



OAK HOLLOW PROPERTY OWNERS' ASSOCIATION, INC.

1111 Forrest Nelson Blvd., Port Charlotte, Fl 33952

Tel: 941-624-3451 Email: oakhollowstaff@comcast.net Fax: 941-624-2552

Remember to Bring for Rental Renewal Applications

- Application to Qualify for Lease – three (3) page form
- Photo documentation: Driver(s) License/ Military ID Card(s)/ State ID Card(s)
- Updated Lease Agreement
- All waivers previously signed and on file do not need to be resubmitted.
 - Signed Acknowledgement of Rules & Regulations
 - Signed Fitness Waiver
 - Signed Rental Agreement/Lease
- If you currently have a fob, we will update the expiration date upon your renewal approval – you do not need to purchase a new fob.
 - For each FOB you wish to purchase bring \$10.00 (cash, check or money order made payable to Oak Hollow Property Owners' Association, Inc.)
- Email form if you wish to be included on the email distribution list

Application for Renewal

In order to process the renewal application, the following **must** be submitted:

- A completed application for renewal
- A copy of the lease contract
- A copy of Driver's License or ID Card if one on file is expired.
- A copy of all signed waivers – check with office to make sure they are on file

MUST PRINT OR TYPE ALL INFORMATION ON THESE FORMS

Today's Date _____ Lease Term: Begin _____ End _____

Owner's Name: _____ Telephone: _____

Owner's Oak Hollow Address: _____

Agency Handling Lease if applicable: _____ Agent: _____

Address: _____

Email: _____ Telephone: _____ Fax: _____

PROPOSED TENANTS

Name of Proposed Lessee (*State exactly as lease will appear*): _____

Name(s): _____

Contact Phone #s: _____

Number of People Who Will Occupy: _____ Identify Below:

<u>Name</u>	<u>Age</u>	<u>Relationship / Occupation</u>

VEHICLES:

Year _____ Make _____ Model _____ Plate No. _____

Color _____ State _____

Year _____ Make _____ Model _____ Plate No. _____

Color _____ State _____

EMERGENCY CONTACTS:

In the event of an emergency please provide contact information:

Name: _____ Telephone: _____

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