
Tuesday, January 10, 2023
5:00 P.M.

I. Call Meeting to Order

The agenda for this meeting of the Stilwell Utility Department is identical to the Agenda for Stilwell Area Development Authority. Consideration will be given to combining the agendas for both meetings, and conducting the meetings for both, jointly.

II. Consent Agenda

- a. Approval to combine SUD/SADA Agendas and jointly conduct the meetings for both entities at the same time.
- b. Approval of Meeting Minutes: December 13, 2022
- c. Approval of Payment of Purchase Order Invoices-\$856,679.33
- d. Financial Reports

III. Regular Agenda

1. Discussion, consideration, and possible action to approve or not approve audit report from Mike Green, CPA.
2. Discussion, consideration, and possible action to approve or not approve 3-4 portable electrical outlets for City of Stilwell activities.
3. Discussion, consideration, and possible action to approve or not approve a waiver of policy to provide all utility services for the new city hall building.
4. Discussion, consideration, and possible action to approve or not approve board room upgrade, copies of proposals are attached.
5. Discussion, consideration, and possible action to approve or not approve main office roof repair in an amount not to exceed \$21,000.00, a copy of the estimate is attached.
6. Discussion and possible action to amend budgeted income and expense in the amount of \$150,000.00 for utilities.
7. Discussion, consideration, and possible action to approve or not approve ODOT Utility Relocation Project Update from Infrastructure Solutions Group, LLC.
8. Discussion and possible action to retain or not retain Dale Burke with Infrastructure Solutions for the distribution side construction for Cherry Tree as recommended in the Wastewater Capacity Study.
9. Discussion, consideration, and possible action to approve or not approve work order from Infrastructure Solutions Group for Wastewater Collection System Improvements in amount not to exceed \$89,600.00, a copy of which is attached.

10. Discussion, consideration, and possible vote to approve, or not approve, draft of proposed contract between Stilwell Area Development Authority (SADA) and Cherry Tree Rural Water District, formerly known as Adair County Rural Water District #1 (CTRWD), which proposed contract, if approved, by both parties, would allow SADA to perform wastewater treatment services for CTRWD for agreed to compensation.
 11. Update, and discussion regarding Water Treatment Plant, Second Flow Equalization Basin, and Raw Water Intake at city lake projects.
 12. Discussion, consideration and possible action to acknowledge the receipt of permit number ST000001200790 Facility No. S-21703 for the construction of Flow Equalization Basin(s) at the wastewater treatment plant, a copy of which is attached.
 13. Discussion, consideration, and possible action to approve or not approve invoice #4 submitted by Holloway, Updike, and Bellen in an amount not to exceed \$105,700.17 for water treatment plant engineering pursuant to MOA with Cherokee Nation, a copy of the invoice is attached. This payment will be reimbursed by Cherokee Nation and/or its affiliates.
 14. Discussion, consideration, and possible action to approve or not approve lease agreement from Pitney Bowes, a copy of which is attached.
 15. Status report by Larry Eagleton.
 16. Audit Committee Report.
 17. Policy Committee Report.
 18. Budget Committee Report.
- IV. Consideration, discussion, and possible approval regarding any matter not known about or which could not have been reasonably foreseen prior to the time of posting. (25 O.S. Article 311.9)**
- V. Adjournment**

Posted: 3:00 P.M. January 6, 2023
925 West Hickory-Utility Office
503 West Division-City Office
SUD Board Secretary, Vice-Secretary or Chief Executive Officer



Bill Garrett

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