

DHLW+M Early Childhood Area

Des Moines, Henry, Louisa, Washington, Muscatine

May 20th 2025

5pm

Public Library

Mt Pleasant IA. 52641

Minutes

Members Present: Matt Latcham, Tricia Lipski, Cyndi Mears, Melody Raub, Mike Steele, Unity Stevens, Paris White

Members Absent: Jim Cary, Shawn Maine, Stan Stoops

Advisory members and guests present: Tasha Beghtol, Amy McLaughlin, Toni Krana, Melissa Tucker, Jacki McCracken, Jojo Greene, Allison Daufeldt, Rachel Patterson-Rahn, Ginger Knisely, Jessi Freers, Kim Warren, Jen Craft

Meeting was called to order by Chair, Matt Latcham, at 5:00pm with a quorum present

Consent Agenda

Motion to approve the consent agenda, April 15th 2025 minutes with corrections to Paris White attendance and edit in scholarship paragraph.

Moved: Melody Raub **Seconded:** Unity Stevens

Motion carried unanimously

Financial Report

Melody Raub reviewed the financial summary and the monthly postings report from Central Iowa Juvenile Detention Center. The report reflects program expenses through March. The scholarship program has submitted a larger bill for the month of April and is expected to spend down. The summit reimbursements have not yet been deposited. DHLW+M budget will show overspent until both reimbursements are deposited.

Motion to accept the financial summary as presented

Moved: Cyndi Mears **Seconded:** Mike Steele

Motion carried unanimously

Tricia Lipski arrived at 5:06pm

Executive Committee

Bylaws

Tasha Beghtol reviewed draft revisions to the bylaws. Edits include identifying Muscatine as officially part of the region, and updating the name of the board.

Motion to approve revisions of bylaws as presented.

Moved: Melody Raub **Seconded:** Mike Steele

Motion carried unanimously

Bylaws require 2 readings. 2nd vote will be at the June meeting.

Fiscal Agent Agreement

Tasha Beghtol reviewed the fiscal agent agreement with Central Iowa Juvenile Detention Center. The template was updated by the state office to reflect changes in funding streams and titles. Additional edits to include language from previous agreement. Typo noted for correction on page 3 section M. Total cost for employer of record and fiscal services is the same as last year @ \$8504.

Motion to approve the fiscal agent agreement as presented.

Moved by Tricia Lipski **Seconded** by Unity Stevens

Motion carried unanimously

Board Operational and Administrative Budget

Members reviewed the operational and administrative budget for FY26 as recommended by the Executive Committee. The budget includes board liability insurance, fiscal agent fees, all operational items, and staff salaries. Total budget is \$143,262.18

Motion to approve the FY26 Operational and Administrative Budget as presented.

Moved by Melody Raub **Seconded** by Cyndi Mears

Motion carried unanimously

FY26 Budget – RFR Committee

Committee members shared an overview of discussions and reviewed minutes from the May 13th 2025 meeting. 9 Renewals were submitted and reviewed. Members considered each renewal application and committee recommendation individually for votes.

Louisa & Muscatine Healthy Families

Motion to approve \$360,766 to LSI for home visitation services in Louisa and Muscatine counties.

Moved by Melody Raub **Seconded** by Tricia Lipski

Motion carried unanimously

Award is more than the amount requested due to expected changes in Shared Visions funding for other services. Increase allows for budget negotiation and increased families to be served. A revised budget would be required for approval at the June meeting.

Family Connection

Motion to approve \$247,234 to Henry Co ISU Agricultural Extension for the Family Connection program.

Moved by Cyndi Mears **Seconded** by Melody Raub

Motion carried unanimously

HOPES Des Moines County

Motion to approve \$49,500 to Lee County Health Department for the HOPES- Des Moines County program.

Moved by Tricia Lipski **Seconded** by Melody Raub

Motion carried unanimously

Award is less than amount requested. Revised budget and contract required for approval at the June meeting.

Coordinated Intake

Motion to approve \$17,505 to Trinity Muscatine Public Health for coordinated intake services in Muscatine and Louisa counties.

Moved by Cyndi Mears **Seconded** by Mike Steele

Abstention by Unity Stevens

Motion carried

Southeast Iowa Early Childhood Project (SEI EC Project)

Motion to approve \$126,761.30 to Henry County ISU Agricultural Extension for the Southeast Iowa Early Childhood Project (mental health consultation).

Moved by Melody Raub **Seconded** by Unity Stevens

Motion carried unanimously

Dental

Motion to approve \$79,663.45 to Lee County Health Department for dental services in all 5 counties.

Moved by Cyndi Mears **Seconded** by Melody Raub

Motion carried unanimously

Transportation

Motion to approve \$80,227.75 to United Way of Muscatine for the Preschool Transportation program.

Moved by Tricia Lipski **Seconded** by Mike Steele

Motion carried unanimously

Preschool Scholarship

Motion to approve \$12,774.70 to United Way of Muscatine for Preschool Scholarships in Muscatine County.

Moved by Cyndi Mears **Seconded** by Melody Raub

Motion carried unanimously

Imagination Library

Motion to approve \$10,000 to United Way of Muscatine for the Dolly Parton Imagination Library program in Muscatine County.

Moved by Melody Raub **Seconded** by Mike Steele

Motion carried unanimously

Administrative Update

A written report was provided.

Meeting adjourned at 6:02pm by Matt Latcham
Minutes submitted by Tasha Beghtol, Director

Approved on __June 17th 2025__