

**Richwood Village Council Regular Meeting – Agenda 2/12/2024**

**1. Pledge of Allegiance 7:00 pm**

**2. Call to order and Roll Call**

Reddy Brown A Pat Morse Y Von Beal Y Donald Ridgeway Y Jackie Hamilton Y George Showalter A

**3. Meeting Minutes from regular meeting 01/22/024**

Motion to approve Minutes:

Motion PM Second DR Vote: RB X PM Y VB Y DR Y JH Y GS X

**4. Warrants**

Motion to approve Warrants

Motion VB Second PM Vote: RB X PM Y VB Y DR Y JH Y GS X

**5. Introduction of Visitors**

**6. Legislation**

**7. Mayor's Report:**

**8. Administration Report**

- Street/Utility
- Police
- Finance
- Zoning

**9. Old Business:**

**10. New Business:**

**11. Adjourn**

Motion PM Second DR  
Vote: RB X PM \_\_\_\_\_ VB \_\_\_\_\_ DR \_\_\_\_\_ JH \_\_\_\_\_ GS X Time: 7:49 pm

Next Council meeting Monday, February 26th @ 7:00 PM

**January 22, 2024**  
**RICHWOOD VILLAGE COUNCIL**

Following the Pledge of Allegiance, the regular meeting of Richwood Village Council was called to order by Mayor Scott Jerew on January 22, 2024 at 7:00 pm.

Mayor Jerew called for attendance. Council members present were Reddy Brown, Pat Morse, Donald Ridgeway, Von Beal, and Jackie Hamilton. George Showalter was absent. Village Administrator Monte Asher, Police Chief Jim Hill, Zoning Officer Marion Bump, Sarah Sellers Fiscal Officer and Solicitor Julie Spain were present.

Pat Morse moved and Donald Ridgeway seconded a motion to approve the regular meeting minutes from 1/8/24. Motion passed unanimously.

Von Beal moved and Reddy Brown seconded a motion to approve the warrants dated 1/22/24. The motion passed unanimously.

Visitors:

- Craig Knapke from Access Engineering presented council with the paperwork for the new water treatment plant bid. There was only one bid present, Shinn Bros., Inc. The bid is for \$4,670,000.00. Access Engineering has worked with Shinn Bros., Inc on many projects. The work will begin this summer and the hope is to be online in spring of 2025. Knapke suggests adding \$10.00 Water Capital Improvement Fund on the water bill each month to pay for the loan expense and future expenses such as moving the wells.
- Sherriff Patton visited council to announce he is running for reelection and has an opponent this year. Patton gave a history of his time with the sheriff's department along with his successes as well as his goals.

Legislation:

- Reddy Brown moved and Pat Morse seconded the motion to approve Resolution 01222024 authorizing the tentative award of the Water Treatment Plant Replacement Project contract contingent upon successful approval of OEPA Water Supply Revolving Loan Account (WSRLA) loan financing; authorizing the Village Administrator to sign the contract documents; and declaring an emergency. Motion passed 5-0.
- Reddy Brown moved and Pat Morse seconded the motion to enter into executive session to discuss personnel at 7:17 pm. Motion passed unanimously.
- Pat Morse moved and Donald Ridgeway seconded the motion to return to regular session at 8:13 pm. Motion passed unanimously.

Mayor's report:

- Rent Fun sent a quote for self-supporting concrete cornhole boards. They will have a locker just like the kayak's and will be a 50/50 contract. Each one costs \$8,000.00 and we can set the rental fee to what ever we want. The locations would be between the two shelter houses and one at the beach. Reddy Brown moved and Donald Ridgeway seconded the motion to add the two cornhole boards to the Richwood park for \$16,000.00. Motion passed unanimously.
- Ordered shelter house for Lynn Street parking lot. The amount increased a little over \$1,000.00 from last years quote. No one lined up yet to build the shelter house. This shelter house will be rented as well.

**Street / Utility report:** Village Administrator Monte Asher. Bold items reported.

**Police report:** Police Chief, Jim Hill Report attached.

- Mayor Scott Jerew accepted the request to promote Officer Joseph North to the open Sergeants position.

**Finance report:** Fiscal Officer, Sarah Sellers. Report attached

**Zoning report:** Zoning Officer, Marion Bump. Report attached.

**Old Business:**

- Town hall meeting for the Opera House will be tomorrow, January 23<sup>rd</sup> at 6 pm.

