



VILLAGE OF INNSBROOK BOARD OF TRUSTEES MEETING MINUTES

Innsbrook Village Hall
1835 Highway F
Tuesday, August 14, 2018, 5:00 PM

AGENDA

- 1) CALL TO ORDER
- 2) OPENING CEREMONY
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA
- 5) APPROVAL OF MINUTES:
 - a. Regular Meeting: July 10, 2018
 - b. Executive Session: July 10, 2018
- 6) PUBLIC HEARINGS
 - a. **Regarding a Petition from the Innsbrook Corporation to annex 35.84 acres into the Village Limits, and to rezone the same from "AFM" Agricultural Forest Management District to "PRD" Planned Residential Development District.**
 - b. **2018 Tax Levy**
- 7) PUBLIC COMMENTS
(Citizens who have concerns or remarks on Village matters may speak at this time.)
- 8) COMMUNICATIONS/PETITIONS/PRESENTATIONS:
- 9) BOARD OF TRUSTEES COMMENTS
- 10) CHAIRMAN'S COMMENTS, REPORTS, APPOINTMENTS
- 11) DEPARTMENT REPORTS:
 - a. Financial Report
 - i. Bills of The Month
 - b. Administrator's Report
 - c. Planning & Zoning Commission
- 12) UNFINISHED BUSINESS:
- 13) NEW BUSINESS:
 - a. **BILL NO. 258 - AN ORDINANCE LEVYING AND ESTABLISHING THE RATE OF ANNUAL TAXATION FOR THE YEAR 2018 ON ALL PROPERTY WITHIN THE VILLAGE OF INNSBROOK, WARREN COUNTY, MISSOURI AND PROVIDING FOR THE EXTENSION OF SAID TAXES ON THE BOOKS OF THE COLLECTOR BY THE COUNTY CLERK OF WARREN COUNTY, MISSOURI. (ORD. 255)**
 - b. **BILL NO. 259 - AN ORDINANCE EXTENDING THE BOUNDARIES OF THE VILLAGE OF INNSBROOK, WARREN COUNTY, MISSOURI, BY VOLUNTARY ANNEXATION TO INCLUDE ONE PARCEL OF PROPERTY BELONGING TO INNSBROOK CORPORATION (PARCEL NO. 11190000001001000), GENERALLY LOCATED IN THE AREA OF SOUTH STRACKS CHURCH ROAD AND MATTOX LANE. (ORD. 256) *First Reading Only.***
 - c. **BILL NO. 260 - AN ORDINANCE PROVIDING FOR A CHANGE IN ZONING CLASSIFICATION OF 35.84 ACRES OF LAND FROM AFM-AGRICULTURAL FOREST MANAGEMENT DISTRICT TO PRD-PLANNED RESIDENTIAL DEVELOPMENT DISTRICT AND AUTHORIZING A CHANGE IN THE ZONING MAP FOR THE VILLAGE OF INNSBROOK, MISSOURI (ORD. 257) *First Reading Only.***
 - d. **BILL NO. 261 - AN ORDINANCE APPROVING INNSBROOK ESTATES PLAT 99 FOR THE DEVELOPMENT OF TWENTY TWO (22) SINGLE FAMILY RESIDENTIAL SITES. (ORD. 258) *First Reading Only.***
- 14) EXECUTIVE SESSION - REAL ESTATE
- 15) ADJOURNMENT

Unfinished Business/ Hold Items

- BHS/Zykan Landfill Area
 - Animal Shelter
 - Dry Hydrants
 - Internet Speeds
 - Village Cemetery
- (Next quarterly report Sept. 2018)

MINUTES

The August 14, 2018 regular meeting of the Innsbrook Board of Trustees was held at Innsbrook Village Hall and called to order at 5:00 PM with Chairman Thomsen presiding. Chairman Thomsen led the Pledge of Allegiance. Upon Roll Call,

Trustees Trish Dunn, Jerry Rust, Ted Sator, Tom Stevener and Jeff Thomsen were present. After roll call, Chairman Thomsen announced that a quorum was present for the transaction of business.

