

ORDINANCE NUMBER: 25-1270

**AN ORDINANCE TO AUTHORIZE THE MAYOR TO HIRE DEANNA ROE AS
VILLAGE ADMINISTRATOR AND TO DECLARE AN EMERGENCY.**

WHEREAS, the Village of Russells Point deems an ordinance is necessary for the health, safety and well-being of its residences; and

WHEREAS, the Village Council of the Village of Russells Point previously created the position of Village Administrator within the Village of Russells Point, Logan County, Ohio; and

WHEREAS, Ohio Revised Code Section 735.271 authorizes the mayor to appoint a Village Administrator with the consent and approval of Council; and

WHEREAS, Section 735.271 of the Ohio Revised Code requires approval for the Village Administrator to reside outside the Village.

**NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF
RUSSELLS POINT, LOGAN COUNTY, OHIO, AT LEAST A MAJORITY THEREOF
CONCURRING THAT:**

SECTION I

The mayor is hereby authorized to appoint Deanna Roe as Village Administrator of the Village of Russells Point at an annual salary of \$65,000.00, effective November 20th, 2025, to be paid in bi-weekly installments of \$2,500.00 in accordance with the Village's normal pay period.

SECTION II

Vacation of 2 weeks (80 hours) shall be given to Deanna Roe effective November 20th, 2025, the date of hire. The 2 weeks' vacation time will not be paid out if employment ends prior to the 6-month probationary period.

SECTION III

Other benefits for the Village Administrator shall be as set forth in Ordinance and the Village Employee manual.

SECTION IV

Deanna Roe is hereby authorized to reside outside of the Village of Russells Point.

SECTION V:

That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this council and that all deliberations of this Council, and any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of the Ohio Revised Code.

SECTION VI:

This Ordinance is hereby found to be an emergency necessary for the public welfare because the Village requires the appointment of a Village Administrator as soon as possible to provide uninterrupted services to the Village and its residents, and to protect the health, safety, and welfare of the Village and its citizens. It shall take effect and be in full force immediately upon passage.

Adopted: November 17, 2025

Mayor

Attest: _____

Fiscal Officer

Approved as to Form:

Daniel L. Bey, Village Solicitor