

Today's Date: _____

ORDER FOR:

Videotape to DVD Videotape to Digital Video File: AVI or MP4

Customer Info: Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone Numbers: (day) _____ (evening) _____
Email Address: _____

Shipping Info: I'll pick up my order Check if same address as above
Name: _____
Address: _____
City: _____ State: _____ Zip: _____

How Soon Do You Need Your Order Completed?

- Standard completion turnaround** (approx. 1-3 weeks for most orders; orders with more than 30 items may take longer, email/call for an estimate.)
 Rush Order (+25% Rush Fee; \$50 minimum). Requested Completion Date: _____

Referrer (How did you hear about us?): _____

Sign Up for Our Mailing List (for special announcements, coupons. Strictly for use by Shoebox Memories)

Yes No

May We Use Your Order in Shoebox Memories Marketing Efforts? Yes No

Acknowledgment

I am entering into an agreement with Shoebox Memories LLC for the services rendered. I understand that full payment is due before delivery of the completed project. I am hereby confirming that I have permission to use all materials provided to Shoebox Memories LLC to be used in this project, including any photographs, slides, negatives, videos, musical works (as applicable) and accept responsibility for any copyright liability. I acknowledge that I have read and agree to the terms of the agreement as denoted in the Order Agreement (<http://bit.ly/1TgjCMk>).

Signature: _____ Date: _____

Print Name: _____

Additional Info Required for Videotape to DVD orders:

DVD Title:		
# of Tapes on this DVD: <i>Multiple short videotapes may be combined</i>	Total # of Copies of the Final DVD:	Background Music: Yes <input type="checkbox"/> No <input type="checkbox"/>
In addition to your DVD, do you want a digital video file also (AVI format): Yes <input type="checkbox"/> No <input type="checkbox"/> <i>No additional charge, but an External Hard Drive Required (customer or Shoebox Memories provided)</i>		

Chapters: (Please choose one)

- Chapters at set regular intervals. Included for no additional charge: (circle one)
 3 minutes 5 minutes 10 minutes 15 minutes Other (specify): _____ minutes
- OR
- Custom chapters at specific times you define. Tell us where the chapters should be placed. The first chapter will always be at time 0:00. Each custom chapter is \$10 additional.

Tape #	Time	Chapter Name	Brief Description
1	10:17	Bestman Toast	Toast by man in glasses

Title Slides: Solid color background with text, typically used to introduce a tape or section. Please describe the text and where each should be placed. Each title is \$10 additional. (use additional pages as needed)

Special Notes or Instructions: (use additional pages as needed)

COMMON VIDEOTAPE FORMATS (VHS, VHS-C, S-VHS, Digital8, 8mm, Hi8, MiniDV formats)	EA.	Qty.	Subtotal
Videotape-to-Digital Video Service Converts your videotape to either AVI* or MP4** digital video formats. Suitable for editing on your computer or sharing. One file per videotape. <i>* External hard drive required for AVI conversions due to the large file size. Customer needs to provide the hard drive or purchase one from Shoebox Memories.</i> <i>** MP4 files will be available for download by default. External hard drive optional</i>	\$18.95		\$
Videotape-to-DVD Transfer/Conversion Service Videotape to DVD conversion. A customized, full-color DVD case and label are included; plus DVD chapters spaced at regular intervals. Up to 2 hours per DVD.	\$22.95		\$
ADVANCED VIDEOTAPE FORMATS (Betamax, Betacam SP, DV and DVCAM formats)	EA.	Qty.	Subtotal
Videotape-to-Digital Video Service Converts your videotape to either AVI* or MP4** digital video formats. Suitable for editing on your computer or sharing. One file per videotape. <i>* External hard drive required for AVI conversions due to the large file size. Customer needs to provide the hard drive or purchase one from Shoebox Memories.</i> <i>** MP4 files will be available for download by default. External hard drive optional</i>	\$49.95		\$
Videotape-to-DVD Transfer/Conversion Service Videotape to DVD conversion. A customized, full-color DVD case and label are included; plus DVD chapters spaced at regular intervals. Up to 2 hours per DVD.	\$79.95		\$
OPTIONAL	EA.	Qty.	Subtotal
Additional Video Source Combine multiple short videotapes on a single DVD. Available for Common Tape Formats only.	\$12.50 per videotape		
Custom Chapters Specify custom chapter details on page 2, use additional pages as needed.	\$10.00		
Title Slides Title slides are a solid color background with text. Use these slides to introduce videotapes or sections of video.	\$10.00		
Background Music We can use royalty free music or music of your choice as background for your "silent movies".	\$25.00 per DVD		
Copies of the DVD One DVD and case is included with all orders. Volume Discounts: 1-5 copies = \$15ea; 6-10 = \$13ea; 11-20 = \$10ea	\$20.00		
External USB Hard Drive 1 TB Perfect for storing your digital video files.	\$80.00		
Rush Service Rush service is an additional 25% with a \$50 minimum.		Rush Service Fee	\$
Shipping & Handling We ship by FedEx. Cost varies by weight and distance, but is typically \$12-\$25.		S & H	\$
		SUBTOTAL	\$
Sales Tax Virginia residents and clients planning to "pick up" finished orders must add 6.0% VA sales tax		Sales Tax	\$
		TOTAL ORDER	
* Accepted payment methods: Credit Card, PayPal, Checks or Cash			