REGULAR MEETING

**December 1, 2022**

**Aurora, Minnesota**

***The Regular Meeting of the Town of White was called to order by Chairman Skelton at 5:00 P.M., on Thursday, December 1, 2022, at the City/Town Government Center.***

**ROLL CALL:**

Present: Supervisors-Skelton, Anttila, Kippley; Clerk-Knaus, Treasurer–Gross; Foreman-Niemi; Attorney – Kearney

Absent:

Also Present: Mike Skinner, Bryanna and Brad Salo

**1. APPROVAL OF CONSENT AGENDA**

**IT WAS MOVED BY ANTTILA, SUPPORTED BY KIPPLEY TO APPROVE THE CONSENT AGENDA WHICH INCLUDED TOWNSHIP BOARD MEETING MINUTES FROM NOVEMBER 3, 2022 AND NOVEMBER 16, 2022, BOARD OF CANVASS MINUTES FROM NOVEMBER 16, 2022, ALL BILLS AND PAYROLL AS PRESENTED BELOW, COMMITTEE MINUTES AND REPORTS, AND CORRESPONDENCE TO BE FILED FOR NOVEMBER 2022. MOTION CARRIED**

|  |  |  |  |
| --- | --- | --- | --- |
| **Check#** | **Vendor** | **Description** |  **Total**  |
| CC11-02-22 | Cardmember Service | Travel, Dues, Postage, Ball Field Ag Lime |  $ 4,523.89  |
| D11-02-22 | Empower | Employee Contributions |  $ 310.00  |
| DD11022201 | Payroll Period Ending 10/29/2022 | Regular Biweekly Payroll Ending 10/29/22 |  $ 880.11  |
| DD11022202 | Payroll Period Ending 10/29/2022 | Regular Biweekly Payroll Ending 10/29/22 |  $ 274.72  |
| DD11022203 | Payroll Period Ending 10/29/2022 | Regular Biweekly Payroll Ending 10/29/22 |  $ 1,407.14  |
| DD11022204 | Payroll Period Ending 10/29/2022 | Regular Biweekly Payroll Ending 10/29/22 |  $ 542.46  |
| DD11022205 | Payroll Period Ending 10/29/2022 | Regular Biweekly Payroll Ending 10/29/22 |  $ 2,129.19  |
| DD11022206 | Payroll Period Ending 10/29/2022 | Regular Biweekly Payroll Ending 10/29/22 |  $ 1,688.53  |
| DD11022207 | Payroll Period Ending 10/29/2022 | Regular Biweekly Payroll Ending 10/29/22 |  $ 1,542.88  |
| DD11022208 | Payroll Period Ending 10/29/2022 | Regular Biweekly Payroll Ending 10/29/22 |  $ 1,966.47  |
| DD11022209 | Payroll Period Ending 10/29/2022 | Regular Biweekly Payroll Ending 10/29/22 |  $ 1,913.50  |
| DD11022210 | Payroll Period Ending 10/29/2022 | Regular Biweekly Payroll Ending 10/29/22 |  $ 1,285.43  |
| DD11022211 | Payroll Period Ending 10/29/2022 | Regular Biweekly Payroll Ending 10/29/22 |  $ 1,637.83  |
| F11-02-22 | E.F.T.P.S. | Employee Withholding PPE 11-02-22 |  $ 5,290.25  |
| M11-02-22 | MN Department of Revenue | Withholding Paycheck 11/02/22 |  $ 994.36  |
| P11-02-22 | P.E.R.A. | Retirement Deduction 11/02/22 |  $ 2,808.61  |
| 34235 | Town of White Petty Cash Fund | Postage |  $ 108.95  |
| 34236 | Zito Media | Fire Hall & PW Telephone & Internet |  $ 408.86  |
| 34237 | Yvette Lange | Election Meals |  $ 393.50  |
| 34238 | East Mesabi Sanitation | Refuse Collection OCT 2022 |  $ 12,647.10  |
| 34239 | VC3 | Tech Support |  $ 175.00  |
| 34240 | VC3 | Tech Support - Town Hall |  $ 1,403.02  |
| 34241 | VC3 | October 22 Service |  $ 322.00  |
| DD11142201 | Payroll Period Ending 08/30/2022 | Fire Department August 2022 |  $ 14.71  |
| DD11142202 | Payroll Period Ending 08/30/2022 | Fire Department August 2022 |  $ 142.82  |
| DD11142203 | Payroll Period Ending 08/30/2022 | Fire Department August 2022 |  $ 89.61  |
| DD11142204 | Payroll Period Ending 08/30/2022 | Fire Department August 2022 |  $ 209.84  |
