

Friends of Weaver
Minutes for January 14, 2019

Present: Francie Ghose (by phone), Jackie Skeris, Christine Coxhill, Gina, Abby Harris, Cindy Lee, Rosie, Ruthann

1. Call to Order and Introductions – Jackie
2. President's Report – Jackie
 - Board Positions
 - Kelly Das resigned. Christine Coxhill and Gina will be Development/Community outreach
 1. Motion to appoint Christine and Gina for Co-development chairs was approved.
 - Request to approve two new positions for Jackie Aker for Communications/PR and Christine Ostrander for Event Logistics
 1. Francie will write up new position descriptions and update descriptions.
 2. Motion to appoint the new positions will be reviewed at the next meeting.
 - Weaver Mom's Group – Balance sheet – Reviewing expenses and earnings from events and activities with Rosie and Cindy. Better for her to use one cause/bidpal as much as possible. We should not let the individual hold the FOW funds for more than one week. Rosie and Cindy will get in touch with Aggie and go over procedures. We may not have received vendor payments from Bazaar, Cindy will follow up with her.
 - Forward Funding – Francie will send an email to Melissa Davis and she and Cindy will meet with her to review the history. Ruth proposes we consider a fiduciary agreement as PTA has done. Ruthann will send information to Francie
3. Principal's Report – Melissa Davis
 - Melissa was not able to attend.
4. Secretary's report – Abby
 - *Action: November Minutes Approved*
5. Financial Treasure's Report -- Cindy Lee
 - WGG Finance Committee
 - Jeannine Baker will be Event Finance chair in terms of reporting and tracking but will work with Cindy and report to Cindy.
 - BidPal – maybe we should test buying the tickets on the site. Cindy will set up a trial run.
6. Vice President's Report – Jackie
 - Media Center Screen Purchase

- Met with Vicki Vu and Laura Hall. There are some additional items to add that are about \$2,000 additional and PTA would split it with FOW (e.g., some items include microphones, etc.).
 - PTA increased the budget by \$4,000 not to exceed total of \$20,000.00
Laura has attended trainings and is going to Demo next week and invited some teachers such as Dr. Tom to attend.
 - WGG meeting January 22 @ 10am at Old Ranch
 - Parent Donation Letter – requests were sent out. Maybe we should print some out and hang them around the school.
 - Re-gift campaign – has been sent out. Not in whale mail. Francie will resend.
7. Treasurer's Report – Rosie
- Quickbooks/Accountant
 - \$115,699.90 balance at the end of December
 - Christy still not on maternity leave so we are still on hold. Larry did not respond so CPA will contact him. Rosie is done with the 1099 tax filing.
 - Reviewed reports
 - Donation matching and Weaver mom's events. The Bentley grant was about \$4500.00. Scrip sale was highest it has been, possibly from scrip being offered at the Bazaar.
 - Rosie will contact Tracy Harrison about a refund from Scrip
 - Bank card – charged us according to the number of transactions from the previous month. It costs around 7.5% of the total amount. We were charged about \$31.39 from about \$500 in charges last month. OneCause is the one charging the fee and there is no negotiation. Gina will check to see if that is a standard rate.
8. Weaver Goes Gatsby Chair – Ruth Ann
- Invitation text – will talk about at meeting on the 22nd.
 - Poker Nights
 - Ruth talked to Jen Levy. Lead up events versus selling this at the auction. The idea is to have 2 poker nights prior to the auction where people can qualify for WGG. Need to pick dates in February/early March
 - Ruth will follow up with Jen
 - Sponsorship? – will talk about this at meeting on the 22nd.
9. Subcommittee Reports
- PR Report: Jackie – not here. Meeting tomorrow with Jackie Skeris.
 - Volunteer/Disney Program: Christine
 - We received the tickets!!
 - Classroom STEAM Education: Laura Hall – not here
 - All of the supplies were picked up and Morgan trained Laura so they are all ready to go.
 - Mom's Night—Jackie

- Wine Donation Party – Girl’s night at Aggies and women who come bring 2 bottles of wine which we will use for the wine pull at the auction. Event will be in February. Erin organizes the wine pull. Francie will send her an email to coordinate with Aggie.
 - SCRIP
 - Family Fun Night
 - Wednesday, January 16 Rubios 4:00 pm - 8:00 pm
 - Tuesday, February 26 Chipotle 4:00 pm - 8:00 pm
 - Tip a Teacher Night Thursday March 21 at CPK – Christine C. will get the paperwork from the office and submit it.
10. Development Director’s Report
- Gina and Christine spent Friday inputting donations. They spoke with OneCause about thank you notes, they do not have an automated system for that. Next step is to get in touch with volunteers.
 - Abby will forward to Christine and Gina.
 - Christine will bring a list to the next meeting of what has been donated.
11. Other Business
- Will review how to distribute Disney tickets for the auction and silent auction items versus brown bag and live auction at the meeting next week on the 22nd.
 - Around August – look for registration for Seal Beach parade
 - Ruth’s husband asked her husband about car donation. (Bob Griffith)

Adjourn to next meeting on FOW Meeting Monday, February 11, 2019 (FOW/PTA Meeting is Friday, January 18