



# Northwest

## Property Management

[www.nwpropertymanagement.net](http://www.nwpropertymanagement.net)

**WINDSTONE COMMUNITY ASSOCIATION II. INC.  
ANNUAL MEMBERS MEETING NOTICE  
TUESDAY, JUNE 8, 2021 AT 6:00 PM VIA ZOOM**

**MEETING ID: 937 094 0503**  
**DIAL IN #: 1-312-626-6799**

The Annual Membership Meeting of Windstone Community Association II. Inc. along with a Board of Directors meeting will be held on **Tuesday, June 8, 2021 at 6:00 PM**. Due to the current Covid 19 pandemic, the Annual Meeting will be held via Zoom and voting will be done by proxy/mail in ballot. A Board of Directors meeting will also be held at this time with various additional items of business.

**To join the meeting, you may use the Zoom app, or by calling in, and following the prompts.** All homeowners will be muted for the duration of the meetings with the exception of open forum in which you will receive instruction on how to participate.

During the Annual Membership Meeting, the election of 7 Board Members will take place. To be eligible to serve on the Board of Directors you must be an owner of record. The 4 candidates that receive the most votes will serve a 2 year term that will be up for election in 2023. The 3 remaining elected candidate's seats will be up for election in 2022.

Enclosed is a Candidate Info Form for those interested in running for a board position. The completed candidate forms will be distributed to the membership to better inform the voting members of the qualifications of each nominee. If you're interested in running for a board position, please complete the form and send to Northwest Property Management to be received no later than Tuesday, 5/17/21. You may submit the completed form through one of the 2 following methods:

**Via USPS Northwest Property Management, 429 N. Kirk Rd. Suite 100, Geneva IL. 60134**  
**Via E-Mail to [LisaB@nwprop.com](mailto:LisaB@nwprop.com) (PDF scans only will be accepted, no images/pictures)**

Please do not use the form named "Board of Directors Application" found on the official website as it is no longer a valid form. The new "Candidate Info Form" for 2021 will be uploaded shortly.

If you have any questions or concerns, please contact the property manager Chris Groppi at [ChrisG@nwprop.com](mailto:ChrisG@nwprop.com).

Sincerely,

Windstone Community Association II. Inc. BOD  
&  
Northwest Property Management