| DD11142205 | Payroll Period Ending 08/30/2022 | Fire Department August 2022 |  $ 164.51  |
| DD11142206 | Payroll Period Ending 08/30/2022 | Fire Department August 2022 |  $ 14.71  |
| DD11142207 | Payroll Period Ending 08/30/2022 | Fire Department August 2022 |  $ 152.68  |
| DD11142208 | Payroll Period Ending 08/30/2022 | Fire Department August 2022 |  $ 239.40  |
| DD11142209 | Payroll Period Ending 08/30/2022 | Fire Department August 2022 |  $ 152.68  |
| DD11142210 | Payroll Period Ending 08/30/2022 | Fire Department August 2022 |  $ 24.56  |
| DD11142211 | Payroll Period Ending 08/30/2022 | Fire Department August 2022 |  $ 164.51  |
| DD11142212 | Payroll Period Ending 08/30/2022 | Fire Department August 2022 |  $ 46.25  |
| DD11142213 | Payroll Period Ending 08/30/2022 | Fire Department August 2022 |  $ 312.33  |
| DD11142214 | Payroll Period Ending 08/30/2022 | Fire Department August 2022 |  $ 123.11  |
| DD11142215 | Payroll Period Ending 08/30/2022 | Fire Department August 2022 |  $ 83.69  |
| DD11142216 | Payroll Period Ending 08/30/2022 | Fire Department August 2022 |  $ 46.25  |
| DD11142217 | Payroll Period Ending 08/30/2022 | Fire Department August 2022 |  $ 14.71  |
| J11-14-22 | Payroll-Accounts Payable Adj. | Direct Deposit Entry Error |  $ 3.00  |
| 34242 | Carol Bowman | Election Travel Expenses |  $ 50.00  |
| 34243 | Jessica Forsline | Election Travel Expenses |  $ 78.75  |
| 34244 | Barbara Harthan | Election Travel Expenses |  $ 12.50  |
| 34245 | Mary Ann Helander | Election Travel Expenses |  $ 13.75  |
| 34246 | Jeri Hietala | Travel Expenses |  $ 6.88  |
| 34247 | Glenda Johnson | Election Travel Expenses |  $ 5.00  |
| 34248 | Michele Lammi | Election Travel Expenses |  $ 1.25  |
| 34249 | Carole Lauseng | Election Travel Expenses |  $ 6.25  |
| 34250 | Edith Peterson | Election Travel Expenses |  $ 7.50  |
| 34251 | Kurt Peterson | Election Travel Expenses |  $ 7.50  |
| 34252 | Heather Salmi | Election Travel Expenses |  $ 6.25  |
| 34253 | Denise Ramfjord | Election Travel Expenses |  $ 3.13  |
| 34254 | Paul Roue | Election Travel Expenses |  $ 13.75  |
| 34255 | Stephanie Stecker | Election Travel Expenses |  $ 6.25  |
| 34256 | VC3 | Nov 22 Service |  $ 322.00  |
| 63215 | Payroll Period Ending 11/08/2022 | General Election Payroll 11/08/22 |  $ 208.00  |
| 63216 | Payroll Period Ending 11/08/2022 | General Election Payroll 11/08/22 |  $ 221.00  |
| 63217 | Payroll Period Ending 11/08/2022 | General Election Payroll 11/08/22 |  $ 130.00  |
| 63218 | Payroll Period Ending 11/08/2022 | General Election Payroll 11/08/22 |  $ 260.00  |
| 63219 | Payroll Period Ending 11/08/2022 | General Election Payroll 11/08/22 |  $ 143.00  |
| 63220 | Payroll Period Ending 11/08/2022 | General Election Payroll 11/08/22 |  $ 221.00  |
| 63221 | Payroll Period Ending 11/08/2022 | General Election Payroll 11/08/22 |  $ 91.00  |
| 63222 | Payroll Period Ending 11/08/2022 | General Election Payroll 11/08/22 |  $ 234.00  |
| 63223 | Payroll Period Ending 11/08/2022 | General Election Payroll 11/08/22 |  $ 91.00  |
| 63224 | Payroll Period Ending 11/08/2022 | General Election Payroll 11/08/22 |  $ 156.00  |
| 63225 | Payroll Period Ending 11/08/2022 | General Election Payroll 11/08/22 |  $ 156.00  |
| 63226 | Payroll Period Ending 11/08/2022 | General Election Payroll 11/08/22 |  $ 221.00  |
