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| **Date** | **Nov. 17th,2016** | **Time** | **9:00 am** |
| **Facilitator** | Dan Armagost | **Scribe** | Tiffany Lewison/Denise Kennedy |
| **Subject** | SMEC Board meeting | | |
| **Attendees** | Dan A, Denise K, Brian S, Jennifer B, Paul B, Jeff S, John M, Jerry R via phone, Tiffany L via Bluejeans | | |

| Key Points Discussed | | |
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| No. | Topic | **Highlights** |
| 1 | Approve minutes | **1st Paul B 2nd Brian S** |
| 2 | **Approve bills** | **1st Paul B 2nd Jeff S** |
| 3 | **Review Bank Rec Statements** | **Review Next Step bank statement** |
| 4 | **Approve SERVs printout** | 1st 2nd |
| 5 | **Business manager update** | **Go over attached updates from Todd L** |
| 6 | Admin Council update | Jeff Sampson **Dec 14th Advisory council moved up from 1pm to noon to accommodate legislative agenda items** |
| 7 | Power outage discussion | Jeff Sampson **Discussion of purchase of generator for future outages, will discuss at Advisory Council meeting in December when Jeff Oian is present** |
| 8 | Approval to hire ALC para | Approval to hire ALC para Jodi Kinney and discuss rate of pay  **1st  Paul B 2nd John M at pay rate of $12/hr** |
| 9 | CTSS | Fernbrook presentation: **Sheena from Fernbrook gave overview of services and staffing and options for how to get CTSS in our schools. Fernbrook will do diagnostic assessments and will get those assessments on IEP’s, SMEC will do 3rd party billing, Fernbrook would take care of grants and would handle all DHS requirements and legalities, providers from Fernbrook would be on same schedule as consortium school staff and would also be able to work in the summer, Fernbrook staff would also be able to serve as consultants and attend TAT team meeting and IEP meetings.** CTSS grants for state of MN: **Mower, Fillmore and Faribault counties 3 of 4 counties not receiving mental health grants in state of MN** |
| 10 | Program Updates | ALC: **ALC starting after Thanksgiving with 4 kids and then looking to start another group of 4 in December and then another group of 8 next year, will hire additional staff as needed; also toured Rochester ALC to see an operational ALC in place**  Transportation (running out of space on vehicles): **Vehicles are full, need to start looking now to purchase additional vehicles to transport kids** Lyle to host IEIC (Interagency Early Intervention Committee): **proposed dates are in mid-March with around 300 attendees** |
| 11 | Level 4 Programming options | Discussion on level 4 options: **Only options currently are in Austin and Fillmore Central; Looking to start Level IV program and also start CTSS** |
| 12 | Augsburg Affiliation Agreements | Fill out Augsburg Affiliation agreements **Fill out Augsburg affiliation agreements and email to Dan/Tiffany** |
| 13 | Adjourn | **1st Brian S 2nd Jeff S** |
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