

ICR SANITARY DISTRICT BUDGET 2019-20

April 12, 2019

APPROVED Budget **Proposed Budget**
2018-19 **2019-20**

Ordinary Income/Expense

OPERATING REVENUES

610 OPERATING & MAINTENANCE REVENUES

6110	Ad Valorem Tax Revenue	\$466,720	\$363,620	property taxes collected from all properties in the District
	User Fees applied to expenses		\$0	
6118	Inspection Fees	\$7,500	\$6,250	Hookup up inspections
6123	Applicatin/Transfer Fees	\$1,750	\$3,500	Fees for handling record updates when property transfers/new connects
6140	Interest on Bank & Savings	\$8,000	\$8,000	Interest from bank and County accounts
6300	Effluent Sales	\$54,000	\$54,000	Sales of effluent to Talking Rock Golf Course
6600	Miscellaneous Income	\$1,200	\$1,200	Other revenue not covered above (Lab use fee- A Quality)
6860	Lawsuit Settlement			
6125	Commercial User Fees	\$13,800	\$13,800	
6130	Residential User Fees	\$254,100	\$271,950	
	TOTAL USER FEE REVENUE	\$267,900	\$285,750	283400

TOTAL OPERATING REVENUES	\$539,170	\$436,570
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Optional	Ad Valorem Tax-capital formation	\$0	\$60,000	
Optional	Total User Fee Revenue	\$267,900	\$0	285750

TOTAL REVENUE FOR CAPITAL FORMATION	\$267,900	\$60,000
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NON-OPERATING REVENUE

6125	Lot Fees	\$32,500	\$32,500	Fees collected in TRR & WC for developer lots sold
6120	Capacity Fees	\$21,000	\$21,000	Fees collected for new connections to system (ICR & certain others)
	Reimbursement Income		\$102,000	Reimbursements for District expenditures (principally for WWTP upgrades)

TOTAL NON-OPERATING REVENUE	\$53,500	\$155,500
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TOTAL REVENUE(Operating & Non-Operating)	\$860,570	\$592,070
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OPERATING EXPENSES

Reimbursements Paid to Developers

ADMINISTRATIVE EXPENSE

District Operating Overhead

7210	Mandatory Publishing	\$200	\$200	Required publication of notices of hearings, etc
7215	Website Maintenance	\$1,000	\$1,000	expenses to host & update District website
7380	Yavapai County Elections	\$2,500	\$2,500	Expenses billed to ICRSD for County elections

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Accounting & Bookkeeping

7224	Monthly Accounting Fee	\$6,000	\$6,000	Contracted monthly fee for bookkeeping contract extras, office expense, additional hours, etc., not covered by contract
7225	Special Projects/Extras	\$2,000	\$1,000	
7222	Customer Billing/Record Maintenance	\$13,000	\$0	expenses to maintain customer records, prepare bills, etc
7300	Office Expense	\$4,795	\$2,000	
7350	Post Office Box Rental	\$70	\$70	
7251	Postage	\$1,505	\$1,500	postage for mailings and bills
7352	Office Supplies	\$1,000	\$1,500	supplies for mailings, inserts, preparation of Board packets
7353	Telephone at MDI	\$900	\$900	Office phone line
	Total Accounting & Bookkeeping	\$29,270	\$12,970	

TOTAL ADMINISTRATIVE EXPENSE	\$32,970	\$16,670
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7250 Insurance	\$18,000	\$25,000
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WAGES

7280	Manager Services	\$24,000	\$24,000	Manager salary
7285	District Clerk	\$2,000	\$2,500	District Clerk wages
7286	Payroll Taxes	\$2,200	\$1,800	payroll taxes for manager # District Clerk

TOTAL WAGES & SALARIES	\$28,200	\$28,300
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PLANT & OPERATING EXPENSE

Plant Utilities

7530	Water	400	400	Water services at WWTP
7532	Telephone at Plant/Communications	900	900	Telephone and LD carrier for WWTP phone/Lift Station communications
7533	Electric	21,000	19,000	electricity at plant and 3 lift stations
7534	Trash	200	200	trash services at WWTP

Total Plant Utilities	\$22,500	\$20,500
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Plant Operating Expenses

7510	Landscape Maintenance	1,800	1,800	Landscape upkeep at WWTP
7540	Chemicals	23,000	25,000	Primarily Chlorine & Methanol for WWTP
7550	Hauling Sludge(proessing & disposal)	6,000	6,000	rental)
7560	Laboratory Analysis	7,500	7,500	Required periodic lab testing of samples from WWTP
	Sample Testing/Certification			Annual certification of onsite test lab
7575	Contract Courier Services			Courier transportation of samples to laboratory
7576	Operating Permits	4,300	4,300	Annual permit to operate WWTP & Lab permit

Total Plant Operating Expenses	\$42,600	\$44,600
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Operator Expenses

7570	Operator Contract	78,000	78,000	Contract for operation of sanitary system
7572	Operator Extras	6,000	6,000	Extras not covered in operator contract
Total Operator Expenses		\$84,000	\$84,000	

Repairs & Maintenance

7580	Maint/Repairs Outside Services	15,000	22,000	Use of contractor services for repairs
7590	Plant Material & Supplies	6,000	6,000	parts/supplies used in maintenance/repair
7995	Generator Maintenance	3,000	3,000	repairs and annual servicing of backup generator
Total Repairs & Maintenance		\$24,000	\$31,000	

TOTAL PLANT & OPERATING EXPENSE | **\$173,100** | **\$180,100**

7710	Accounting Audit	4,000	4,500	Required annual review of District financial reports
	Attorney Fees - Cost Retainer			
7720	Attorney Fees - District Operations	25,000	25,000	Fees for legal services of District Counsel
7722	Litigation Fees	150,000	25,000	
	Contingency for Court Award		-	
7730	Consulting Services			Engineering Consulting - Plan for Plant Expansion
7750	Engineering Services - District	45,000	20,000	engineering consulting services

TOTAL CONSULTING SERVICES | **\$224,000** | **\$74,500**

7800	Other Expenses			
	Contingencies			\$0 Acct 7222 and \$25,000 +46,600

84600

TOTAL OTHER | **\$0** | **\$0**

TOTAL OPERATING EXPENSES | **\$476,270** | **\$324,570**

NON-OPERATING EXPENDITURES

2470	Repayment of Infrastructure	\$35,000	\$52,000	Annual repayment for infrastructure costs
	Capital Expenditures	\$250,000	\$550,000	Additions to WWTP
	Reserve for Replaceents (unrestricted fund)	\$46,600	\$0	Amounts set aside for non-WWTP asset addns or replacements
	Other Deposits to Capital Accts	\$52,700	-\$334,500	Net of revenue to capital accounts and capital expenditures

TOTAL NON-OPERATING EXPENDITURES | **\$384,300** | **\$267,500**

TOTAL EXPENDITURES (Operating & Non-Operating) | **\$860,570** | **\$592,070**