| 63227 | Payroll Period Ending 11/08/2022 | General Election Payroll 11/08/22 |  $ 169.00  |
| 63228 | Payroll Period Ending 11/08/2022 | General Election Payroll 11/08/22 |  $ 221.00  |
| 63229 | Payroll Period Ending 11/08/2022 | General Election Payroll 11/08/22 |  $ 143.00  |
| 63230 | Payroll Period Ending 11/08/2022 | General Election Payroll 11/08/22 |  $ 221.00  |
| 63231 | Palo Volunteer Fire Department | Good Will Fund Aug & Sep 2022 |  $ 160.00  |
| 63232 | I.U.O.E. Local 49 | Union Dues NOV 2022 |  $ 315.00  |
| DD11082201 | Payroll Period Ending 11/08/2022 | General Election Payroll 11/08/22 |  $ 377.00  |
| DD11082202 | Payroll Period Ending 11/08/2022 | General Election Payroll 11/08/22 |  $ 91.00  |
| DD11152201 | Payroll Period Ending 09/29/2022 | Fire Department September 2022 |  $ 54.13  |
| DD11152202 | Payroll Period Ending 09/29/2022 | Fire Department September 2022 |  $ 16.68  |
| DD11152203 | Payroll Period Ending 09/29/2022 | Fire Department September 2022 |  $ 54.13  |
| DD11152204 | Payroll Period Ending 09/29/2022 | Fire Department September 2022 |  $ 164.51  |
| DD11152205 | Payroll Period Ending 09/29/2022 | Fire Department September 2022 |  $ 132.97  |
| DD11152206 | Payroll Period Ending 09/29/2022 | Fire Department September 2022 |  $ 54.13  |
| DD11152207 | Payroll Period Ending 09/29/2022 | Fire Department September 2022 |  $ 14.71  |
| DD11152208 | Payroll Period Ending 09/29/2022 | Fire Department September 2022 |  $ 162.53  |
| DD11152209 | Payroll Period Ending 09/29/2022 | Fire Department September 2022 |  $ 225.61  |
| DD11152210 | Payroll Period Ending 09/29/2022 | Fire Department September 2022 |  $ 142.82  |
| DD11152211 | Payroll Period Ending 09/29/2022 | Fire Department September 2022 |  $ 14.71  |
| DD11152212 | Payroll Period Ending 09/29/2022 | Fire Department September 2022 |  $ 132.97  |
| DD11152213 | Payroll Period Ending 09/29/2022 | Fire Department September 2022 |  $ 341.90  |
| DD11152214 | Payroll Period Ending 09/29/2022 | Fire Department September 2022 |  $ 152.68  |
| DD11152215 | Payroll Period Ending 09/29/2022 | Fire Department September 2022 |  $ 54.13  |
| FD11-15-22 | E.F.T.P.S. FD | Withholding Tax |  $ 61.24  |
| D11-16-22 | Empower | Employee Contributions |  $ 310.00  |
| DD11162201 | Payroll Period Ending 11/12/2022 | Regular Payroll Ending 11/12/22 |  $ 1,294.98  |
| DD11162202 | Payroll Period Ending 11/12/2022 | Regular Payroll Ending 11/12/22 |  $ 1,391.14  |
| DD11162203 | Payroll Period Ending 11/12/2022 | Regular Payroll Ending 11/12/22 |  $ 626.83  |
| DD11162204 | Payroll Period Ending 11/12/2022 | Regular Payroll Ending 11/12/22 |  $ 2,781.11  |
| DD11162205 | Payroll Period Ending 11/12/2022 | Regular Payroll Ending 11/12/22 |  $ 1,688.53  |
| DD11162206 | Payroll Period Ending 11/12/2022 | Regular Payroll Ending 11/12/22 |  $ 1,613.26  |
| DD11162207 | Payroll Period Ending 11/12/2022 | Regular Payroll Ending 11/12/22 |  $ 2,452.92  |
| DD11162208 | Payroll Period Ending 11/12/2022 | Regular Payroll Ending 11/12/22 |  $ 2,230.52  |
| DD11162209 | Payroll Period Ending 11/12/2022 | Regular Payroll Ending 11/12/22 |  $ 1,285.43  |
| DD11162210 | Payroll Period Ending 11/12/2022 | Regular Payroll Ending 11/12/22 |  $ 1,637.83  |
| F11-16-22 | E.F.T.P.S. | Employee Withholding PPE 11-12-22 |  $ 6,145.16  |
