

PERSONAL INFORMATION

(enter spouses information even if filing individually)

YOUR NAME	MIDDLE	LAST	SPOUSE NAME	MIDDLE	LAST
STREET ADDRESS (RESIDENCE)			STREET ADDRESS (RESIDENCE)		
CITY		STATE	CITY		STATE
ZIP CODE			ZIP CODE		
HOW LONG HAVE YOU LIVED AT THIS ADDRESS?		HAVE YOU LIVED IN MARYLAND FOR PAST 3 YEARS?	HOW LONG HAVE YOU LIVED AT THIS ADDRESS?		HAVE YOU LIVED IN MD FOR PAST 3 YEARS?
MONTHS: _____ YEARS: _____		<input type="checkbox"/> Yes <input type="checkbox"/> No	MONTHS: _____ YEARS: _____		<input type="checkbox"/> Yes <input type="checkbox"/> No
EMAIL ADDRESS			EMAIL ADDRESS		
DAY PHONE		WORK PHONE	DAY PHONE		WORK PHONE
		CELL PHONE			CELL PHONE
SOCIAL SECURITY NUMBER		MARITAL STATUS	SOCIAL SECURITY NUMBER		MARITAL STATUS
- -		<input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Sep <input type="checkbox"/> Widowed	- -		<input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Sep <input type="checkbox"/>

REAL ESTATE OWNED YES NO

DO YOU OR YOUR SPOUSE OWN ANY REAL ESTATE?

House(s) – Condo - Rental Property - Time Share - Office Buildings – Farms - Apartment Buildings - Trailer - Vacant Land - Motels - Burial Plot

STREET ADDRESS	ZIP CODE	LENDER #1	LENDER #2	MONTHLY PAYMENT	# MONTHS LATE?
1)					
2)					
3)					

Are you surrendering\giving back any property listed above? #1 #2 #3

Have you received a FORECLOSURE NOTICE? YES NO On #1 #2 #3

Is there a Sale Date Pending? YES NO On #1 #2 #3

TIMESHARE(S)

Do you own Timeshare(s)? YES NO

Surrendering any Timeshare(s)? YES NO

- Timeshare Name – Location – Week – etc..
- 1)
 - 2)
 - 3)

CLIENT HOMEWORK PACKET

Personal Property

You are required to provide the bankruptcy court with a listing of all of your assets. Please provide the information on the attached forms. My office will obtain values for your vehicles and real property unless we have told you otherwise. You must also provide valuations for your belongings. This is a guide only. You are required to provide the value that a retail merchant would charge for such item considering the age and condition of the item. For items that should not be valued at yard sale values, please discuss this with me so that we can find someone who can provide the appropriate valuation. We have placed estimated values from the Salvation Army that the bankruptcy court will accept.

Once we have this information we will input it into the appropriate forms required by the Bankruptcy Court.

Expenses

Please fill out the information attached. Please make sure that you provide monthly amounts. For example, if you pay car insurance two times per year, please provide what it would cost you per month if you paid it each month. Do not include items in the expense form that are being deducted from your pay. Do not include the debts/credit card payments that are being listed in your bankruptcy and that you are seeking to discharge. Do include student loan payments and payment plans with the IRS or the State for due taxes. Please feel free to call us if you have any questions.

PERSONAL PROPERTY 1 OF 2

Living Room	#	*Value	Total:	Bed Rooms (all)	#	*Value	Total:
Sofa		\$40		Bed (full, queen, king)		\$50	
Love Seat		\$30		Dresser		\$20	
Recliner		\$40		Chest of Drawer		\$35	
Side Chair		\$15		Armoire		\$50	
Rocking Chair		\$10		Night Stand		\$10	
Coffee Table		\$10		Bedroom Set (complete)		\$250	
Bookcase		\$30		Lamps		\$6	
Enter. Center		\$50		Other (describe)		*	
Lamps		\$10		Other (describe)		*	
Other (describe)		*		Other (describe)		*	
Sports\Hobby	#	*Value	Total:	Electronics	#	*Value	Total:
Exercise Equip (<i>Hiding in Closet</i>)		\$100		Camera\Camcorder\GoPro		\$75	
Sports Equip (<i>Golf-Tennis-Bikes-Etc..</i>)		\$50		TV		\$50	
Tickets (<i>Skins-Ravens-Nats-Six Flags</i>)		\$100		DVD's – CD's		\$2	
Drones-Planes-Trains		\$100		DVD Player(s)		\$20	
Pool-Ping-Pong Equip		\$100		IPAD-IPOD-Tablets		\$100	
Other (describe)		*		Entertainment\Stereo System		\$100	
Other (describe)		*		Computer\Laptop		\$100	
Other (describe)		*		Printer		\$35	
Garage/Utility	#	*Value	Total:	Kitchen/Dining	#	*Value	Total:
Washer		\$50		Stove		\$75	
Dryer		\$50		Refrigerator		\$85	
Freezer		\$75		Dishwasher		\$45	
Lawn Mower		\$35		Microwave		\$15	
Lawn Mower-Riding		\$100		Pots & Pans (all)		\$50	
Gas Powered Tools		\$30		Dishes (all)		\$35	
Electric Tools		\$10		Table/Chairs		\$40	
Vacuum		\$25		Dining Room Set (complete)		\$150	
Desk		\$50		Other (describe)		*	
Miscellaneous							
	#	*Value	Total:		#	*Value	Total:
Other (describe)		*		Other (<i>describe</i>)		*	
		*				*	
		*				*	
		*				*	
		*				*	
		*				*	
		*				*	
		*				*	

* These values are Salvation Army yard sale prices and are to be used as a guide only and prices should be adjusted accordingly.

