

**Student Drives for In-kind Donations for a Particular Purpose**

This policy applies to student drives for in-kind donations for a particular purpose. Such drives might be, for example:

- Food collection for needy for Thanksgiving holiday
- Toys for Tots during holiday periods
- Clothing collection for victims of Ecuadorian earthquakes

It shall be the policy of the District that student drives for in-kind donations for a particular purpose shall meet the following criteria:

- a. All donations projects must be conducted by authorized clubs, organizations, and/or groups and must be appropriate to the age of the children.
- b. Children in the elementary schools will not participate in soliciting donations on a door-to-door basis.
- c. Donation drives at the elementary level shall be limited to those activities that can be conducted on the school grounds under the direct supervision of the professional staff or PTA.

All requests for donation drives must be submitted in advance on the appropriate form (Form #5139.1a) to the Superintendent of Schools. These proposals shall include all pertinent information such as purpose(s), sponsor(s) supervisor(s), date(s), and time(s).

In addition, a description of the actual donation drive will be included in the proposal.

The Superintendent will furnish, in writing, his/her decision concerning the proposed event.

Student participation in donation drives is optional.

**Board of Education**

**ADOPTED: February 26, 2004**