

**VILLAGE OF PARDEEVILLE**  
**PARDEEVILLE VILLAGE BOARD MINUTES**  
**Village Hall – 114 Lake Street, Pardeeville**  
**Tuesday, January 21, 2020 6:30 p.m.**

**Call to Order:** The regular meeting of the Village of Pardeeville governing body met on Tuesday, January 21, 2020 at the Village Hall at 114 Lake Street in Pardeeville. Village President Possehl called the meeting to order at 6:35 p.m. and Jennifer Becker, Clerk/Treasurer served as secretary.

**Roll Call:** All trustees were present; Also, present, were: Clerk/Treasurer Becker, DPW/Administrator Salmon, Michael Babcock, Barry Pufahl, Rick Wendt, Sergeant Poulin, Joe DeYoung and Al Szymanski from MSA.

**Verification of the posting of agenda:** The agenda was properly posted at the Pardeeville Village Hall, the Pardeeville Library and the Pardeeville Post Office.

**Agenda Approval:**

**MOTION Abrath/Blader** to approve agenda as presented. Motion carried unanimously.

**Minutes Approval:**

**MOTION Pease/Abrath** to approve the minutes from January 7, 2020. Motion carried unanimously.

**Comments from the Floor:** Rick Wendt expressed concern over what is happening over at the EMS department and how there is no coverage during some hours; Pufahl agreed with the concern as well. Clerk stated their next meeting was Wednesday night at 7:00 p.m.

**Communications & Reports:**

- **Angie Cox Library Report:** no meeting, nothing to report
- **Sheriff Report:** report was reviewed; question as to why so many warnings vs. citations – Poulin stated that the circumstances of the stop will dictate whether or not a citation or warning are issued.
- **Clerk /Treasurer & Financial:** report was provided for review. Few questions on expenses and income recording timeframes.
- **Senior Center Fundraising committee update:** \$235K in designated funds from the Village, Lenz Foundation has stated they will match that amount when we are ready to build. We have also received donations from the Pardeeville Car Show, Pufahl Family, Wheadon Family and the Lion's Club will be donating, have not specified an amount yet. Still advertising for donations and working on a mailing to local businesses; they will be starting a Facebook page and have three more presentations planned.
- **DPW/Administrator Report** – Report was reviewed and specific questions were answered on the inquiry to outsource sewer jetting; street sweeping will be outsourced to a neighboring community as we continue to look at the possibility of purchasing a new sweeper.

## **Old Business**

### **Village Garage – Presentation by MSA**

MSA was asked to provide an alternative design to the one presented in December. New design has more doors, would not be as energy efficient, and is only \$300K less than the initial design. Salmon stated that the previous design may not be a “Cadillac” but it’s the preferred design for the staff and efficiency.

**MOTION Possehl/Blader** to proceed with detailed plans and proposed bidding on initial two door drive thru steel building. ROLL CALL VOTE: Motion carried with Haynes and Abrath opposed.

### **Hwy 22 – VOP Utility Rehab Project**

This was presented in December and the board asked for references on the low bidder before awarding the project. Information on a responsible bidder and references were presented to the board for their review. Salmon made the recommendation that we award the project to Gerke Excavating who was the low bidder.

**MOTION Haynes/Fischer** to award project to Gerke Excavating. ROLL CALL VOTE: Motion carried unanimously.

## **NEW Business**

### **Presentation of bills for approval**

**MOTION Pease/Buckley** to approve the bills as presented. Motion carried unanimously.

### **Garbage Carts – Referendum in April**

Last year the Village board moved to put the decision of moving to automatic service and supplied carts for refuse and recycling to referendum in April of 2020. The clerk provided the referendum question information the board and stated she needed approval to put on the ballot. Questions arose as to if this needs to be a referendum or if the board can make a decision. Clerk stated they could rescind the previous motion and move to go to carts without referendum. Discussion on cost difference, whether or not people would want them, where they could be stored etc.

**MOTION Abrath/Fischer** to rescind previous motion on garbage carts referendum question and move to transition to carts now. ROLL CALL VOTE: Motion carried with Blader, Buckley and Pease opposed.

### **Water Study for 2020**

Salmon stated she budgeted \$20K for the water study to be completed in 2020 and is asking for board approval to move ahead with MSA and the water study.

**MOTION Abrath/Blader** to move forward with MSA and the water study with the anticipated cost of \$20K. ROLL CALL VOTE: Motion carried unanimously.

### **WWTP Facility Plan**

Salmon stated she budgeted \$35K for the WWTP facility plan and that this would also be completed by MSA. This study will look at all aspects of the treatment plant and opens the door to bring in the DNR and for potential grants to help fund projects relating to the facility. Salmon is asking for board approval to move forward.

**MOTION Abrath/Blader** to move forward with MSA and the WWTP facility plan with the anticipated cost of \$35K. ROLL CALL VOTE: Motion carried unanimously.

### **Electric Study**

Salmon stated the last study was done in 1990 and this is also something that should be done in order to make better decisions on what projects need to happen and in what time frame. Cost of this study is budgeted at \$20K and would be performed by Power Services Engineers; asking for board approval to move forward.

**MOTION Abrath/Haynes** to move forward with Power Services Engineers and the Electric study with the anticipated cost of \$20K. **ROLL CALL VOTE: Motion carried with Buckley opposed.**

### **GIS Platform Work**

Salmon stated one of her goals was to get all of our system and infrastructure information on a GIS system. Cost to take our mapping to the next level which is to provide the software so we can make updates in house would be \$10K and was budgeted for 2020.

**MOTION Blader/Abrath** to move forward with the GIS mapping work with a cost of \$10K. **ROLL CALL VOTE: Motion carried unanimously.**

### **Comprehensive Plan Updates**

The Village is due for a plan update as ours is 10+ years old and with the purchase of two parcels last year it is imperative that we establish a plan for these to move forward. Salmon and Becker met with MSA and would like approval to have them work on the updated plan which would be brought back to the board in late spring.

**MOTION Abrath/Blader** to move forward with MSA and the comprehensive plan updates. **ROLL CALL VOTE: Motion carried with Pease opposed.**

### **Closed Session**

**MOTION Pease/Blader** to go into **CLOSED SESSION** at 8:25 p.m. under WI Stats. Sec. 19.85 (1) (c) for considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

**Roll Call Vote:** Motion carried unanimously

A. Lineman Position

B. Employee leave of absence

**MOTION Buckley/Haynes** to return to **OPEN SESSION** at 8:35 p.m. to formally dispose of any issues discussed in closed session. Motion carried unanimously.

### **Discussions and/or action resulting from closed session:**

**MOTION Buckley/Abrath** to offer lineman position to Benjamin Samsa per agreement drafted by Salmon and implement pay increases for current electric staff next payroll per decision made in August of 2019.

**Roll Call Vote:** Motion carried unanimously

**MOTION Abrath/Fischer** to offer Administrator/DPW a three week paid leave of absence in March.

**Roll Call Vote:** Motion carried unanimously

**Adjourn:** The meeting adjourned by Possehl at 8:40 p.m.

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Jennifer Becker, Clerk/Treasurer

Approved 2/4/2020