| FD11-16-22 | E.F.T.P.S. FD | Withholding Tax |  $ 52.78  |
| M11-16-22 | MN Department of Revenue | Withholding PPE 11/12/22 |  $ 1,189.69  |
| P11-16-22 | P.E.R.A. | Retirement Deduction 11/12/22 |  $ 3,361.01  |
| DD11292201 | Payroll Period Ending 11/29/2022 | November 2022 Monthly Payroll |  $ 397.58  |
| DD11292202 | Payroll Period Ending 11/29/2022 | November 2022 Monthly Payroll |  $ 128.77  |
| DD11292203 | Payroll Period Ending 11/29/2022 | November 2022 Monthly Payroll |  $ 297.58  |
| DD11292204 | Payroll Period Ending 11/29/2022 | November 2022 Monthly Payroll |  $ 257.55  |
| DD11292205 | Payroll Period Ending 11/29/2022 | November 2022 Monthly Payroll |  $ 458.39  |
| F11-29-22 | E.F.T.P.S. Monthly | Employee Deductions |  $ 178.48  |
| J11-29-22 | Northern State Bank | Deposit Books |  $ 28.86  |
| M11-29-22 | MN Department of Revenue Monthly | Employee Withholding |  $ 48.56  |
| P11-29-22 | P.E.R.A. Monthly | Retirement Deductions |  $ 199.00  |
| ST11-29-22 | MN Dept of Revenue - Sales Tax | Sales Tax - OCT 22 |  $ 1,805.18  |
| 34257 | XZ6272397 | HCSP Reimbursement |  $ 168.49  |
| 34258 | Aurora Electric | Wire Portable Shed, Thermostat, LED Lights |  $ 5,270.00  |
| 34259 | Aurora, City of | Shredding, Town Hall 20% |  $ 27.59  |
| 34260 | Aurora, City of | Unpaid Utilities Dewhurst & Fondie |  $ 3,042.17  |
| 34261 | Colosimo, Patchin, & Kearney, LTD | Legal Services |  $ 415.00  |
| 34262 | Como Oil & Propane | Propane |  $ 1,773.67  |
| 34263 | Como Lube & Supplies | Oil & Filters Disposal |  $ 295.00  |
| 34264 | CTC | Town Office Phone & Internet Nov 2022 |  $ 486.02  |
| 34265 | East Range Times | Ads |  $ 962.55  |
| 34266 | Eveleth Floral Co. & Greenhouse | Jones |  $ 85.00  |
| 34267 | Excel Business Systems | Service Contract |  $ 52.05  |
| 34268 | Essentia Health | Lislegard Physical |  $ 80.00  |
| 34269 | Ray Erickson | Animal Control |  $ 300.00  |
| 34270 | F.I.R.E. | Live Burn Simulator Training |  $ 500.00  |
| 34271 | Grande Ace Hardware | FD Chainsaws; Shop Supplies |  $ 1,494.52  |
| 34272 | Amanda Gross | Overtime Meal, Travel Expense |  $ 99.39  |
| 34273 | Grande Ace Hardware | FD Lights & Battery Packs |  $ 458.00  |
| 34274 | Hoyt Lakes, City of | Ambulance Agreement |  $ 600.00  |
| 34275 | Hailey Lislegard | Clothing Allowance |  $ 400.00  |
| 34276 | Lawson Products | Screws, Plow Bolts |  $ 733.90  |
| 34277 | Lake Country Power | Electric Service |  $ 2,656.00  |
| 34278 | Michael Lesar | Equipment Parts Reimbursement |  $ 55.01  |
| 34279 | St. Louis County Auditor | \*\*\*VOID$85.00\*\*\*Electric Sign Permit |  $ -  |
| 34280 | L & M Fleet Supply, Inc. | Tarp Straps, Fuel, Supplies |  $ 288.23  |
| 34281 | Minnesota Power | Electric Service |  $ 246.80  |
| 34282 | Minnesota Power | Electric Service |  $ 24.78  |
| 34283 | Minnesota Power | Electric Service |  $ 226.15  |
| 34284 | L & L Rentals, Inc. | Culverts |  $ 5,420.60  |
| 34285 | Iverson Reuvers Condon | VR Legal Services |  $ 3,226.20  |
| 34286 | Minnesota Pump Works | Quarry Lift Station Service |  $ 1,259.55  |
| 34287 | Monitor Productions, Inc. | Iron Range Tourism Screen Ads; Laskiainen, LLCC, Pavilion |  $ 459.00  |
| 34288 | McCoy Construction & Forestry Inc. | Oil & Filters Grader & Backhoe |  $ 705.54  |
| 34289 | Menard's-Virginia | Supplies |  $ 59.76  |