**New Business:**

- Reddy Brown suggested more information be given at the ground-breaking ceremony for the new water plant to explain the increase in cost to residents.
- Reddy Brown moved and Pat Morse seconded the motion to approve Council Rules, Resolution 012320243 Motion passed unanimously.
- Von Beal moved and Reddy Brown seconded the motion to not replaced the open street position due to an employee that retired and to disperse the money among the existing employees. The current Village employees hourly pay will increase by \$5.00 an hour, \$3.00 for water/sewer plant operator, \$3.00 billing/fiscal, \$3.00 an hour for administrator. This will save around \$25,000.00 and help retain the employees we do have. There will be no raises for these employees in 2025 and will revisit numbers for 2026. Motion passed unanimously.
- Jackie Hamilton announced the Tree City application was approved by the state and sent to Arbor Day Foundation for final approval.

Von Beal moved and Pat Morse seconded a motion to adjourn at 8:53 pm. The motion passed unanimously.

Next meeting is Monday, February 12th, 2024 at 7pm.

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Mayor

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Fiscal Officer

## Village Services

- 1) Regular maintenance – change trash, repair alleys, fix pot holes, lift stations, mowing, collecting lawn bags and chipping (seasonal), OUPS, clean catch basins, read meters monthly, spray weeds, banners/flags, trimmed trees as needed replacing water meters as needed.
- 2) Working with EMA on Richwood Community Operation Plan 2024
- 3) Windows will be ordered paperwork sent to PEP
- 4) **Sign for splash pad was ordered.**
- 5) **Bid offer in N. franklin**
- 6) **Touchless door fixed**
- 7) **Meeting with planning committee**
- 8) **Meet with Craig , Sarha and Eric on final numbers for Magnetic springs cost to operate**
- 9) **Spoke with Jan Moody about welcome signs need some work. BS**
- 10) see updated project report attached



**Village of Richwood**

**Planned Projects for 2023**

**Date 12nd of February 2024**

- |                                   |  |
|-----------------------------------|--|
| 1) <u>New Water Plant</u>         | <b><u>Bid came in</u></b>                    |
| 2) <u>SRTF 47 sidewalk</u>        | <b><u>will be install July</u></b>           |
| 3) <u>New Well</u>                | <b><u>waiting on EPA for test drills</u></b> |
| 4) <u>Sewer Plant Up Grade</u>    | <b><u>Bidding 2025</u></b>                   |
| 5) <u>Franklin Street Phase 3</u> | <b><u>Bid came in</u></b>                    |

## **Richwood Police Department/Council Report 02/12/2024**

- **Chief Hill attended FBI Joint Terrorism Task Form (JTTF) informational meeting in Marysville.**
- **Officers participated in blood draw for North Union High School Nursing program.**
- **Joe North was promoted to Sergeant**
- **Spring Drug Take back is scheduled for 04/27/2024 10A-2P. Bring unused/unwanted medications to the drop off.**

Village of Richwood  
Finance Report: 2/12/2024

- Payroll (biweekly 2/02; **biweekly/monthly 02/16**)
- All withholdings, Taxes - Federal, School and State. Retirement - OPERS and OP&F are paid and current
- Working on 2018 and 2019 audit (on-going)
- **Year-end work Complete**
- **Annual Financial Report complete, add in paper, sent to state on Hinkle system**



Center

# Village of Richwood

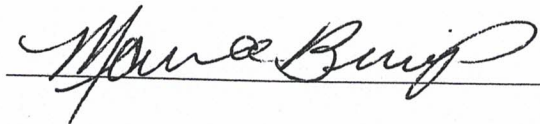
Village Administrator Monte R. Asher  
Mayor WM Scott Jerew

153 North Franklin St.  
Richwood, Ohio 43344

## Case Activity Report

Date from: JAN 22 2024 To: FEB 12 2024

1)	Pending Cases	<u>1</u>
2)	Active Cases	<u>2</u>
3)	Completed Cases	<u>0</u>
4)	Cases on Hold	<u>1</u>
5)	Zoning Applications	<u>2</u>
6)	Zoning Permits	<u>2</u>
6)	Demolition Application	<u>1</u>
7)	Demolition Permits	<u>1</u>
8)	Tree Permit Application	<u>0</u>
9)	Tree Permit	<u>0</u>
10)	Zoning Complaints	<u>3</u>
11)	Record of Complaint	<u>1</u>
12)	Cases Referred to Solicitor	<u>0</u>
13)	Inspections	<u>5</u>
14)	Letters Sent	<u>0</u>
15)	Certified Letters Sent	<u>0</u>
16)	Clean up Due	<u>0</u>
17)	Clean up Completed	<u>1</u>
18)	Clean up Billed	<u>1</u>
19)	Unlicensed Vehicles Removed	<u>0</u>
(20)	NO Zoning Required	<u>1</u>



Marion Bump Zoning Enforcement Officer