REGULAR MEETING

**April 4, 2024**

**Aurora, Minnesota**

***The Regular Meeting of the Town of White was called to order by Chairman Skelton at 5:00 P.M., on Thursday, April 4, 2024, at the City/Town Government Center.***

**ROLL CALL:**

Present: Supervisors-Anttila, Skelton, Kippley; Clerk-Knaus, Treasurer-Gross; Foreman-Niemi; Attorney – Kearney

Absent:

Also Present: Bill Lesar, Gary Starken

**1. APPROVAL OF CONSENT AGENDA**

**IT WAS MOVED BY ANTTILA, SUPPORTED BY KIPPLEY TO APPROVE THE CONSENT AGENDA WHICH INCLUDED TOWNSHIP BOARD MEETING MINUTES FROM MARCH 7, 2024; ALL BILLS AND PAYROLL AS PRESENTED BELOW, COMMITTEE MINUTES AND REPORTS, AND CORRESPONDENCE TO BE FILED FOR MARCH 2024. MOTION CARRIED**

|  |  |  |  |
| --- | --- | --- | --- |
| **Check#** | **Vendor** | **Description** | **Total** |
| CC03-02-24 | Cardmember Service | Training, Supplies, Miscellaneous | $ 1,023.66 |
| 35212 | Copper Nickel | Election Meals | $ 412.50 |
| D03-06-24 | Empower | Employee Deductions 3/02/24 | $ 350.00 |
| DD03062401 | Payroll Period Ending 03/02/2024 | Regular Payroll Ending 03/02/2024 | $ 726.03 |
| DD03062402 | Payroll Period Ending 03/02/2024 | Regular Payroll Ending 03/02/2024 | $ 1,478.53 |
| DD03062403 | Payroll Period Ending 03/02/2024 | Regular Payroll Ending 03/02/2024 | $ 585.83 |
| DD03062404 | Payroll Period Ending 03/02/2024 | Regular Payroll Ending 03/02/2024 | $ 2,746.84 |
| DD03062405 | Payroll Period Ending 03/02/2024 | Regular Payroll Ending 03/02/2024 | $ 1,846.72 |
| DD03062406 | Payroll Period Ending 03/02/2024 | Regular Payroll Ending 03/02/2024 | $ 1,746.56 |
| DD03062407 | Payroll Period Ending 03/02/2024 | Regular Payroll Ending 03/02/2024 | $ 991.85 |
| DD03062408 | Payroll Period Ending 03/02/2024 | Regular Payroll Ending 03/02/2024 | $ 2,263.30 |
| DD03062409 | Payroll Period Ending 03/02/2024 | Regular Payroll Ending 03/02/2024 | $ 2,080.42 |
| DD03062410 | Payroll Period Ending 03/02/2024 | Regular Payroll Ending 03/02/2024 | $ 1,390.83 |
| DD03062411 | Payroll Period Ending 03/02/2024 | Regular Payroll Ending 03/02/2024 | $ 1,826.07 |
| F03-06-24 | E.F.T.P.S. | Payroll Deductions PPE 3/02/24 | $ 5,803.50 |
| M03-06-24 | MN Department of Revenue | Employee Deductions | $ 1,108.82 |
| P03-06-24 | P.E.R.A. | Payroll Deductions PPE 3/2/24 | $ 3,459.07 |
| 35257 | Barbara Harthan | Travel Expenses | $ 26.80 |
| 35258 | Jeri Hietala | Travel Expenses | $ 13.40 |
| 35259 | Glenda Johnson | Travel Expenses | $ 25.46 |
| 35260 | Michele Lammi | Election Travel Expenses | $ 1.34 |
| 35261 | Carole Lauseng | Election Travel Expenses | $ 4.02 |
| 35262 | Kathryn Nisula | Election Travel Expenses | $ 25.46 |
| 35263 | Edith Peterson | Travel Expenses Election | $ 8.04 |
| 35264 | Stephanie Stecker | Election Travel Expenses | $ 6.70 |
| 35265 | Betty Stende | Election Travel Expenses | $ 16.08 |
| 35266 | Zito Media | Fire Hall & PW Telephone & Internet | $ 410.78 |
| 35267 | Curtiss Anttila | Housing Institute, Service Contract | $ 700.00 |
| 35268 | East Mesabi Sanitation | Refuse Collection Feb 2024 | $ 11,734.48 |
| 63330 | Payroll Period Ending 03/05/2024 | Election PNP Payroll | $ 256.00 |
| 63331 | Payroll Period Ending 03/05/2024 | Election PNP Payroll | $ 304.00 |
| 63332 | Payroll Period Ending 03/05/2024 | Election PNP Payroll | $ 304.00 |
| 63333 | Payroll Period Ending 03/05/2024 | Election PNP Payroll | $ 384.00 |
| 63334 | Payroll Period Ending 03/05/2024 | Election PNP Payroll | $ 272.00 |
| 63335 | Payroll Period Ending 03/05/2024 | Election PNP Payroll | $ 384.00 |