| 34290 | Minnesota Secretary of State-Notary | Knaus Notary Stamp Renewal |  $ 120.00  |
| 34291 | Madison National Life Ins Co, Inc | Disability Insurance |  $ 334.61  |
| 34292 | Nuss Truck & Equipment | Truck #4, #5, #6 wipers |  $ 467.37  |
| 34293 | PeopleService Inc. | W/WW Professional Services |  $ 350.00  |
| 34294 | Radko Iron & Supply, Inc. | Ballfield Supplies, Stand Supplies, Parts |  $ 783.31  |
| 34295 | Range Paper | Mop Supplies |  $ 42.95  |
| 34296 | Peterson, Wesley | Clothing Allowance |  $ 123.10  |
| 34297 | Sullivan Supply | Supplies LLCC |  $ 504.19  |
| 34298 | St. Louis County Auditor-PW | \*\*\*VOID$4328.86\*\*\*Oct 2022 Fuel |  $ -  |
| 34299 | Vault Health | D & A Testing |  $ 59.38  |
| 34300 | Ultimate Safety Concepts Inc. | Hoses |  $ 1,971.47  |
| 34301 | Central Pension Fund | Retirement Contributions Nov 22 |  $ 5,184.00  |
| 34302 | I.U.O.E. Local 49 Fringe Benefits | JAN 2023 Group Insurance |  $ 12,105.00  |
| 34303 | Knaus, Jodi | Travel Expenses, OT Meals |  $ 74.88  |
| 34304 | APG Media of MN | Meeting Notices |  $ 149.20  |
| 34305 | MacQueen Emergency Group | Truck Repairs |  $ 3,397.37  |
| 34306 | Aurora Auto Value | Air filter, Shop Supplies |  $ 147.27  |
| 34307 | Como Oil & Propane | Propane |  $ 1,949.07  |
| 34308 | East Range Times | \*\*\*VOID$962.55\*\*\*Ads |  $ -  |
| 34309 | H & L Mesabi | Plow Blades |  $ 11,618.90  |
| 34310 | VC3 | Recycling Modem |  $ 15.00  |
| 34311 | Sullivan Supply | Supplies LLCC |  $ 70.26  |
| 34312 | Linde Gas & Equipment Inc. | Welding Supplies/Services |  $ 176.59  |
| 34313 | L & M Fleet Supply, Inc. | Mailboxes (2) |  $ 73.98  |
| 63233 | Minnesota Life Insurance Company | Employee/Employer Insurance |  $ 170.20  |
| 63234 | MN NCPERS | Employee Deductions Dec 2022 |  $ 48.00  |
| 63235 | Colonial Life | NOV 22 Employee Deductions |  $ 889.47  |
| D11-30-2022 | Empower | Employee Contributions |  $ 310.00  |
| DD11302201 | Payroll Period Ending 11/26/2022 | Regular Payroll Ending 11/26/2022 |  $ 1,764.06  |
| DD11302202 | Payroll Period Ending 11/26/2022 | Regular Payroll Ending 11/26/2022 |  $ 240.38  |
| DD11302203 | Payroll Period Ending 11/26/2022 | Regular Payroll Ending 11/26/2022 |  $ 1,372.14  |
| DD11302204 | Payroll Period Ending 11/26/2022 | Regular Payroll Ending 11/26/2022 |  $ 332.96  |
| DD11302205 | Payroll Period Ending 11/26/2022 | Regular Payroll Ending 11/26/2022 |  $ 2,381.86  |
| DD11302206 | Payroll Period Ending 11/26/2022 | Regular Payroll Ending 11/26/2022 |  $ 1,899.26  |
| DD11302207 | Payroll Period Ending 11/26/2022 | Regular Payroll Ending 11/26/2022 |  $ 1,578.26  |
| DD11302208 | Payroll Period Ending 11/26/2022 | Regular Payroll Ending 11/26/2022 |  $ 2,053.08  |
| DD11302209 | Payroll Period Ending 11/26/2022 | Regular Payroll Ending 11/26/2022 |  $ 1,967.48  |
| DD11302210 | Payroll Period Ending 11/26/2022 | Regular Payroll Ending 11/26/2022 |  $ 1,250.43  |
| DD11302211 | Payroll Period Ending 11/26/2022 | Regular Payroll Ending 11/26/2022 |  $ 1,602.83  |
| F11-30-22 | E.F.T.P.S. | Employee Withholding PPE 11-30-22 |  $ 5,869.76  |
| M11-30-22 | MN Department of Revenue | Withholding PPE 11/26/22 |  $ 1,123.42  |
| P11-30-22 | P.E.R.A. | Retirement Deduction 11/26/22 |  $ 3,313.63  |
|  |  | **TOTAL** |  **$ 184,420.01**  |