Also in attendance were Village Administrator/Clerk, Carla Ayala; Carol Zuckner (15735 Walkers Way); Richard McFall (L2210); Roger & Barbara Pikul (812 Longview Dr) and Keith Thompson, Innsbrook Corporation.

APPROVAL OF AGENDA

Motioned by Trustee Stevener, seconded by Trustee Dunn, to approve the agenda. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote.

APPROVAL OF MINUTES

Motioned by Trustee Dunn, seconded by Trustee Stevener to approve the July 10, 2018, regular meeting minutes and executive session minutes. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote.

PUBLIC HEARINGS

- a. Annexation & Rezone - Chairman Thomsen opened the public hearing at 5:04pm. Keith Thompson spoke with the Board of Trustees regarding the location of property and progress of development. Plat 99 consists of non-resident chalets. Those in attendance spoke about how this annexation would benefit the Home Owners Association (HOA) of Innsbrook Resort.
- b. 2018 Tax Levy - Chairman Thomsen opened the floor to questions, there being none, motioned by Trustee Rust, seconded by Trustee Stevener, to close the Public Hearing. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote. Public Hearing was closed at 5:29pm.

PUBLIC COMMENTS

Richard McFall presented to the Trustees, information on becoming "Bear Aware", and questioned the Trustees on what the Village could do to assist our Community become more aware of living with a bear population. Trash and food sources are a number one concern and Mr. McFall asked the Trustees to invite the Missouri Department of Conservation to speak to the community.

Carol Zuckner asked for an update on the complaint property located at 15568 Walkers Way. Chairman Thomsen stated that the Village Attorney has sent the violation notice and statement of probable cause. After Ms. Zuckner stated that she spoke with the State of Missouri and they said that this issue is a Village issue, Chairman Thomsen stated that the Village can contact the Missouri Department of Health and Senior Services to ask for assistance. A follow up with the Village Attorney will be made after the meeting.

COMMUNICATIONS/PETITIONS/PRESENTATIONS - None at this time.

BOARD OF TRUSTEES COMMENTS

Trustee Rust mentioned to the Trustees that wastewater applications for permits are taking too long. The State will not come out to inspect the systems in a timely manner on a regular basis. Ms. Ayala to contact MoDHSS to find out why the process is taking so long.

Trustee Stevener will attend the Transportation Advisory Committee (TAC) meeting this week. The committee will be voting on priority of projects within the region.

CHAIRMAN'S COMMENTS, REPORTS, APPOINTMENTS - None at this time.

DEPARTMENT REPORTS

- a. Financial Report - The financial report and the bills of the month were distributed and viewed by all Trustees in attendance. Motioned by Trustee Stevener, seconded by Trustee Rust to approve the financial report and pay all the bills of the month. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote.
- b. Administrator's Report - Carla Ayala presented her report to the Trustees. Ms. Ayala will attend the Missouri Municipal League (MML) conference on September 17-19, 2018, Village Hall will be closed those dates. Boonslick Regional Planning Commission will hold its General Membership meeting on September 24, 2018 at 12pm.
- c. Planning and Zoning Commission - A meeting was held on August 1, 2018. After review and discussion, the Commission recommends approval of Annexation petition of 35.84 acres into the Village Limits to the Board of Trustees, with a 6 yes - 0 no vote. The Commission recommends approval of Rezone petition of 35.84 acres into the Village Limits to the Board of Trustees, with a 6 yes - 0 no vote. The Commission recommends approval of the Innsbrook Estates Plat 99 application to the Board of Trustees, with a 6 yes - 0 no vote.

UNFINISHED BUSINESS:

- a. Animal Shelter - Trustee Sator stated that the Woofstock event will be held at Diekroeger Park in Wright City on August 25, 2018 from 10am-2pm.