| 63336 | Payroll Period Ending 03/05/2024 | Election PNP Payroll | $ 400.00 |
| 63337 | Payroll Period Ending 03/05/2024 | Election PNP Payroll | $ 272.00 |
| 63338 | Payroll Period Ending 03/05/2024 | Election PNP Payroll | $ 336.00 |
| 63339 | Payroll Period Ending 03/05/2024 | Election PNP Payroll | $ 272.00 |
| 63340 | Payroll Period Ending 03/05/2024 | Election PNP Payroll | $ 304.00 |
| 63341 | Payroll Period Ending 03/05/2024 | Election PNP Payroll | $ 400.00 |
| 35269 | CTC | Town Office Phone MAR 2024 | $ 225.40 |
| 35270 | Culligan | Service Twin Lakes | $ 71.85 |
| 63342 | Payroll Period Ending 03/16/2024 | Regular Payroll Ending 03/16/2024 | $ 73.88 |
| D03-20-24 | Empower | Employee Deductions 3/16/24 | $ 350.00 |
| DD03202401 | Payroll Period Ending 03/16/2024 | Regular Payroll Ending 03/16/2024 | $ 1,459.53 |
| DD03202402 | Payroll Period Ending 03/16/2024 | Regular Payroll Ending 03/16/2024 | $ 217.09 |
| DD03202403 | Payroll Period Ending 03/16/2024 | Regular Payroll Ending 03/16/2024 | $ 3,116.92 |
| DD03202404 | Payroll Period Ending 03/16/2024 | Regular Payroll Ending 03/16/2024 | $ 1,811.72 |
| DD03202405 | Payroll Period Ending 03/16/2024 | Regular Payroll Ending 03/16/2024 | $ 1,711.56 |
| DD03202406 | Payroll Period Ending 03/16/2024 | Regular Payroll Ending 03/16/2024 | $ 1,828.74 |
| DD03202407 | Payroll Period Ending 03/16/2024 | Regular Payroll Ending 03/16/2024 | $ 2,189.55 |
| DD03202408 | Payroll Period Ending 03/16/2024 | Regular Payroll Ending 03/16/2024 | $ 2,270.71 |
| DD03202409 | Payroll Period Ending 03/16/2024 | Regular Payroll Ending 03/16/2024 | $ 1,355.83 |
| DD03202410 | Payroll Period Ending 03/16/2024 | Regular Payroll Ending 03/16/2024 | $ 1,761.02 |
| F03-20-24 | E.F.T.P.S. | Payroll Deductions PPE 3/16/24 | $ 6,004.48 |
| M03-20-24 | MN Department of Revenue | Employee Deductions | $ 1,168.12 |
| P03-20-24 | P.E.R.A. | Payroll Deductions PPE 3/16/24 | $ 3,592.80 |
| ST03-20-24 | MN Dept of Revenue - Sales Tax | Sales Tax - Feb 2024 | $ 1,456.00 |
| DD03282401 | Payroll Period Ending 03/28/2024 | March 2024 Monthly Payroll | $ 444.59 |
| DD03282402 | Payroll Period Ending 03/28/2024 | March 2024 Monthly Payroll | $ 236.08 |
| DD03282403 | Payroll Period Ending 03/28/2024 | March 2024 Monthly Payroll | $ 371.13 |
| DD03282404 | Payroll Period Ending 03/28/2024 | March 2024 Monthly Payroll | $ 364.86 |
| DD03282405 | Payroll Period Ending 03/28/2024 | March 2024 Monthly Payroll | $ 528.56 |
| F03-28-24 | E.F.T.P.S. Monthly | Employee Deductions | $ 212.20 |
| M03-28-24 | MN Department of Revenue Monthly | Employee Withholding | $ 50.42 |
| P03-28-24 | P.E.R.A. Monthly | Retirement Deductions | $ 253.52 |
| 35271 | Aurora, City of | City/Town Hall Repairs & Troubleshooting | $ 1,424.41 |
| 35272 | A1 Services, Inc. | Pumping Holding Tank | $ 188.00 |
| 35273 | Aurora, City of | Elevator Repairs | $ 1,031.23 |
| 35274 | Auto Value | Windshield Washer Fluid | $ 55.08 |
| 35275 | Benco Equipment | Arm Restraint | $ 299.78 |
| 35276 | Bradach Lumber | Key, Spray Paint | $ 44.89 |
| 35277 | Colosimo, Patchin, & Kearney, LTD | Monthly retainer April 2024 | $ 465.00 |
| 35278 | Como Oil & Propane | LPG-Transport LLCC | $ 1,711.01 |
| 35279 | Couri & Ruppe, P.L.L.P. | Legal Services - Elections | $ 861.25 |
| 35280 | Daniel Mackey | EMW 2023-FG-03218 FD Grant Writing | $ 1,000.00 |
| 35281 | East Range Times | Advertising | $ 635.25 |
| 35282 | Excel Business Systems | Copier Contract | $ 239.62 |
| 35283 | Amanda Gross | Travel Expenses | $ 74.86 |
| 35284 | Hometown Focus | Annual Subscription | $ 49.00 |