**2. THE TREASURER’S REPORT FOR THE MONTH OF NOVEMBER 2022, LISTED RECEIPTS IN THE AMOUNT OF $402,662.85:**

|  |  |
| --- | --- |
| 10/2022 Tax Apportionment2022 Year End Advance3rd Qtr Capital Charges – City of AuroraRefuse RevenueGarbage Bag RevenueLLCC Rental FeesSnowplowing Fees | 384,045.7712,055.342,442.58364.781,932.001,140.00650.00 |
| Interest Earned | 32.38 |
| **TOTAL** | **$402,662.85** |

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO ACCEPT THE TREASURER’S REPORT FOR THE MONTH OF NOVEMBER 2022 RECEIPTS AS READ. MOTION CARRIED**

**3. CITIZENS/GUESTS**: None

**4. UNFINISHED BUSINESS:**

4.1 Fire Department Updates –MacQueen bill is for engine number two, the level indicator and ladder issues are resolved. The roof at the Fire Hall hasn’t been looked at yet as he hasn’t had time to check it. Unfortunately, no new applications for the Fire Department or EMR’s have come in and we are always looking for new members. Skelton would like Skinner to meet with Knaus to discuss the 2023 Fire Department budget and long-term planning. Skinner wants a new pumper tender and to order one takes three years to get. Budgets will be tighter in 2023 with inflation. Jodi will be finalizing budget in December. Skinner would like to set money aside to ease the pain of the big ticket purchase. Skelton stated it would be a capital purchase financed over several years and he doesn’t know if it is feasible for a half million dollar purchase. Skelton would like to schedule a Special Meeting with the Fire Department to discuss the needs and wants and develop a five year plan to share with taxpayers. No AFG grant was awarded in 2022. Skinner would like to have Dan Mackey apply again for the vehicle grant through AFG. Grant monies received in 2022 have not been spent. Gross shared a spreadsheet showing what has been received to date and spent to date. Instead of the unspent funds rolling over into the general fire department fund, the Fire Department would like to pull the $11,934.99 out and move it into a savings account.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO REACH OUT TO DAN MACKEY TO HAVE HIM WRITE ANOTHER GRANT FOR THE FIRE DEPARTMENT FOR 2023. MOTION CARRIED**

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA DIRECTING TREASURER GROSS TO OPEN A FIRE DEPARTMENT SAVINGS ACCOUNT AT NORTHERN STATE BANK OF AURORA BRANCH USING THE UNSPENT GRANT FUNDS IN THE AMOUNT OF $11,934.99. MOTION CARRIED**

4.2 Stepetz Road – Logging & Removal of Stumpage Discussion

 The office contacted the two individuals we were referred to us by the County and they haven’t called back yet. A quote was received from Itasca Woodland Services in the amount of $750.00. Estimate is at $125.00/hr with three hours of driving, one or two hours of cruising the property, and one hour for writing the report.