NEW BUSINESS:

- a. **BILL NO. 258 - AN ORDINANCE LEVYING AND ESTABLISHING THE RATE OF ANNUAL TAXATION FOR THE YEAR 2018 ON ALL PROPERTY WITHIN THE VILLAGE OF INNSBROOK, WARREN COUNTY, MISSOURI AND PROVIDING FOR THE EXTENSION OF SAID TAXES ON THE BOOKS OF THE COLLECTOR BY THE COUNTY CLERK OF WARREN COUNTY, MISSOURI. (ORD. 255)** Motioned by Trustee Dunn, seconded by Trustee Rust to hold the first and second reading of Bill No. 258 by title only. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote. Chairman Thomsen read Bill No. 258 twice by title only. With no discussion, motioned by Trustee Rust, seconded by Trustee Stevener to enact Bill No. 258 as Ordinance No. 255. By roll call vote, Trustee Dunn - "Aye", Trustee Rust - "Aye", Trustee Sator - "Aye", Trustee Stevener - "Aye", Trustee Thomsen - "Aye". With a 5-0 vote, Bill No. 258 is enacted as Ordinance No. 255 of the Village of Innsbrook, Missouri. The Tax rate for 2018 has been set at 0.1272 on \$100 assessed valuation for Real Estate property and 0.0000 on \$100 assessed valuation for Personal property.
- b. **BILL NO. 259 - AN ORDINANCE EXTENDING THE BOUNDARIES OF THE VILLAGE OF INNSBROOK, WARREN COUNTY, MISSOURI, BY VOLUNTARY ANNEXATION TO INCLUDE ONE PARCEL OF PROPERTY BELONGING TO INNSBROOK CORPORATION (PARCEL NO. 1119000001001000), GENERALLY LOCATED IN THE AREA OF SOUTH STRACKS CHURCH ROAD AND MATTOX LANE. (ORD. 256)** Motioned by Trustee Stevener, seconded by Trustee Rust to hold the first reading of Bill No. 259 by title only. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote. Chairman Thomsen read Bill No. 259 once by title only. No discussion was had. The vote for the second reading will be held at the next meeting.
- c. **BILL NO. 260 - AN ORDINANCE PROVIDING FOR A CHANGE IN ZONING CLASSIFICATION OF 35.84 ACRES OF LAND FROM AFM-AGRICULTURAL FOREST MANAGEMENT DISTRICT TO PRD-PLANNED RESIDENTIAL DEVELOPMENT DISTRICT AND AUTHORIZING A CHANGE IN THE ZONING MAP FOR THE VILLAGE OF INNSBROOK, MISSOURI (ORD. 257)** Motioned by Trustee Stevener, seconded by Trustee Rust to hold the first reading of Bill No. 260 by title only. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote. Chairman Thomsen read Bill No. 260 once by title only. No discussion was had. The vote for the second reading will be held at the next meeting.
- d. **BILL NO. 261 - AN ORDINANCE APPROVING INNSBROOK ESTATES PLAT 99 FOR THE DEVELOPMENT OF TWENTY TWO (22) SINGLE FAMILY RESIDENTIAL SITES. (ORD. 258)** Motioned by Trustee Rust, seconded by Trustee Stevener to hold the first reading of Bill No. 261 by title only. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote. Chairman Thomsen read Bill No. 261 once by title only. No discussion was had. The vote for the second reading will be held at the next meeting.

VOTE TO ADJOURN INTO EXECUTIVE

Motioned by Trustee Stevener, seconded by Trustee Rust, to adjourn the regular meeting and enter executive session. By roll call vote, Trustee Dunn - "Aye", Trustee Rust - "Aye", Trustee Sator - "Aye", Trustee Stevener - "Aye", Trustee Thomsen - "Aye". Motion passed and approved with a 5-0 vote. Meeting adjourned into executive session at 6:17pm.

EXECUTIVE SESSION - REAL ESTATE

VOTE TO ADJOURN

Motioned by Trustee Stevener, seconded by Trustee Rust, to adjourn the regular meeting. All Trustee's present voted "Aye". Motion passed with a 5-0 vote. Meeting adjourned at 6:37 PM.

I hereby certify that these are the original minutes of the regular meeting of the Board of Trustees held on Tuesday, August 14, 2018.

Carla Ayala, Village Administrator/Clerk

Date Minutes Approved: 9-11-2018

Patricia Dunn
 Patricia Dunn,
 Village Board Clerk
 (seal)

Carla Ayala
 Attest: Carla Ayala,
 Village Administrator/Clerk