

EBR FIRE DISTRICT NO. 6

BOARD MEETING: TUESDAY, March 12, 2024 @ 5:00PM
STATION 51 – 7878 PRESCOTT RD. BATON ROUGE, LA 70818

CALL TO ORDER

ROLL CALL: R. HIGGINS, CHAIRMAN
S. GRAVES, VICE-CHAIRMAN
C. MAY
S. PULLAM
R. FORT

APPROVAL FROM THE DECEMBER 12, 2023 MEETING

FINANCIAL REPORT

OLD BUSINESS:

NEW BUSINESS:

1. Welcome Board Member Richard Fort
2. Station 51 Roof
3. Station Alerting Equipment
4. Flow Testing SCBA's
5. Thermal Imaging Camera Replacement
6. Station Security
7. Tier 2.1 Reporting
8. Civil Service Board Appointment Letter

CHIEFS REPORT:

1. Working Classifications
2. Incentive Pay
3. Contract Employees

ADJOURNMENT

*In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Chief Hancocl at (225) 355-3110.

East Baton Rouge Fire Protection District 6

Board Meeting December 12, 2023

Board Members Present: C. MEDINE, CHAIRMAN
 R. HIGGINS, VICE CHAIRMAN
 C. MAY
 S. GRAVES
 S. PULLAM

Non-Members: Chief Hancock and Assistant Chief Dunn

The Chairman called the public meeting to order.

Motion made by Graves and seconded by Pullam to accept the minutes from the **November 14, 2023**, meeting with no objections.

Motion made by Graves and seconded by Pullam to accept the financial report with no objections.

Old Business:

1. Assistant Chief Dunn discussed accrued vacation time for Chief Hancock in the amount of \$135,326.54 which is subject to be paid out in January of 2024 at the time Chief Hancock retires. Graves made the motion to accept and Pullam seconded the motion with no objections.

New Business:

1. A Public Meeting was declared to Discuss and Approve the Proposed 2024 Operating Budget. After a discussion was held and seeing no one from the public the meeting was closed. A motion was made by Graves and seconded by Pullam to approve the 2024 Operating Budget as it was presented. Motion passed with no objections.
2. A Public Meeting was declared to Discuss and Approve the Amended 2023 Total Revenues from \$3,754,250.00 to \$3,251,450.00. After a discussion was held and seeing no one from the public the meeting was closed. A motion was made by Graves and seconded by Higgins to approve Amended 2023 Total Revenues. Motion passed with no objections.
3. A Public Meeting was declared to Discuss and Approve the Nove 18, 2023, 10 MILLS Tax Renewal Election. After a discussion was held and seeing no one from the public the meeting was closed. A unanimous vote by the Board of Commissioners to pass Resolution 23-12-01 the levy and collection of the 10 MILLS Tax Renewal for 2025-2034 passed with no objections.

Chiefs Report:

Motion was made by Graves seconded by Higgins for Adjournment.

DISTRICT 6 FIRE DEPARTMENT
Profit & Loss Budget vs. Actual
 January through February 2024