 **IT WAS MOVED BY ANTTILA, SUPPORTED BY KIPPLEY AUTHORIZING THE HIRE OF ITASCA WOODLAND SERVICES. MOTION CARRIED**

4.3 Joint Water Project – Knaus contacted Rosa and informed him of the Township Board’s decision to not accept his counter offer. Rosa is hoping the Township will vacate the alley in the future if they pay the legal fees. The Board did not see this happening now and directed Clerk Knaus to send a formal letter to Mr. Rosa. SEH representative, Dan Hinzmann provided Mr. Rosa with updated maps showing where the easement area is located for the Project. Also, there are four owners listed on the property needed for the easement so all will have to agree to the Township’s offer along with any spouses.

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA THE ORIGINAL OFFER OF THE TWO LOTS IN PINEVILLE FOR THE EASEMENT AS AN EVEN EXCHANGE STANDS. MOTION CARRIED**

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO SEND MR. ROSA A FORMAL LETTER INFORMING HIM OF THE BOARD OF SUPERVISOR’S DECISION TO NOT ABANDON THE SECTION OF ROADWAY BETWEEN THE TWO LOTS BECAUSE IT IS A COSTLY, TIMELY LEGAL PROCESS WHICH COULD DELAY THE PROJECT AND THE BOARD FEELS THE ORIGINAL OFFER IS FAIR BECAUSE THE LOTS HAVE A MONETARY VALUE. MOTION CARRIED**

4.4 Wynne Ridge/Rocky Road Bituminous Project- Final payment to St. Louis County is pending receipt of invoice.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO TABLE TO NEXT MONTH. MOTION CARRIED**

4.5 Wynne Ridge & Rock N Pines Broadband Infrastructure Project Update – Project is complete; Christopher Lord with Mediacom is submitting paperwork for reimbursement. No action needed by Board.

4.6 Cemetery Land Title/Legal Description – No new updates. Kearney will contact Charles Halmet and find out how the probate is going with the estate.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO TABLE TO NEXT MONTH. MOTION CARRIED**

4.7 IRRRB Community Sign Grant Awarded $29,000.00 – The sign schematics and installation materials arrived. We have only paid the down payment. Need to find out when the sign is being delivered and find a place to store it for the winter.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO TABLE TO NEXT MONTH. MOTION CARRIED**

4.8 IRRRB Residential Demolition Project Update-house was demolished. Project is complete. We are waiting for payment from IRRRB to then in turn pay the homeowner.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO TABLE TO NEXT MONTH. MOTION CARRIED**

4.9 Twin Lakes Survey Review – A survey was created to get taxpayer feedback about the facility and grounds at Twin Lakes.

 **IT WAS MOVED BY ANTTILA, SUPPORTED BY KIPPLEY TO MAIL THE PRESENTED SURVEY TO RESIDENTS IN THE TOWNSHIP. MOTION CARRIED**

4.10 LLCC Deed/Legal Update – Kearney advised we have restrictions to the use of the building. He suggested meeting with the current School Board and get a Memorandum of Understanding from them to ease the restrictions.

4.11 RAMS Annual Dinner – Skelton cannot attend, Kippley will get back to us tomorrow.

4.12 RAMS Notice of Nominations – Anttila will complete and bring to the RAMS dinner where nominations will be held.

**5. NEW BUSINESS:**

5.1 RESOLUTION 2022-018 Annual Polling Place Resolution for Elections – No change to polling places for the Township.

 **IT WAS MVOED BY SKELTON, SUPPORTED BY ANTTILA APPROVING RESOLUTION 2022-018 ANNUAL POLLING PLACE RESOLUTION FOR ELECTIONS. MOTION CARRIED**

5.2 Aurora Chamber of Commerce Dinner Invitation – Kippley will attend.

5.3 Walker, Giroux, and Hahne Audit Letter for 2023

 **IT WAS MOVED BY KIPPLEY, SUPPORTED BY SKELTON APPROVING WALKER, GIROUX, AND HAHNE TO PROVIDE AUDITING SERVICES FOR THE TOWNSHIP FOR 2023. MOTION CARRIED**

**6. REPORTS:**

Clerk’s Report

1.) Election canvassed results were submitted to St. Louis County. The Township’s precincts were not randomly selected for an audit/hand count. We may want to consider increasing our Election Judge wage. I was told the City of Hoyt Lakes was actively trying to recruit our judges and they pay $1 more an hour. We had

