January 15, 2019

 At 7:00 PM Chairman Jeff Enders called the meeting to order and the Pledge of Allegiance was recited. Roll call was taken with the following members present Jeff Enders, Jeff Grosser, Tim Neiter, Ken Hoover, Christopher Blose, Jon Miller and Carl Bahner. Operator Jeff Grosser, Solicitor Joe Kerwin, Consultant Bob Kissinger and Engineers Justin Mendinsky and Brook Semanchik were also present.

**REORGANIZATION**

Solicitor Kerwin opened nominations for Chairman. Chris Blose moved to nominated Jeff Enders and to close the nominations for the position of Chairman. Ken Hoover seconded the motion and the motion carried unanimously.

The meeting was turned over the Chairman Enders. Tim Neiter moved to nominate Jeff Gonsar to the position of Vice-Chairman and close the nominations. Jon Miller seconded the motion and the motion carried unanimously.

Carl Bahner moved to appoint the same professionals for the 2019 as they were in 2018; Engineering-HRG, Solicitor – Kerwin & Kerwin, Secretary/Treasurer – Hoover Financial Services Inc. David Hoover, Consultant - Robert Kissinger. Jeff Gonsar seconded the motion and the motion carried unanimously.

**BUSINESS FROM THE FLOOR**

 None.

**SECRETARY’S REPORT**

Ken Hoover moved to approve the minutes as presented. Carl Bahner seconded the motion and the motion carried unanimously.

**TREASURER’S REPORT**

Chris Blose moved to approve the report as presented. Jeff Gonsar seconded the motion and the motion carried unanimously.

Tim Neiter motioned to invest $250K into the highest Certificate of Deposit rate available. Chris Blose seconded the motion and the motion carried unanimously.

**ENGINEER’S/CONSULTANT’S REPORT**

See Report.

1. DEP COA/STP Upgrade: Justin Mendinsky and Brook Semanchik reviewed the funding analysis of the upgrade and collection system projects via funding through Pennvest and/or the USDA. Discussion ensued regarding various aspects of the projects funding. Carl Bahner moved to approve the pre-application process with the USDA by HRG. Jeff Gonsar seconded the motion and the motion carried unanimously.

**SOLICITOR’S REPORT**

1. Four liens have been filed.

**OPERATOR’S REPORT**

Flow meter calibrated, looking for service line at AMPED, PA1 calls, decanted twice, pulled samples, Heather from DEP visited and requested files of DONCO water meters which were supplied.

**OLD BUSINESS**

 None.

**NEW BUSINESS**

1. Jon Miller moved to enter into executive session at 8:22PM. Chris Blose seconded the motion and the motion carried unanimously.

Tim Neiter moved to exit the executive session and return to the public meeting at 8:35PM. Chris Blose seconded the motion and the motion carried unanimously.

Chris Blose moved to increase full time employee wages by 3% and increase part time employee wages by .50 per hour. Ken Hoover seconded the motion and the motion carried unanimously.

**APPROVAL OF BILLS**

Jon Miller moved to approve the bills as presented. Tim Neiter seconded the motion and the motion carried unanimously.

**PUBLIC COMMENT**

None.

**ADJOURNMENT**

Ken Hoover motioned to adjourn the meeting at 8:40PM. Tim Neiter seconded the motion and motion carried unanimously.

 Respectfully Submitted,

 David W Hoover Secretary