

1 **Rockford Town Regular Council Meeting**
2 **November 21, 2018 7:00pm**
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4 NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN
5 ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A
6 SUMMARY OF THE DISCUSSION AND VOTING.
7

8 Mayor Carrie Roecks opened the Public Meeting at 6:45pm, stating the purpose of the meeting was to
9 discuss the existing planning and zoning regulations, and to suggest changes to them before adopting the
10 Town's updated Comprehensive Plan.

11 Councilmember Micki Harnois said that Council will need to look into updating the Critical Area section and
12 discuss setbacks for detached garages and outbuildings. There was discussion about setbacks and if a
13 firewall would be required for lesser setbacks.

14 Resident Greg Johnson had questions about why a firewall would be required,

15 There was no other public comment and Ms. Harnois said the next meeting will be 12/5/18 at 6pm to discuss
16 the new regulations.
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18 Mayor Roecks called the regular meeting to order at 7:00pm.
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20 Roll call took place. Those present were Councilmembers Micki Harnois, Tim Fricke, William Benson
21 and Brian Laude. Clerk/Treasurer Heidi Johnson and Public Works' Dave Thompson were also in
22 attendance.
23

24 **Ms. Harnois made a motion to excuse Councilmember Clint Stevenson from the meeting. Mr. Benson**
25 **seconded the motion. Motion was carried.**
26

27 Ms. Roecks opened the public hearing to take comment on the 2019 final budget.

28 There was no public or council comment.

29 Ms. Roecks closed the public hearing at 7:04pm
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31 **Mr. Benson made a motion to approve the amended agenda. Mr. Fricke seconded the motion. Motion**
32 **was carried.**
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34 **Mr. Fricke made a motion to approve the minutes from the 11/07/2018 regular meeting. Mr. Laude**
35 **seconded the motion. Motion was carried.**
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37 **Mr. Fricke made a motion to approve the minutes from the 11/13/2018 special meeting. Ms. Harnois**
38 **seconded the motion. Motion was carried**
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40 ANNOUNCEMENTS

- 41 - 12/5/2018 at 6:30pm - the second Public Meeting to take input on the town's updated Planning and
- 42 Zoning regulations.
- 43 - 12/1/2018 - Christmas on the Palouse
- 44 - 11/28/2018 at 7:00pm – Commissioner Mary Kuney will be at Sweet Treats and Treasures for a
- 45 small gathering/meet and greet.
- 46 - Ms. Harnois thanked Patrick Marcalus for coordinating the sale of the town's snow plow.
47

48 COUNCIL REPORTS

49 None
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51 PUBLIC COMMENT

52 None

53 COMMISSION REPORTS

54 None

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56 COMMITTEE REPORTS

57 None

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59 ORDINANCES/RESOLUTIONS

60 Canceling Outstanding Checks

61 **Mr. Benson made a motion to approve Resolution 18-11. Mr. Fricke seconded the motion. Motion**
62 **was carried.**

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64 OLD BUSINESS

65 - 236 Pacific Street Nuisance update – no update

66 - Lion’s Club Lease – no update, but the Lion’s Club is still reviewing

67 - Fee Schedule Updates – Ms. Roecks asked that the Park Committee review/add fees and make a
68 recommendation to Council

69

70 NEW BUSINESS

71 Greg Johnson – North Street sewer connection

72 Council received an estimate from Mr. Stevenson, regarding the cost of how much per foot it would cost a
73 person to install a new sewer line. These numbers are an estimate of what it cost him to install a new sewer
74 line on his property, using the material costs and wages from September 2018. There was discussion about
75 drafting a contract between the parties involved, and which party would pay for the contract to be written and
76 administrative fees.

77 Ms. Roecks asked Mr. Johnson if this was something he wanted to go forward with, before the town spent
78 any more time or money on this potential project. Mr. Johnson said no, that he would not commit to anything
79 until he spoke with his attorney.

80 He again asked if Council would change the town’s ordinance for him to be able to install a septic system.

81 Ms. Roecks stated that, as Council discussed with him previously and that she communicated to Mr.

82 Johnson’s attorney, Council is not interested in rewriting policy to accommodate one individual.

83 There was additional discussion on what Council is legally willing and able to do to help Mr. Johnson.

84 Because this issue could not be settled at this point, it was suggested to Mr. Johnson that it would be best if
85 any communication going forward is between the two parties’ attorneys.

86 Mr. Benson asked that the town look into what can and cannot be done, as far as offering contract work to
87 the town’s residents.

88

89 PUBLIC COMMENT

90 - Resident Gary Hill said that he doesn’t think the town should be doing contract work for private
91 parties.

92 - Resident Ivan Willmschen asked how much the total amount was of the canceled checks from
93 Resolution 18-11. He also asked if there was any update on the nuisance property at 236 W Pacific.

94

95 STAFF REPORTS

96 Public Works

97 • Mr. Thompson stated that the Stringham Court road sign has been installed.

98 • The CDBG funded sewer upgrade should be finished next week.

99

100 Clerk/Treasurer

101 • Mrs. Johnson reported that the October Treasurer’s Report is showing a total of \$540,899.00 in all
102 funds.

103 • Ms. Roecks mentioned the Town Hall will be closing at 12:00pm on Christmas Eve.

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Fire Chief

- Chief Gary Hill explained that the emergency dispatchers will all be combined; first responders are still unsure about the how that this conversion will be go.
- Mr. Hill asked that the town pay for a set of turnouts to replace an expiring one, as they have been doing each year. The district also pays for a set each year.
- Mr. Hill mentioned that Mrs. Johnson has submitted an grant request from FEMA to replace the 6 air packs that are to be fitted on the town's fire truck.

APPROVE CHECKS

Mr. Fricke made a motion to approve checks 14661-14675, and two EFTs, for a total of \$27,854.12.

Mr. Benson seconded the motion. Motion was carried.

Mr. Benson made a motion to adjourn the meeting at 8:16pm. Mr. Laude seconded the motion.

Motion was carried.