**2.) I have not had any further communication from the Attorney regarding the next steps/communication regarding the Voyageur’s Retreat Association case in the District Court.**

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO SCHEDULE AN ATTORNEY CLIENT PRIVILEGED CLOSED SPECIAL MEETING WITH ATTORNEY COURI AND ATTORNEY KUBOUSHEK TO GET AN UPDATE ON THE LAWSUIT. MOTION CARRIED**

**3.) Attended the ERJPB Meeting – lots is going on in our Communities! The ERJPB contributed $8,250.00 towards an East Range Housing Study that will be beneficial to all of us. No CAP meeting this month.**

**4.) Property/Casualty Insurance has been renewed for the Township.**

**5.) The Worker’s Compensation Audit is complete and the Township will be receiving a $6,008.00 refund from our premium paid in 2022.**

**6.) Timesheets have been revised for staff to more accurately record the road maintenance that is being performed; this is critical for preserving the use and maintenance rights the Township holds on our roads per MN Statute 160.05. Prior to 2020, a Township could acquire right of way by using and maintaining a private road over a six-year period, provided the public also used the road. Most Township roads are acquired under this Statute. This also includes the areas where the Township routinely throws the snow as this area is needed for snow storage. This statute was amended in 2020 to significantly limit a Township’s ability to obtain ROW by use and maintenance after July 31, 2020. We are diligently working to document maintenance performed prior to August 1, 2020 and going forward need to continue to document and preserve our road records.**

**7.) Susie Parkhurst and I will meet after the new year to discuss her writing grants for the Township.**

**8.) Year-end closing, reconciliation, and 2023 budget finalization will be the focus to the end of the year and prior to audit next Spring.**

**9.) Next month after the regular meeting is the annual Re-Organization meeting. Policies are reviewed and approved, salaries for the Board are approved, and personnel appointments are made. It has been three years since the Board’s monthly salaries were increased.**

**10.) I will be on vacation Friday, December 16th and the week of the 19th. Deputy Clerk Helander will be working during this time.**

**11.) Pending: Notification of Official Filings of Road Vacations for Lake Court & Road 45/Lane 51 with St. Louis County;**

 **IT WAS MOVED BY KIPPLEY, SUPPORTED BY ANTTILA TO FILE THE CLERK’S REPORT. MOTION CARRIED**

Foreman Niemi – New plow routes for the crew; lots of snow events. The trucks will be calibrated for brine and salt next week.

Supervisors:

Anttila – Great job on the roads and in the office! Hopes to begin building slides January 14, 2023.

Kippley – Feels we missed the boat on the illegal dumping incident we had on Township property. We sent him a letter, we visited him. No results. Kippley motioned to refer this to the MN Pollution Control Agency in the Spring. He needs to fix it and has made no attempt to do so. Skelton responded the individual did reach out to him and asked for an extension which Jon gave him an additonal thirty days. Skelton does agree another letter should be sent as a final attempt to get the grounds cleaned up. If nothing happens, then legal action will take place. Motion failed for support.

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA DIRECTING KNAUS TO SEND A LETTER TO FURTHER DOCUMENT THE ISSUE WITH A NEW DEADLINE OF JUNE 30, 2023 FOR ALL CLEANUP TO BE COMPLETED AND IF NOT BY THE DATE, LEGAL ACTION WILL BE TAKEN. MOTION CARRIED**

**8. TRAINING REQUESTS & MEETING NOTICES**: None

**9. ANNOUNCEMENTS:** Next Regular Meeting: Thursday, January 5, 2023 5:00 P.M. @ City/Town Government Center with Re-Organization meeting following; East Range Water Board Meeting: Wednesday, December 21, 2022 4:30 P.M. @ City/Town Government Center; ERJPB Meeting: Tuesday, December 27, 2022 9:00 AM @ City/Town Government Center; RAMS Annual Dinner & Meeting: December 15, 2022 Iron Trail Event Center; Virginia, MN; SLCAT Meeting: Wednesday, December 7, 2022 6:00 P.M. at Cotton Community Center;

**10. ADJOURNMENT**

**IT WAS MOVED BY ANTTILA, SUPPORTED BY SKELTON TO ADJOURN THE REGULAR MEETING AT 6:00 P.M. MOTION CARRIED**

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**Jodi L. Knaus, Clerk Jon Skelton, Chairman**