| 35285 | Hoyt Lakes, City of | Ambulance Agreement | $ 1,000.00 |
| 35286 | Jim Jones | Building Supplies Reimbursement | $ 637.34 |
| 35287 | Knaus, Jodi | Clothing Allowance | $ 26.95 |
| 35288 | Lake Country Power | Mar Electric Service | $ 3,698.00 |
| 35289 | Knaus, Jodi | Travel Expenses | $ 601.52 |
| 35290 | L & M Fleet Supply, Inc. | Keys, Chainsaw Repairs, Fuel Filter & labor, Fuel | $ 429.25 |
| 35291 | Minnesota North College | Fire Seminar East Range Fire Coalition | $ 118.00 |
| 35292 | Minnesota Power | Street Lighting | $ 262.51 |
| 35293 | Madison National Life Ins Co, Inc | LTD/STD April 2024 | $ 287.86 |
| 35294 | Minnesota Association of Townships | Spring Short Course Registration | $ 150.00 |
| 35295 | Minnesota Power | Lift Stations | $ 34.00 |
| 35296 | Minnesota Power | Electric Service | $ 175.61 |
| 35297 | Menard's-Virginia | Interior Shop Door Supplies, Twin lakes Score Board | $ 482.84 |
| 35298 | Mesabi Sign Company | Twin Lakes Score Board | $ 712.00 |
| 35299 | Northstar Services | Heaters in Shop Bays | $ 1,188.00 |
| 35300 | Northern Engine & Supply, Inc. | Truck #6 | $ 152.20 |
| 35301 | PeopleService Inc. | APR 24 W/WW Professional Services | $ 365.00 |
| 35302 | RMB Environmental Laboratories, Inc | Professional Services | $ 52.25 |
| 35303 | Range Paper | Gloves Inv#63746 | $ 10.38 |
| 35304 | St. Louis County Auditor | Property Tax Waste Assessment | $ 1,525.00 |
| 35305 | Twin Ports Paper & Supply | LLCC Dishwasher Sanitizer | $ 333.41 |
| 35306 | Virginia, City of | Safety Training 2023 Fees | $ 533.40 |
| 35307 | FSSolutions | Nelson Employment Screening | $ 61.16 |
| 35308 | VC3 | March Contract & Service Call | $ 81.75 |
| 35309 | Samuel Nelson | Travel Expenses | $ 440.01 |
| 35310 | Bryan Lehman | Clothing Allowance | $ 268.60 |
| 35311 | Curtiss Anttila | Housing Institute, Service Contract | $ 750.00 |
| 35312 | A1 Services, Inc. | Pumping Holding Tank | $ 485.60 |
| 35313 | DVS Renewal | Trailer License Plates | $ 5.25 |
| 35314 | Nuss Truck & Equipment | Truck #5 Repairs | $ 168.10 |
| 35315 | Wold Architects & Engineers | Facility Study Contract | $ 1,200.00 |
| 35316 | Eco/TriMark | Gloves, Ear Plugs, Lens Cleaner | $ 428.03 |
| 35317 | Linde Gas & Equipment Inc. | Welding Supplies/Services | $ 244.68 |
| 35318 | Como Oil & Propane | LPG-Transport LLCC | $ 10,137.03 |
| 35319 | Uline | Key tags | $ 91.06 |
| 35320 | Aurora Electric | LED Lighting | $ 12,075.00 |
| 35321 | Alex Air Apparatus, Inc | Adapters | $ 225.34 |
| 35322 | I.U.O.E. Local 49 Fringe Benefits | May 2024 Group Insurance | $ 13,275.00 |
| 35323 | Northern Health & Fitness Plus | FD Medical Evals, Fit Tests | $ 1,460.80 |
| 35324 | Central Pension Fund | Retirement Contributions Mar 24 | $ 4,176.00 |
| 35325 | Aurora Auto Value | Propane, FD, Shop | $ 280.57 |
| 35326 | Bryan Lehman | OT Meals | $ 36.00 |
| 35327 | Knaus, Jodi | OT Meals | $ 108.00 |
| 35328 | Tanner Lokken | OT Meals | $ 72.00 |
| 35329 | Samuel Nelson | OT Meal | $ 36.00 |
| 35330 | Niemi, Clark | OT Meals | $ 72.00 |
| 35331 | Peterson, Wesley | OT Meals | $ 72.00 |
| 35332 | Renner, Richard | OT Meals | $ 72.00 |
| 35333 | XZ6344990 | Health Care Savings | $ 843.92 |
| 35334 | XZ6272397 | HCSP Reimbursement | $ 450.00 |
| 63343 | Colonial Life | March 24 Employee Deductions | $ 537.42 |
| 63344 | Minnesota Life Insurance Company | Employee/Employer Insurance | $ 156.30 |
| 63345 | MN NCPERS | Life Insurance Employee Paid | $ 32.00 |
| 63346 | I.U.O.E. Local 49 | Union Dues Mar 2024 | $ 245.00 |
|  |  | **TOTAL** | **$ 149,269.17** |

