

Purchases will be made through available Federal or State Contracts of the Division of Standards and Purchases, or contracts with other political subdivisions in accordance with GML Section 103(16), whenever it is in the best interest of the District.

Opportunity will be provided to all responsible suppliers who do business with the District. To this end, the Purchasing Agent will develop and maintain lists of potential bidders for the various types of materials, equipment and supplies. The bidder list will be used in the development of a mailing list for distribution of specifications and invitations to bid. Any supplies may be included in the list upon request.

It is the responsibility of the Assistant Superintendent to make alternate suggestions to the requisitioner if, in the judgment of the Assistant Superintendent, the specifications would restrict competition or otherwise preclude the most economical purchase of the required items.

APPROVED BY SUPERINTENDENT

Date: November 21, 1996  
Revised: December 15, 2010  
Revised: January 29, 2014.