	Jan - Feb 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
500 · Ad valorem taxes	2,526,488.76	2,674,600.00	-148,111.24	94.5%
505 · ARPA Funds	0.00	502,000.00	-502,000.00	0.0%
510 · Service fees	153,813.57	182,000.00	-28,186.43	84.5%
520 · State fire insurance rebate	0.00	97,000.00	-97,000.00	0.0%
530 · State revenue sharing	0.00	94,000.00	-94,000.00	0.0%
531 · City-Parish general fund	17,812.50	71,250.00	-53,437.50	25.0%
540 · Interest income	23,391.72	100,000.00	-76,608.28	23.4%
560 · Miscellaneous revenue	500.00	10,000.00	-9,500.00	5.0%
Total Income	2,722,006.55	3,730,850.00	-1,008,843.45	73.0%
Gross Profit	2,722,006.55	3,730,850.00	-1,008,843.45	73.0%
Expense				
Payroll expenses	0.00			
600 · Accounting fees	2,655.00	35,000.00	-32,345.00	7.6%
620 · Legal fees	6,013.98	50,000.00	-43,986.02	12.0%
700 · Advertising	404.68	1,500.00	-1,095.32	27.0%
705 · Bank charges	50.00	320.00	-270.00	15.6%
730 · Dues	859.00	11,000.00	-10,141.00	7.8%
740 · Employee benefit-dental ins.	2,402.87	15,000.00	-12,597.13	16.0%
741 · Employee benefit-health ins.	40,226.44	255,000.00	-214,773.56	15.8%
742 · Employee benefit-life ins.	123.50	1,000.00	-876.50	12.4%
743 · Employee benefit-retirement	79,109.87	422,000.00	-342,890.13	18.7%
744 · Employee benefit-FICA/Medicare	6,450.48	30,000.00	-23,549.52	21.5%
745 · Employee benefit-w/c insurance	21,805.30	100,000.00	-78,194.70	21.8%
746 · Employee benefit - vision ins.	586.54	3,600.00	-3,013.46	16.3%
750 · Fee billings	12,869.52	21,000.00	-8,130.48	61.3%
751 · Food	90.15	2,000.00	-1,909.85	4.5%
780 · Insurance-combined	11,937.55	60,000.00	-48,062.45	19.9%
820 · Maintenance & repair-comm. eqt.	2,337.10	3,000.00	-662.90	77.9%
821 · Maintenance & repair-equipment	690.65	7,000.00	-6,309.35	9.9%
822 · Maintenance & repair-buildings	728.06	50,000.00	-49,271.94	1.5%
823 · Maintenance & repair-vehicles	4,016.00	50,000.00	-45,984.00	8.0%
824 · Medical program	150.00	7,000.00	-6,850.00	2.1%
826 · Office equipment maintenance	523.06	5,000.00	-4,476.94	10.5%
850 · Postage	201.00	1,300.00	-1,099.00	15.5%
851 · Pest control	444.60	600.00	-155.40	74.1%
871 · Rent-hydrants	1,409.46	9,000.00	-7,590.54	15.7%
872 · Retirement costs-other	75,326.05	76,280.00	-953.95	98.7%
880 · Salaries-regular employees	401,348.00	1,410,000.00	-1,008,652.00	28.5%
882 · Supplies-cleaning/combined	4,794.21	14,000.00	-9,205.79	34.2%
883 · Supplies-fuel	2,895.58	25,000.00	-22,104.42	11.6%
887 · Supplies-firefighting	1,571.83	12,000.00	-10,428.17	13.1%
888 · Supplies-uniforms	3,532.64	8,000.00	-4,467.36	44.2%
889 · Supplies-first aid	4,662.15	10,000.00	-5,337.85	46.6%
890 · Telephone	2,422.43	10,500.00	-8,077.57	23.1%
891 · Training & travel	385.00	20,000.00	-19,615.00	1.9%
900 · Utilities-gas & electric	2,669.05	12,500.00	-9,830.95	21.4%
901 · Utilites-water & sewer	223.83	1,600.00	-1,376.17	14.0%
910 · Capital outlay-firefighting eqt	-383.44	300,000.00	-300,383.44	-0.1%
Total Expense	695,532.14	3,040,200.00	-2,344,667.86	22.9%
Net Ordinary Income	2,026,474.41	690,650.00	1,335,824.41	293.4%
Net Income	2,026,474.41	690,650.00	1,335,824.41	293.4%



DISTRICT SIX FIRE DEPARTMENT

ISO Class "2" Fire Department

Colin Dunn
Fire Chief

Notice Posted: 03/06/24 1000 Posted by: Colin Dunn
(Date) (Time)

NOTICE OF PUBLIC MEETING

DATE: Tuesday, March 12, 2024
TIME: 5:00 PM
PLACE: Station Headquarters, 7878 Prescott Road, Baton Rouge, LA 70812

I. AGENDA: (Full meeting agenda)

Call to Order and Roll Call

Approval of Minutes from last meeting/hearing: 12/12/2023
(Date of last meeting)

A. Old Business (If any):

B. New Business:

1. Welcome New Board Member
2. Station 51 Roof
3. Station Alerting Equipment
4. Flow Testing SCBA's
5. Thermal Imaging Camera Replacement
6. Station Security
7. Tier 2.1 Reporting
8. Civil Service Board Appointment Letter

C. Chief Report

1. Working Classifications
2. AEMT Program
3. Contract Employees

D. Adjournment

Chief Colin Dunn
Fire Protection District Six; (225) 355-3110

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"A Commitment to the Community"

7878 Prescott Rd. / Baton Rouge, Louisiana 70812 / Telephone: (225) 355-3110 / Fax: (225) 357-8118