

**TOWN OF MARBLE, COLORADO
RESOLUTION NO. 4
SERIES OF 1991**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE
TOWN OF MARBLE CONCERNING CHARGES FOR COPIES
OF TOWN RECORDS AND PUBLIC DOCUMENTS OF THE
TOWN.**

WHEREAS, the state open records act (C.R.S. §24-72-201 et. seq.) permits the Town to obtain reimbursement for its costs incurred in providing copies of public records to persons requesting the same; and

WHEREAS, the Town employs a Town Clerk at an hourly wage, presently at \$10.00/hour, and is charged by said person for her actual time spent on Town business; and

WHEREAS, the Town does not own or lease a copying machine and, therefore, when copies are requested, the Town Clerk is required to take the requested documents to a location in the Town of Redstone, Colorado, for the purpose of making copies; and

WHEREAS, in such event, the Town incurs costs associated with the time spent by the Town Clerk in traveling to the Town of Redstone and in making the copies, as well as out-of-pocket expenses incurred for mileage and copying costs; and

WHEREAS, the Town desires to recover such actual costs incurred by the Town for complying with the provisions of the open records law (C.R.S. §24-72-201 et. seq.) and is authorized by C.R.S. §24-72-205 to recover its actual costs,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF MARBLE, COLORADO, that pursuant to C.R.S. §24-72-205, the Town shall charge its actual costs incurred in complying with requests to review and copy records pursuant to the open records law as follows:

1. The hourly rate charged by the Town Clerk for time spent on requests to copy records pursuant to the open records act.
2. Mileage, transportation and copying costs directly associated with copying the requested public records.
3. The Town Clerk shall reasonably estimate such costs and shall require a deposit to cover the estimate of costs prior to incurring such costs.

Read, adopted and ordered published this 19th day of October, 1991.

TOWN OF MARBLE, COLORADO

By

Mayor

Joseph A. May

ATTEST:

[Signature]
Town Clerk

