

**MINUTES OF BOARD OF TRUSTEES MEETING
JULY 9, 2018
VILLAGE OF CLAYCOMO, MISSOURI**

The recessed Work Session Meeting of July 2, 2018, was called to order at 7:01 pm, by Chairman McClure.

Trustee Sulzberger moved to adjourn the Work Session Meeting of July 2, 2018, seconded by Trustee Goeller. All yeas. Motion carried.

The Regular Meeting of July 9, 2018 was called to order. Those Present: Trustees Dale Goeller, Daryl G. Hook, Norma Sulzberger, Greg Thompson, and Chairman Roxanna McClure, Police Chief Matt Coonce, Assistant Fire Chief Jay Curless, and Village Clerk Sheri Chapman.

Chairman McClure asked everyone to stand for the Pledge of Allegiance.

Trustee Sulzberger moved to approve the Special Closed Meeting Minutes of June 25, 2018, as written, seconded by Trustee Hook. All yeas. Motion carried.

Trustee Sulzberger moved to approve the Regular Meeting Minutes of June 25, 2018, as corrected, seconded by Trustee Goeller. All yeas. Motion carried.

Trustee Sulzberger moved to approve the Work Session Meeting Minutes of July 2, 2018, as corrected, seconded by Goeller. All yeas. Motion carried.

Trustee Thompson moved to approve the Payment of Bills for the period of June 22, 2018 thru July 6, 2018, seconded by Trustee Hook. All yeas. Motion carried.

OLD BUSINESS:

Police Chief Coonce stated he was working with GovDeals.com preparing the necessary information to sell the Explorer on their website.

Assistant Fire Chief Curless thanked Eric McCollom, Ray Connor and Joe Spear for their recent landscaping work at the fire station. Curless shared with the Board copies of letters thanking those firefighters for their work on the project.

Village Clerk Chapman shared that the Village street sign replacement project with the Road District is being delayed. The Road District has personnel unable to work at this time. They are awaiting his return and will contact Steve Swanson, Public Works when they are able to start. Chapman shared that she and Swanson will be reviewing the inventory and the signs within the community this week to develop a plan of action to complete the installation of all new street signs to meet national regulations. Swanson can then work on replacing the signs not requiring break-away poles.

Trustee Thompson asked that the shrubs and trimming around the Community Building be taken care of, including the parking lot cracks. Thompson also appreciated that the mowing was taken care of in the 69 Highway median on the west end of Village. Clerk Chapman stated her office was still trying to find out whom Kansas City used to mow their medians in the area. She also asked for a cost from the mowing contractor for the Village, to keep the area mowed as MoDOT generally mows only twice a year. Chairman McClure shared that the care of the median had been a prior discussion. She encouraged the Board to think about ideas to upkeep and or transform the median for long-term care.

Chairman McClure asked if the public hearing was set for a request by Resident, Tina Shook to rezone property at 104 Poe Street. Clerk Chapman stated the Zoning Board did not have a quorum at their regular meeting and hoped they would set a date at the regular meeting on July 18th.

McClure reminded everyone about the Board of Trustees Public Hearing Meeting scheduled at 6:00PM on Monday, July 23rd, 2018, regarding the rezoning request of 422 NE Dickinson Lane.

Chairman McClure shared briefly with the public the recent details found regarding a Chapter 100 Bond agreement by the Board of Trustees, during 2013, with Ford Motor Company. She stated Tony Rinehart of Ford Motor Company contacted her and would be bringing a check to fulfill the last five years of payments for the agreement from 2013 to 2023 per the Chapter 100 Bond Agreement. Clerk Chapman will invoice them in the future each year and disburse the amounts to the appropriate parties per the lease agreement. Trustee Sulzberger thanked Trustee Goeller for doing the research and finding this administrative issue so that it could be properly taken care managed going forward.

NEW BUSINESS

Marj Finley, Resident, asked about the request for proposals bidding process. She recommended when bids are publicly opened they should placed on a future meeting for a decision, allowing members and staff the opportunity to compare and ask questions. It was agreed all bids should be opened publicly. Everyone acknowledged the RFP and bidding process should be reviewed for other future bid selections.

Trustee Sulzberger asked if the Board could review allowing staff to approve temporary sign permits. She noted that many of the signs placed on the agenda could be approved as long as it is acceptable by ordinance. Chairman McClure noted that this policy was done by ordinance but that it could be reviewed in the next work session discussion regarding the sign ordinance.

Marj Finley also noted that the Board should review their business license ordinance for items such as allowing kids lemonade stands.

Assistant Fire Chief Miles shared a letter of appreciation that they would be providing B.C. Hardscapes for their help and donation of delivery and rock materials to complete the landscaping work at the fire station.

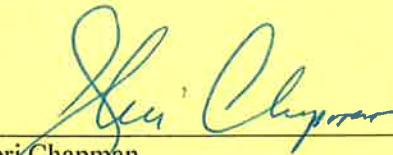
Trustee Thompson asked about the length of time a large commercial dumpster was permitted on the Village street. He stated a dumpster has been on Riley Street for over two weeks. It was believed this dumpster was being used for materials from a house which caught fire. Chief Coonce stated he would send someone as the dumpster should not be placed in the street but instead temporarily on property during such work.

Trustee Hook asked that the Board amend the nuisance ordinance regarding grass height from 18" to 12". He note that if a resident or business is given 10 days notification to cut the grass at 18" then the grass is already too high to take care of properly. It was the consensus of the Board that Clerk Chapman should prepare an ordinance to change the grass height maximum requirement.

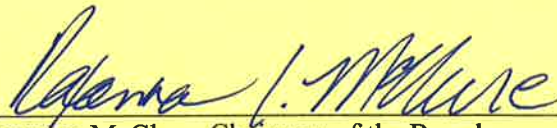
Bill No. 2989, an Ordinance Adopting an Employee Handbook, Effective August 1, 2018, for the Employees of the Village of Claycomo, Clay County, Missouri, was read. Clerk Chapman stated that per union contracts, the Police and Fire Union needed 10 days to review before approval. Trustee Thompson moved to postpone Bill No. 2989 and place it on the July 23, 2018 Regular Agenda, seconded by Trustee Hook. All yea. Motion carried.

Trustee Thompson moved for the Board to go into Executive Session to discuss Employee Matters, as required by RSMO Section 610.021 (1) Legal, (3) Employee Matters, and/or (12) Contracts and RFP, and that all records be kept sealed and confidential, seconded by Trustee Hook. Roll Call: Trustees: Goeller, yea; Hook, yea; Sulzberger, yea; Thompson, yea; and Chairman McClure, yea. All yea. Motion carried. Meeting was recessed at 8:01 pm. The Board Meeting was called back to order at 8:24 pm.

There being no further business with the Board, Trustee Thompson moved to recess the meeting, subject to the call of the Chairman, seconded by Trustee Goeller. All yea. Motion carried. Recessed 8:24 pm.



Sheri Chapman
Village Clerk



Roxanna McClure, Chairman of the Board
Board of Trustees