**2. THE TREASURER’S REPORT FOR THE MONTH OF MARCH 2024, LISTED RECEIPTS IN THE AMOUNT OF $225,414.12:**

|  |  |
| --- | --- |
| 2023 FEMA Spring Flooding Payment  FD AFG Grant for SCBA’s  Operation Round Up Grant for FD  SLC Propane Reimbursement  Garbage Bag Revenue  Refuse Revenue  LLCC Rental Fees  Twin Lakes Rent  Cemetery Revenue  Refunds & Reimbursements | 109,256.37  105,580.00  2,500.00  2,587.02  917.00  392.07  1,305.00  300.00  1,337.00  1,212.42 |
| Interest Earned | 27.24 |
| **TOTAL** | **$225,414.12** |

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO ACCEPT THE TREASURER’S REPORT FOR THE MONTH OF MARCH 2024 RECEIPTS AS READ. MOTION CARRIED**

**3. CITIZENS/GUESTS**:

* Gary and Micheal Starken – Skelton informed the Starken’s the dock can stay where it is; the Board will work with them if/when they need to cross the property line as the Starken’s can communicate with the Board when this is necessary; this will be removed from the agenda; a letter will be sent to memorialize the conversation.

**4. UNFINISHED BUSINESS:**

4.1 Wold Facility Study Update – 100% Completion Invoice - $1,200.00 .

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA APPROVING THE INVOICE FOR PAYMENT IN THE AMOUNT OF $1,200.00 TO WOLD ARCHITECTS & ENGINEERS. MOTION CARRIED**

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA AUTHORIZING SPECIAL BOARD MEETINGS TO BE SCHEDULED AND POSTED IN THE NEAR FUTURE AT EACH FACILITY TO CONDUCT WALK THROUGHS OF THE BUILDINGS AND GROUNDS FOR PLANNING PURPOSES. MOTION CARRIED**

