

1 **Rockford Town Council Regular Meeting**  
2 **January 5, 2022, 7pm**  
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4 NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN  
5 ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A  
6 SUMMARY OF THE DISCUSSION AND VOTING.  
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8 Mayor Carrie Roecks and Councilmembers Brian Laude and Tim Fricke took their Oath of Office.  
9

10 Ms. Roecks called the regular meeting to order at 7:00pm with the Pledge of Allegiance.  
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12 Roll call took place. Those in attendance were Mayor Carrie Roecks, Councilmembers Clint Stevenson,  
13 Micki Harnois, Tim Fricke, Mark Lonam and Brian Laude. Clerk/Treasurer Heidi Johnson and Public Works  
14 Director Dave Thompson were also in attendance.  
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16 **Mr. Stevenson made a motion to approve the amended agenda. Ms. Harnois seconded the motion.**  
17 **Motion was carried.**  
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19 **Mr. Stevenson made a motion to approve the minutes from the 12/15/2021 regular meeting. Mr.**  
20 **Lonam seconded the motion. Motion was carried.**  
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22 ANNOUNCEMENTS

- 23 - Town Hall will be closed 01/17/2022 for Martin Luther King, Jr. Day.
- 24 - Spokane Valley Partners will have their mobile food bank at the Methodist Church parking lot on  
25 01/13/2022 and 01/27/2022 from 3:15-4pm.  
26

27 COUNCIL REPORTS - None

28 COMMISSION REPORTS - None

29 COMMITTEE REPORTS - None

30 PUBLIC COMMENT - None  
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32 ORDINANCES/RESOLUTIONS

- 33 - **Mr. Stevenson made a motion to adopt Ordinance 22-01, re-establishing a Planning**  
34 **Commission. Mr. Fricke seconded. Ms. Roecks asked if we should change the number of**  
35 **members before approving. Mr. Lonam agreed it may be hard to get five members to**  
36 **volunteer. Mr. Fricke suggested a “minimum of three.” Motion failed.**  
37 Council asked Mrs. Johnson to change the ordinance and tabled the adoption until the next meeting.  
38

39 OLD BUSINESS

- 40 - Ms. Roecks was finally able to reach the owner of Landtek Surveyors, Scott Henderson, and asked  
41 what the delay is in getting B Street surveyed. Mr. Henderson emailed Mrs. Johnson what he had  
42 done so far to get the dedication done. Council asked Mrs. Johnson to call the property owner, Steve  
43 Meyer, and ask him if he would still like us to use Landtek, since Mr. Meyer was in the process of  
44 searching for a different surveyor.  
45

46 NEW BUSINESS

- 47 - **Mr. Laude made a motion to increase Mrs. Johnson’s wages to \$20.00 per hour and increase**  
48 **the rest of the staff wages by 4%. Mr. Lonam seconded the motion. Mr. Stevenson abstained.**  
49 **Motion was carried.**
- 50 - **Mr. Fricke made a motion to start providing health insurance, as budgeted, for Mr. Thompson**  
51 **and Mrs. Johnson as department heads. Mr. Stevenson seconded the motion. Motion was**  
52 **carried.**

53 STAFF REPORTS

54 Public Works

- 55 - Mr. Thompson reported that he met with the town’s Evergreen Rural Water rep, who said they would
- 56 be happy to provide a quote for an income survey.
- 57 - The grader had some upgrades and general maintenance that needed to be done, and all the other
- 58 equipment is in good shape and ready for more snow.

59  
60 Clerk/Treasurer

- 61 - Mrs. Johnson gave the Treasurer’s Report stating that the total amount in all funds at the end of
- 62 November was \$851,973.72.
- 63 - Council reviewed the past due list.
- 64 - Mr. Stevenson made a motion to approve the December Utility Bill Adjustment Report. Mr. Fricke
- 65 seconded the motion. Motion was carried.
- 66 - Mrs. Johnson said that the town’s insurance for 2022 was about \$6000 less than they originally
- 67 quoted.

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69 PUBLIC COMMENT

- 70 - Resident Ivan Willmschen asked about several of the checks and what they are for. He said that he
- 71 doesn’t think the town is getting much for the amount that we pay for the Sheriff’s contract.
- 72 Mr. Willmschen asked Mr. Thompson why they had to fix the grader if it was new. Mr. Thompson
- 73 said the “new” grader is a 1975 and just needed some general maintenance.
- 74 He also asked if staff has gotten bids from other insurance agencies. Mrs. Johnson explained that
- 75 there is the option to self-insure and one other group that offers municipal insurance in the state. Mr.
- 76 Willmschen said that if he got elected to be on council last year, the first thing he would have done
- 77 was to get new quotes from other insurance. Mrs. Johnson said that she is very happy with the
- 78 town’s insurance carrier.

79  
80 APPROVE CHECKS

81 **Mr. Stevenson made a motion to approve checks 17365-17372 with two EFTs for a total of**

82 **\$53,293.82. Mr. Fricke seconded the motion. Motion was carried.**

83  
84 **Mr. Stevenson made a motion to approve checks 17336-17364, with check number 17351 being**

85 **voided, and one EFT for a total of \$37,698.37. Mr. Laude seconded the motion. Motion was carried.**

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87 **Mr. Stevenson made a motion to adjourn the meeting. Ms. Harnois seconded the motion. Motion was**

88 **carried.**

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90 The meeting adjourned at 7:51pm.

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Heidi Johnson, Clerk/Treasurer

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Carrie Roecks, Mayor