

Friends of the Sharon Public Library Minutes, Board meeting on March 13, 2017 – Held at Sharon Public Library

Prepared by: Joanne Blatte

Present: Elizabeth Kassab, Carolyn Weeks, Kate Mason, Joanne Blatte, Amity Kelly, Kirstin Gray, Giselle Princz

Key Tasks assigned at this meeting:

All:

Confirm that their designated contacts can host a lawn sign on their property

Carolyn:

Arrange for trustees to open/close library during book sale

Buy balloons for book sale

Ask Vic Dowdell if he will help with obtaining and making boxes for book sale

Elizabeth:

Newsletter

Continue discussion with Crescent Ridge

Ask Karen Mafera if she gets requests for Plimoth Plantation

Provide Joanne and Giselle contact information for sponsors for adopt a book

Follow up on potential chess tournament

Giselle:

Coordinate members, adopt a book and donations as needed

Purchase book sale supplies

Print out tax receipts

Joanne:

Select adopt a books, as needed

Facebook and Website updates

Organize book sorting and sale volunteers

Email lawn sign list to board members

Kate:

Coordinate members and donors with Giselle

Order new poster board for easel

Email Joanne Book sale category signs

Print tally and cheat seats

Update What We Do sign

Look into hosting new events – aromatherapy night or Green Terraniums

Deliver banner to DPW

Kirstin:

Print town-wide mailing

Call Big Hearted Books to confirm they will pick up leftover books

Email Joanne and Giselle contact information for Dedham savings for adopt a book

Ask Miki if Ames Library has a Plimoth Plantation pass

Create slide for digital sign for book sorting and sale

Ask Melody to help with publicity

Submit info to book sale/reseller websites

Kirstin motioned to accept the February minutes

Kate seconded

Motion passed

Financial Report: Giselle

Museum passes – We previously approved \$200 for museum pass for MIT Museum.

The amount is correct, but it is for Harvard Museum of Natural History. \$200 for 200 undated coupons.

Library made a request for Plimoth Plantation pass. It is costly - \$500 for 200 coupons. We have concerns about the cost. Elizabeth will ask Karen Mafera if patrons are frequently requesting a pass to Plimoth Plantation. Kirstin will ask Miki Wolfe, who is on the board at the Ames Library, if Ames has this pass.

Membership is down compared to last year. We did not send a membership renewal reminder this past fall. Elizabeth will include a reminder to renew in the next newsletter.

Paint Night: Kate

It was a very fun night. We had 8 people signed up. 1 didn't show up and 1 person came and left quickly (said she had trouble seeing and following the instructions). Participants said they liked small group so Sangeeta could walk around and give guidance. 15 probably would have been too many people. Maybe cap at 10?

We might also have had fewer participants because library recently hosted Tea, Fine Chocolate and Cheese night

A few suggestions from participants and board members

- Try another day of week (Sunday?)
- See if we can work with rec dept
- Offer aromatherapy night (Carolyn thinks that Kim Larkin who led the library's Tea, Fine Chocolate and Cheese night also does aromatherapy)
- Host a night to create green terrariums (with the Garden Club?)
- Connect event to books – have suggested books to read on display
- Avoid timing near library events (like Tea, Fine Chocolate and Cheese) that target /appeal to same audience

Kate will follow up with Kim Larkin and the Garden Club.

Spring Valley was purchased and mini-golf involved a lot of hours that we decided not to host again. Instead we will focus on the Cow Chip Bingo with Crescent Ridge on 8/5.. Crescent Ridge says they will take care of entertainment – music, face painting. Ed Little might help paint lines. Crescent Ridge says we can have a table at farmer's market to sell tickets for Cow Chip Bingo. Crescent Ridge will also provide gift cards as prizes. We could also sell tickets at Square jam which is 8/3.

Posterboard: Kate

Kate passed around mock-up of posterboard. We decided printed wording should be: "Sponsored by the Friends of the Sharon Public Library" in red, border in red, all else, including our logo, in black.

Town-wide Mailing: Kirstin

Kirstin distributed examples of material to be included. We gave edits.

Goal is to have material read for pick up on 4/21. Stuffing party is 4/24 at the library.

Book Sale:

Kirstin had stickers printed for lawn signs. We will stick them on at our next meeting. Kirstin gave Joanne 3 lawn signs. Joanne will email lawn sign list to board to confirm placement locations.

All sponsor checks are in. Elizabeth and Kirstin will provide Giselle and Joanne contact information for sponsors so we can adopt books as a thank you.

We looked at what supplies we have and Giselle will buy what we need.

Joanne and Kate went through and assigned people tasks for the book sale (attached to the minutes).

Carolyn will ask Vic Dowdell if he can help obtain and make boxes for the book sale.

Joanne will check notes after last year's book sale to see if we need to make any changes.

Chess Tournament: Kate/Elizabeth

Joe Martin has contacted library about hosting a chess tournament. Elizabeth will follow up with Jonah to see if he thinks there is an interest in this and then contact Joe Martin.

Newsletter: Elizabeth

Will include paint night, book sale, save the date for Cow Chip Bingo and a reminder to renew membership

Trustees: Carolyn

No update

Our next meeting is 4/10 at 7:30pm at the library

Kate motioned to adjourn

Giselle seconded

Meeting adjourned