**IT WAS MOVED BY ANTTILA, SUPPORTED BY SKELTON AUTHORIZING THE INCREASE IN HOURS FOR DEPUTY TREASURER JESSICA FORSLINE FROM ON CALL AS NEEDED UP TO FULL-TIME 40 HOURS A WEEK EFFECTIVE IMMEDIATELY THROUGH OCTOBER 2024 AND DIRECTING FORSLINE TO WORK ON SPECIAL PROJECTS SUCH AS RESEARCH FOR FACILITIES IN ADDITION TO THE DEPUTY TREASURER DUTIES. MOTION CARRIED**

4.2 Summer Laborers (Two) – Applications are being accepted through April 30, 2024

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA DIRECTING FOREMAN NIEMI AND TOWN MANAGER KNAUS TO VET THE APPLICATIONS AND BRING THE TOP TWO CANDIDATES AND AN ALTERNATE TO THE BOARD FOR THE MAY MEETING. MOTION CARRIED**

4.3 Joint Water Project - Letter was sent to Fryberger law for completing the Title Action for Scenic Acres Infrastructure; 2024 Project flyer used for Capital Investment Hearings was reviewed; administrative items still need to be addressed. City of Aurora will be fiscal agent and following Resolution 2024-012 was reviewed:

**WHEREAS,** the City of Aurora, Minnesota (the **"City"),** and the Town of White, Minnesota (the **"Town"),** are members of a joint powers entity known as the East Range Water Board (the **"Board"),** which was formed pursuant to a Joint Powers Agreement dated July 22, 2021, as amended (the **"JPA Agreement").**

**WHEREAS,** pursuant to the JPA Agreement, the Board desires to undertake actions to acquire land interests, to employ engineering services, to secure financing revenues, to solicit construction bids, and to otherwise undertake all actions reasonably necessary to cause facilities to be constructed and put into operation to serve as a new drinking water supply system to serve the future drinking water needs of the City, Town and potentially other East Range communities, and as further defined as the "2022 Projects" and constituting a "Project" in the JPA Agreement (the **"Project").**

**WHEREAS,** the City has or will enter into the following contracts for the Project:

I. Document 00 52 00, STANDARD FORM OF AGREEMENT BETWEEN OWNER AND

CONTRACTOR ON THE BASIS OF A STIPULATED PRICE, by and between the City of Aurora on behalf of the East Range Water Board (ERWB) (Owner) and Magney Construction, Inc (Contractor), dated February 28, 2024 (to construct new raw water intake structure and pump station);

1. Document 00 52 00, STANDARD FORM OF AGREEMENT BETWEEN OWNER AND

CONTRACTOR ON THE BASIS OF A STIPULATED PRICE, by and between the City of Aurora on behalf of the East Range Water Board (ERWB) (Owner) and Magney Construction, Inc (Contractor), dated February 28, 2024 (to construct new water treatment plant); and

1. Document 00 52 00, STANDARD FORM OF AGREEMENT BETWEEN OWNER AND

CONTRACTOR ON THE BASIS OF A STIPULATED PRICE, by and between the City of Aurora on behalf of the East Range Water Board (ERWB) (Owner) and Utility Systems of America, Inc. (Contractor) (to construct new water transmission mains) (together, the **"Contracts").**

**WHEREAS,** the Board has requested the City to act as its fiscal agent for entering into and administering the Contracts.

**WHEREAS,** the Town desires to approve the Project and acknowledge the Board's authorization of the City to act on its behalf and to undertake all actions reasonably necessary to complete the Project under the Contracts.

**NOW, THEREFORE IT IS RESOLVED,** the Town approves the Project and acknowledges the Board's authorization of the City to act on its behalf and undertake all actions reasonably necessary

to complete the Project under the Contracts; reserving, however, to the Board, future review and approval of al I contract amendments or change orders affecting the scope or cost of the Contracts.

