



# MASSACHUSETTS FIRE DISTRICT 7

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Secretary  
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## District 7 Meeting Agenda March 26, 2015 Dudley Fire H.Q., Main St. - 6:30 p.m.

**Call to Order – 1850**

**Secretaries Report** – emailed to all

**M** to Accept Chief Zinther  
**S** Dep Normandin  
**V** Unanimous

**Treasurers Report** – emailed to all

**M** to Accept Chief Cloutier  
**S** Dep Normandin  
**V** Unanimous

### MEMA Update

Pat Carnevale spoke on the status of where the State is with the reimbursement request to the Federal Government. They are presenting it as one complete package of storms. Even though the first storm became a named storm the others did not. There seems to be no issues with reimbursement for Storm Juno. The others will be reviewed.

Brought information related to upcoming training sessions for ICS 300 and 400.

There was a question whether there was enough need for ICS 300 / 400 to have a night class. MEMA is more than willing to do the classes but there needs to be enough to have it.

## DCR Update

D-7 Warden Liard said things are moving along in preparation for the upcoming season. The Charlton Tower Site will be up this Sunday. There will be new staff manning some of the tower sites.

W. Brookfield Tower Site to go up at some point and be consistently staffed.

Any trainings needs by any community please let them know.

They are also looking for seasonal help, he did email the group of the announcement.

It was impressed upon Warden Liard of the need to keep the towers manned. Ground support is a secondary need by most if not all of the communities present at the meeting.

### Committee Reports:

#### - Training Committee

No meeting

Recruit class is at half point 25 students class avg 85

Potential picture of every D-7 graduate since beginning . . . logistics concerns. Would like to put something together for the graduation.

#### - Radio Committee

Communications team training is on hold at this point

Planning strike team drill for April 4<sup>th</sup>. All departments are reminded to respond with appropriate equipment and ensure all paperwork manifests are filled out and brought.

There will be no response from District 8. Some District 8 chiefs will come to observe drill

West response will likely be to Spencer

District 7 Tech Rescue Drill to be held at Millennium Power plant on 169 in Charlton April 14<sup>th</sup>

Estimate 4 channels needed for drill, (2) operations (2) staff or command net channels. We will be utilizing some State MEMA assets to assist.

Orange Channel card has been sent to Motorola Depot for repairs. Need to install when it returns to ensure it was repaired properly

No updates on Homeland Security monies

No update on DCR at Oxford tower

- FCAM Update

Chief Cloutier provided an update of the monthly FCAM meeting

- Homeland Security

Tech Team Drill was funded

Reimbursement for Tech Training was tabled

Millstone Project came in less allowing for other projects to be funded

Next meeting is April 7, 2015

- Tech Rescue Committee

A lot is going on planning for the upcoming drill. The drill is scheduled for April 14, 2015 at the Millenium Power plant in Charlton. The team has been training in preparation for this. There are some logistics that need approval.

We need to up front the money for the Grafton Canteen until the reimbursement is requested

Discussion had no issues. Concerns over amount. Rough estimate was \$10 per person and 100 people. Most are sure it will be less than that . . .

M Chief Kochanowski to authorize the District to pay for the food/beverages for Grafton Canteen until the reimbursement is made.

S Chief Cloutier

V Unanimous

Duxbury Chief Nord and other members of the Essex County Team have been assisting in the design and overview of the drill. They will also be the evaluators. They have done all of this at no cost to the District. Due to the need to set up the night before the Committee is asking for 2 hotel rooms for Nord and crew for one night. We spoke to Mike Dunne and Homeland doesn't cover this. Chief Coleman had a corporate rate at a hotel in Auburn of \$95/night. The Committee does not think it's fair to expect them to pay for rooms when they are helping us for free.

M Chief Kochanowski to authorize the District to pay for 2 hotel rooms for one night. Amount not to exceed \$250.

S Chief Cloutier

V Unanimous

Chief DiFronzo will check with the Southbridge Hotel & Confernce Center for availability given it is right down the street.

The Tech Rescue Team Leaders for both Dive and Tech will be giving an overview of the teams capabilities and what each community needs to know. There are 3 dates scheduled for Chiefs and Company Officers to attend:

Monday May 4, 2015 - Sutton

Monday May 18, 2015 - Oxford

Monday June 1, 2015 - Spencer

The Tech Trailers are being built out to accommodate all of the equipment. These should be completed by the drill.

- Call Chief's Committee  
Chief Wilson was not present – No Information
- State Mobilization

Due to the issues from the Deerfield activation some small changes were made to the procedures at the MEMA Communications Center. Deerfield was not in the plan. This has been corrected. Tenders will be used. Tankers are air assets.

Discussion on a central technology for operationalizing – The Committee members would like all districts to be on the same page. D7/D8 built a tool for their control points to use to operationalize Fire Mob. The People GIS system was reviewed some time ago. It is handled by OTIS. A re-demonstration with stakeholders may be needed. Further discussion needed. There is another (3rd) program used by some other Districts (14, 6, 3) to operationalize Fire Mob: FSATS: Fire Service Asset Tracking System.

Field Comm Units – FC 10 has reached out for help. Steve Staffier will go out for advising. FC 20 there is some discussion to possibly turn it over to DFS.

Plan Updates – Every Task Force needs to be verified that the assets are there and able to respond. Run Cards need to ensure all communities are listed. Regional Coordinators are going to shepherd the process.

Tender Task Force Run cards are being created. Those were submitted but the proposed Tender Task forces may need to be submitted again to be put into the plan. Many Districts submitted info but it was never finalized.

Ambulance Task Forces need a lot of work.

Should there be standard for Task Forces? There is a standard in the Plan.

Discussion of Disaster Task Force v Technical Rescue Teams Disaster TF was designed for a wide range of disasters- opening streets, searching buildings A Tech team would be focused on one operation.

Tech Rescue – Run Cards and more detailed descriptions were forthcoming.

Marathon Coverage – District 14 will be going “Black” on Race Day Concerns for civil disobedience during the day.

Meeting Location – Suggestions for meeting locations. MEMA will be the default

A question was asked if there is a chance to change the Fire Mob Regions to reflect MEMA Regions. However, in Executive Order 221 the Fire Mob Regions are specified and cannot be changed.

Reminder reports are required from Task Force leaders and District Coordinators after every activation. (What happened, who was there, etc)

Next Meeting Wednesday, April 29, 2015 at MEMA HQ at 10:00 AM

- EMS Committee

The Committee has been working on getting an EMT Intermediate to EMT Advanced programmed approved. Through the hard work of Capt Lambert and Ricci Hall we have been successful. Approval came today. The particulars of the class will be emailed to all.

Dudley hosting Medic NCCR info to be emailed

**Old Business:**

Tech Team Awareness Trainings (3 dates)

Monday May 4, 2015 – Sutton Auditorium

Monday May 18, 2015 – Oxford Fire

Monday June 8, 2015 – Spencer Fire

Don Wicher EMS Association (no update)

Working with the Media Training, April 6&7

D7 &8 – Radio Drill, April 4<sup>th</sup>

**New Business:**

None

**Good of the Organization**

Inc Safety Officer in Sutton on a weekend look at MFA site

Instruct II maybe in Spencer

NFA class decision making for Company Officer

**Next Meeting:** Sturbridge Host Hotel, April 23, 2015

**Adjourn**

M Chief Martel  
S Chief Cloutier  
V Unanimous