

Put- in-Bay Township Port Authority

Regular Board Meeting – June 8, 2015

Meeting called to order at 5:35pm ~ Put-in-Bay Township Building

Roll Call: Patrick Myers, Sharon Gray, Eric Engel, Rick Ziebarth, Rosann Keiser

Review minutes from May, 2015 meeting.

Motion to Approve: Sharon Gray

Second: Rick Ziebarth

Motion passed with no objection.

Correspondence:

A letter was read from Ray Fogg concerning Road Race camping operations on the south end of the airport property. This issue will be tabled until Jack Woehrle from the Road Race Committee can be at the Port Authority meeting. The self-contained RV's are only for the race car support and no party or entertainment activities will be allowed.

Correspondence was read from Lee Krendl that he is selling his half of the new hangar to Kevin Sochachi and Kevin Sochachi is selling his half of the smaller hanger to Mark Burns. Lease assignment and amendment agreements will be prepared for all parties to sign.

Public Participation:

Pilot Association:

The Pilots Association members are concerned that the numbered parking signs on the ramp are too high and that some airplane tails could hit them. We will ask our engineer to arrange to get the signs lowered.

Vouchers and payroll for May 2015 to be approved:

Motion to pay the bills: Sharon Gray

Second: Eric Engel

Motion passed with no objection.

Motion to pay payroll: Sharon Gray

Second: Rick Ziebarth

Motion passed with no objection.

Financial Reports:

- a. Revenues & Disbursements were reviewed.
- b. Past Due Accounts

Marine & Harbor:

Discussion on the bouys needed

Motion to buy bouy channel markers in the channel. Needed are 1-green and 2-

Red up to \$1000.00: Sharon Gray

Second: Rick Ziebarth

Motion passed with no objection.

Airports:

The FAA responded to the Port Authority with questions about the Road Race proposal. The questions were

- Protection of the spectators on the terminal patio from the race cars if there would be an accident.
- Will liability waivers be signed by the spectators? Our answer was no.
- Will spectators be required to purchase a ticket?
- How will we keep the spectators from entering the race track area?
- Asked if the "TrackBond 50" pavement repair product was approved by the FAA.
- How will we repair the markings if they would be damaged from the race?
Zimmerman Paint sent a letter stating that they would have paint and equipment ready if a repair is needed.
- Wanted the list of all that are named and insured on the RRR insurance policy.
- They asked what type of barriers will be in front of the spectator seating area.
- Financial benefits to the Port Authority compared to when the Road Race was done on the streets of PIB. The FAA was looking FMV.

Meetings will need to be set up with safety services to discuss the event.

The Board needs to discuss and plan how the vendor area will function and talk with the PIB Chamber on how they would like to participate.

The Snow Plow Specification was written up and the legal ad was put in the Port Clinton News Herald publication June 8, 2015. The bidders have two weeks to purchase the bid Specs for \$25 and have returned to the Port Authority office by June 22, 2015. Letters were sent out to 10 local truck dealerships notifying them that the Port Authority is taking bids on a snow plow truck.

The ramp was full over Memorial weekend, so maybe a moveable sign could be purchased to move around the ramp directing pilots where the overflow parking is, if the ramp is full.

Since the County will not allow the township to use any of the road crack seal for the airport surfaces the Port Authority will have to purchase it. The price for a pallet of crack seal is approximately \$1500-2000 and one pallet will be enough to do Middle Bass Airport.

Motion to spend up to \$2000.00 for a pallet of crack seal to use on Middle Bass

Airport: Eric Engel

Second: Sharon Gray

Motion passed with no objection.

Old business:**New Business:**

Phil Meredith was inquiring about access to his property with a plane. He wants to sell his property and he does not have deeded access. If he can show picture from the past that the property had or used access, please provide them to the Port Authority with the pictures. Nothing can be added to his titled property description that he has access to market his property. Rosann will try to contact Mr. Meredith to get more information from him. He can access to the airport, but he will have to come to the board to ask for access agreement.

A special meeting was set for June 29 at 9:00am to open the Middle Bass truck bids.

Motion to go into Executive session: Eric Engel

Second: Sharon Gray

Motion to adjourn from Executive Session: Eric Engel

Second: Sharon Gray

A thank you to Erie Island Carts for organizing the golf carts to keep the front of the terminal building open for safety services.

Next Meeting Monday July 13, 5:30pm Put-in-Bay Township Building

Motion to adjourn: Eric Engel

Second: Sharon Gray

Motion passed with no objection.

Meeting adjourned at 7:00pm

Approved by: _____ Date: _____

Second: _____ Date: _____