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA APPROVING RESOLUTION 2024-012 AUTHORIZING THE CITY OF AURORA TO ACT ON BEHALF OF THE EAST RANGE WATER BOARD. MOTION CARRIED**

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA DIRECTING OFFICE TO CONTACT MICHAEL COURI TO SCHEDULE A LEGAL MEETING WITH THE TOWN BOARD TO DISCUSS THE WATER PROJECT. MOTION CARRIED**

4.4 LLCC Deed/Legal update – No new updates from the attorney.

4.5 Election Cycle – No new updates. Couri will be sending a letter to the Board.

**IT WAS MOVED BY ANTTILA, SUPPORTED BY KIPPLEY TO TABLE AGENDA ITEMS NUMBER FOUR AND FIVE TO NEXT MONTH. MOTION CARRIED**

4.6 2024 Aggregate Crushing Program – bid update – price decrease to $83,700.00 was reviewed

4.7 2023 Curve Realignments – No new updates.

4.8 Insurance Claim on Salt/Sand Dome Updates – Repairs will begin in the Spring. Estimates pending.

**IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY TO TABLE AGENDA ITEMS SEVEN AND EIGHT TO NEXT MONTH. MOTION CARRIED**

4.9 FEMA 2023 Spring Road Damage Updates – Mitigation pending; administrative costs submitted;

4.10 Housing – Pineville lots withheld – six month timeframe ends 9/2024

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO TABLE TO NEXT MONTH. MOTION CARRIED**

**5. NEW BUSINESS:**

5.1 ARPA Funding – Treasurer Gross updated the Board there is available funding which needs to be committed and spent. The Columbarium with delivery final cost was less than anticipated. The estimate from Mesabi Masonry for the surround work was submitted and reviewed. Mesabi Masonry submitted an estimate for the two picnic shelters at Twin Lakes to be restored. Directed Niemi to contact Keith Johnson to finalize plans for ADA compliant concrete approaches for the shelters and get on the schedule as summer goes quickly. Grant funding opportunities should be looked at to help defray the costs.

**IT WAS MOVED BY KIPPLEY, SUPPORTED BY SKELTON APPROVNG THE ESTIMATE FROM MESABI MASONRY IN THE AMOUNT OF $9,360.00 FOR THE MATERIAL, LABOR, AND EQUIPMENT TO INSTALL THE DECORATIVE CONCRETE AROUND THE COLUMBARIUM AT THE RAUHA CEMETERY TO BE PAID USING ARPA FUNDING. MOTION CARRIED**

**IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY TO APPROVE THE ESTIMATE BY MESABI MASONRY IN THE AMOUNT OF $53,123.00 FOR THE MATERIAL, LABOR, AND EQUIPMENT FOR THE RESTORATION OF THE PINCNIC SHELTERS AT THE TWIN LAKES RECREATION AREA TO BE PAID FOR USING THE ESTIMATED $40,000.00 OF REMAINING ARPA FUNDS AND THE REST OF THE COST COVERED BY THE GENERAL FUND. MOTION CARRIED**

5.2 St. Louis County Fire Protection Contract for 2025 – Respond by June 1, 2024; the contract amount has not increased for at least ten years. Kippley spoke with Skinner and would like this amount to be increased accordingly. Skinner is researching the appropriate cost for this contract and getting mapping updates. Kippley would like someone contacted for the Fire Hall roof which needs repairs.

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO TABLE TO NEXT MONTH. MOTION CARRIED**

5.3 Amendment to ARPA Agreement for St. Louis County Contract with the Township in 2022 for Broadband & Road Project on Wynne Ridge Road – St. Louis County sent the amendment to the original agreement for approval.

**IT WAS MOVED BY ANTTILA, SUPPORTED BY KIPPLEY APPROVING THE AMENDMENT TO ARPA SUBAWARD AGREEMENT BETWEEN ST. LOUIS COUNTY AND TOWN OF WHITE. MOTION CARRIED**

5.4 Insurance Claim filed with LMCIT for failed compressor at LLCC – KB Plumbing Invoice

**IT WAS MOVED BY ANTTILA, SUPPORTED BY SKELTON APPROVING THE KB PLUMBING AND HEATING INVOICE IN THE AMOUNT OF $7,870.00 TO REPLACE THE FAILED COMPRESSOR AT THE LOON LAKE COMMUNITY CENTER. MOTION CARRIED**

5.5 LLCC Boiler Replacement – KB Plumbing Invoice - $19,835.00 – Insurance should cover this replacement.

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO TABLE TO NEXT MONTH. MOTION CARRIED**

**IT WAS MOVED BY ANTTILA, SUPPORTED BY KIPPLEY DIRECTING THE OFFICE TO FILE A CLAIM WITH THE LMCIT FOR THE BOILER AT LLCC. MOTION CARRIED**

