

ORDINANCE NO. 25 2014

**AN ORDINANCE AUTHORIZING THE ACCEPTANCE OF CREDIT CARDS FOR THE PAYMENT OF FINES, FEES AND SERVICES TO THE TOWN OF CLOVERDALE, INDIANA.**

**WHEREAS**, Indiana Code 36-1-8-11 allows municipalities to accept credit cards and other methods for payment by enacting a local ordinance;

**WHEREAS**, Citizens of the Town of Cloverdale, Indiana have expressed a desire to pay for various fines, fees, services, and utility payments through the use of credit cards, check cards, debit cards and electronic transfers;

**WHEREAS**, The Cloverdale Town Council desires to accommodate the lawful requests of its citizens, now, therefore be it

**ORDAINED**, That the Clerk-Treasurer is authorized to establish accounts at, enter into agreements with, and pay fees to various financial institutions, for the purpose of enabling the Town of Cloverdale, Indiana to accept credit cards, bank cards, debit cards and electronic fund transfers in the course of normal monetary transactions, and be it further

**ORDAINED**, That the aforementioned authorization shall expire at the discretion of the Cloverdale, Town Council: and be it further

**ORDAINED**, That he Clerk Treasurer of the Town of Cloverdale, Indiana is authorized to and shall recover any fees, charges, or administrative costs associated with payments made by bank card, credit card, debit card, electronic funds transfer, or any similar method. The Clerk-Treasurer shall add said charges to the invoice and shall inform the customer of the additional charge for said service prior to it being made.

The expected service charge for payments of this will be the total of two fees, a credit card service fee (to offset the charge to the Town from the credit card companies) and a town administrative fee (to offset the Town's projected \$400 monthly fee to accept credit cards). The credit card service fee is 3% of the total charge (although the credit card service fee could be larger if the customer's chosen method of payment costs the town a higher fee). The Town administrative fee is \$3.00 per credit card transaction.

1st Reading \_\_\_\_\_  
2<sup>nd</sup> Reading \_\_\_\_\_

Said charges shall be implemented to offset the direct costs incurred for said service and payment. The implementation of processing of credit card payments shall be consistent for all payments for each type of payment.

**PASSED AND ADOPTED** by the Town Council of the Town of Cloverdale,  
Indiana, this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

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**ATTEST:**

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Cheryl Galloway  
Clerk-Treasurer