

1 **Rockford Town Regular Council Meeting**
2 **December 4, 2019 7:00pm**

3 NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN
4 ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A
5 SUMMARY OF THE DISCUSSION AND VOTING.

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7 Mayor Roecks called the regular meeting to order at 7:02pm with the Pledge of Allegiance.
8 Roll call took place. Those present were Councilmembers Clint Stevenson, Micki Harnois, Tim Fricke,
9 William Benson and Brian Laude. Clerk/Treasurer Heidi Johnson and Public Works' Dave Thompson
10 were also in attendance.

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12 **Mr. Benson made a motion to approve the amended agenda. Mr. Stevenson seconded the motion.**
13 **Motion was carried.**

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15 **Mr. Fricke made a motion to approve the minutes from the 11/20/2019 regular meeting. Mr. Laude**
16 **seconded the motion. Motion was carried.**

17
18 Glenn Wageman, WSDOT

19 Ms. Roecks thanked Mr. Wageman for coming to the council meeting to discuss options of what to do with
20 the increasingly dangerous intersection. She said that there have been several "close calls" at the three-way
21 stop. She added that at least half the time, someone coming Northbound assumes that it is a four-way stop
22 and pulls out in front of the oncoming traffic that does not stop. All councilmembers agreed that there needs
23 to be more obvious signage, a traffic light installed, or it needs to become a four-way stop. Mr. Stevenson
24 added that, with more housing development going on up the Emma Street hill, the intersection is becoming
25 more and more busy.

26 It was also mentioned that pedestrians are having several near misses a day because of the lack of visibility.
27 Mr. Wageman reported the data from the intersection and said that there have only been two accidents in
28 the last five years. He then said that because of the lack of heavy traffic, and other requirements not met,
29 the intersection does not qualify for a traffic light. He said there is the option of a round-about if there is
30 enough room.

31 There was discussion on what options would be best suited for that intersection, acknowledging both vehicle
32 and foot traffic. Mr. Wageman said he would discuss a few options with WSDOT and contact Town Hall after
33 the new year with some ideas.

34
35 The height restriction sign for the railroad bridge on Highway 27 seems to be a little to close the actual
36 bridge. Ms. Harnois asked Mr. Wageman to look into moving the height restriction sign back further on
37 Highway 27 so the vehicles that need to take an alternate route have time to see the restriction and turn
38 onto Missile Base Road.

39
40 Ms. Harnois then asked, since Missile Road is an alternate for a State Route, could the State help maintain
41 the plowing in the wintertime when needed. Mr. Wageman said he would look into it and call Town Hall.

42
43 **ANNOUNCEMENTS**

- 44 - Christmas on the Palouse is 12/7/2019

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46 **COUNCIL REPORTS - None**

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48 **COMMISSION REPORTS - None**

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50 **COMMITTEE REPORTS**

- 51 - Mr. Benson reported that he has been in contact with the Sheriff's Office about surveillance near
52 Pioneer Corner, where people are throwing trash out.

53 PUBLIC COMMENT - None

54

55 ORDINANCES/RESOLUTIONS

56 **Mr. Stevenson made a motion to adopt Ordinance 19-06 amending the sewer rules and regulations.**

57 **Mr. Fricke seconded the motion. Motion was carried.**

58

59 OLD BUSINESS

60 Community Development Block Grant

61 Ms. Harnois spoke with Heather Cannon at RCAC, who suggested avenues in trying to prove our true
62 population before committing to a costly income survey. Ms. Harnois emailed HUD and has not heard back
63 yet.

64 There was a representative from the Census Bureau that come into Town Hall and talked with Ms. Hagen
65 and Mr. Thompson about HUD, CDBG and other sources using the information that comes directly from the
66 Bureau. He gave them a card with an 800 number to contact someone about getting the right information.
67 Ms. Roecks said that Ms. Harnois and Town Hall should coordinate efforts. A Census Coordinator wants to
68 attend the December 18 meeting to speak with Council about help in getting a thorough and accurate count.

69

70 NEW BUSINESS

71 Lions Club Lease

72 Mr. Benson stated that the Lions Club member who was head of the lease committee does not like the letter
73 of termination that Town Hall sent to the Lions Club. It was decided that, because the letter was signed by
74 both parties and the lease is void, if this Lions Club member has concerns, he will need to contact the Mayor
75 directly.

76

77 Public Works

78 • Mr. Thompson reported that Town Hall received a letter from Brent Peterson, a builder of a new
79 home in Rockford, stating that the town needs to pay for one-third of sewer line that was put in for
80 the new house. Mr. Thompson said that this is the second bill we received for this project and that it
81 is not the town responsibility to pay it. He is drafting a letter back to Mr. Peterson referencing the
82 minutes from the initial meeting with the parties involved, the ordinances relating to "late-comers"
83 fees and the fact that Mr. Peterson did not install town approved materials.

84 It was the consensus of the councilmembers and mayor that the town's attorney needs all of this
85 information and Mr. Peterson can communicate directly with him.

86

87 Clerk/Treasurer

88 • Mrs. Johnson submitted the November Past Due list.

89 • **Mr. Fricke made a motion to approve the November Utility Bill Adjustment report. Mr.**
90 **Stevenson seconded the motion. Motion was carried.**

91

92 PUBLIC COMMENT- None

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94 APPROVE CHECKS

95 **Mr. Stevenson made a motion to approve checks 16337 through 16360, and two EFTs, for a total of**
96 **\$20,564.58. Mr. Benson seconded the motion. Motion was carried.**

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98 **Mr. Stevenson made a motion to adjourn the meeting at 8:27pm. Mr. Benson seconded the motion.**
99 **Motion was carried.**

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Heidi Johnson, Clerk/Treasurer

Carrie Roecks, Mayor