5.6 Aurora Electric Invoice - $12,566.00 – No action was taken. Quote to be filed for now.

5.7 Celebrate Aurora 4th of July Request

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA APPROVING CELEBRATE AURORA’S REQUEST TO USE RED TOP FOR THE 4TH OF JULY FIREWORKS DISPLAY. MOTION CARRIED**

**6. REPORTS:**

Clerk’s Report

1.) Audit was held last week. Things went very well. Attached is the updated Roadway Capital Improvement Plan updated by Foreman Niemi and the 2023 Road Report which I do annually for the audit for your information.

2.) The PERA Annual Certification Report was submitted for the Palo Fire Department by March 30, 2024.

3.) The Annual Financial Reporting form was submitted to the State Auditor by March 30, 2023

4.) The LBAE meeting has been posted and advertised: May 15, 2024 1:00 P.M.

5.) Three public works employees were drawn for random drug testing last month and all passed.

6.) I submitted the request for the AFG grant reimbursement payment. This should be received in a week or so.

7.) The Town’s Worker’s Compensation Policy is due for renewal this month.

8.) I attended the Annual Clerk’s & Finance Officers Conference in St. Cloud in March. This conference is essential to get my Election training hours in each year (a minimum of five hours of training is needed each year).

9.) Last week, we were given short notice of a Blandin Grant that became available. I submitted the preliminary application requesting $50,000 for Twin Lakes to update the picnic shelters, add playground equipment, and landscaping including public art such as sculpture or two.

10.) The Congressionally Direct Spending Grant Applications are now open for application through Senator Klobuchar, Senator Smith, and Senator Stauber. It is becoming increasingly more difficult to obtain funding. I think the Strategic Planning Process is necessary so we have a plan in place and can get our legislators to write letters of support for funding applications in support of the projects in the strategic plan. We just received notice we were not successful in getting the LRIP funding for Trigstad Road. This is the third year we have been denied this grant funding.

11.) On-going Projects & Pending Items not discussed:

* Franchise Fees for Power & Utilities (fiber)
* Road Vacation Filings for the Road Realignments in 2023

**IT WAS MOVED BY ANTTILA, SUPPORTED BY KIPPLEY TO FILE THE CLERK’S REPORT. MOTION CARRIED**

Foreman -brushing, scoreboard at Twin Lakes was replaced, basketball hoop for Twin Lakes was bought for $100.00, and salt shed needs repairs; boiler at LLCC need replacement. Niemi recommends putting salt in dome with the sand and have it all in one building.

**IT WAS MOVED BY ANTTILA, SUPPORTED BY SKELTON SUPPORTING THE FOREMAN’S IDEA FOR PUTTING THE SALT IN THE DOME ALSO. MOTION CARRIED**

Supervisors:

Skelton – ORI # is being worked on with St. Louis County so the Township can begin receiving revenue from tickets generated in the Township boundaries. Set up meeting with Curt Anttila for finalizing the Strategic Plan and direct him to look into property to buy and check into a lobbyist for the Township.

Kippley – questioned the Foreman on the call outs for Public Works on Saturday.

Anttila - Good job to everyone.

**7. TRAINING REQUESTS & MEETING NOTICES**: None

**8. ANNOUNCEMENTS:** Next Regular Meeting: Thursday, May 2, 2024 5:00 P.M. @ City/Town Government Center; East Range Water Board Meeting: Wednesday, April 17, 2024 4:30 P.M. @ City/Town Government Center; ERJPB Meeting: Tuesday, April 23, 2024 9:00 AM @ City/Town Government Center; Special Meeting with Fire Department: Wednesday, May 8, 2024 5:00 P.M. @ City/Town Government Center; Local Board of Appeal & Equalization (LBAE): Wednesday, May 15, 2024 1:00 P.M. City/Town Government Center; CAP Meeting @ Wacoutah Grille May 2, 2024 11:15 A.M.;

**9. ADJOURNMENT**

**IT WAS MOVED BY ANTTILA, SUPPORTED BY SKELTON TO ADJOURN THE REGULAR MEETING AT 6:21 P.M. MOTION CARRIED**

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**Jodi L. Knaus, Clerk Jon Skelton, Chairman**