IF NO VALUE IS PRESENT PLEASE INSERT A VALUE YOU THINK IS APPROPRIATE.

PERSONAL PROPERTY 2 OF 2

Clothing Men	# items	*Value	Total:	Clothing Women	# items	*Value	Total:
Suits		\$15		Suits		\$15	
Blazer		\$10		Blazer		\$10	
Pants-		\$5		Pants- Dressy/Casual/Jeans		\$5	
Shirts-		\$5		Blouse- Dressy/Casual		\$5	
Shoes-Work/Dress		\$10		Shirts- Dressy/Casual		\$1	
Boots		\$20		Dresses		\$10	
Coat(s)		\$15		Skirts		\$5	
Jacket(s)		\$10		Shoes		\$10	
Sweater(s)		\$5		Sweater(s)		\$5	
Tux		\$50		Coat(s)		\$15	
Other (describe)		*		Gowns		\$50	
Other (describe)		*		Purses		*	
				Other (describe)		*	
Firearms	# items	*Value	Total:	Jewelry	# items	*Value	Total:
Guns (<i>Hand-Rifle-Shot</i>)		*		Watch		*	
Accessories		*		Wedding Bands		*	
Ammo		*		Rings		*	
Other (describe)		*		Bracelets		*	
Collections	# items	*Value	Total:	Necklace		*	
Coin Collection		*		Earrings		*	
Card Collection		*		Costume Jewelry		*	
Stamp Collection		*		Other (describe)		*	
Doll Collection		*		Other (describe)		*	
Books		*					
Home Interior		*					
Pictures		*					
Other (describe)		*					

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Expense Sheet Monthly Totals

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INFORMATIONAL ITEMS

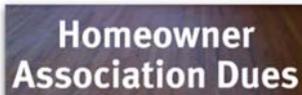
- **If stripping second mortgage** you must pay to have an appraisal of your property.
 - MSA Appraisal Service Phone: 301.374.2702 www.residentialhomeappraisers.com
 - Cost is approximately \$350
- **Stop using all credit cards.**
- **Continue paying house, car, boat, motorcycle, etc..** If you want to keep those secured items. If you don't want to keep a secured item please let GreismanLaw know.
- **Banking:**
 1. If you keep money at a bank or financial institution especially credit unions to which you also owe money *i.e. personal loan, credit cards, car loan etc..*, closeout said bank account and stop any direct deposits into the account.
 2. Wells Fargo/Wachovia is currently freezing accounts even if you do not owe them money-causing problems until the trustee advises the bank to release the funds. Open up a new account at a bank where you do not owe money.
 3. If you close/open a financial\bank **account** between now and when your case is filed please let GreismanLaw know of any account that you opened or closed.
 - We will need date opened or closed
 - Amount in the account when closed
- **Credit Counseling Online: (BEFORE YOU FILE YOUR CASE)**



First Course
Pre-Filing Credit Counseling
\$14.95 per Household
Click Here

1. www.debtorccc.com

2. If they ask, please tell them you are filing in the Greenbelt Maryland district.
3. **(YOU CANNOT FILE YOUR CASE UNTIL THIS COURSE HAS BEEN COMPLETED)** Make sure copy of Certificate is sent to marysue@greismanlaw.com
4. **You are still responsible for the homeowner's association\HOA, dues after filing bankruptcy.** You did successfully eliminate any HOA dues owed before your bankruptcy filing, but you are liable for any dues you owe after your bankruptcy filing. You must pay all HOA dues after your filing, even if you are surrendering your property until your property is sold and your name is off the deed. This could take a year or more. If you do not pay HOA dues after filing for bankruptcy it is possible to be sued for HOA dues after a bankruptcy filing.



Homeowner
Association Dues

The Law Office of Mary Sue Greisman
2670 Crain Highway, Suite 108
Waldorf, Maryland 20601
(301)870-5417

Greisman Bankruptcy Solutions

Greisman Bankruptcy Solutions

Date: March 14, 2016

Client(s)
 hereby retains The Law Office of Mary Sue Greisman, to file a

<input type="checkbox"/> CHAPTER 7		
	Single	Joint
Attorney Fee	\$1,277	\$1,280
Filing Fee	\$335	\$335
Credit Report	\$40	\$70
Admin Fee	\$48	\$55
	\$1,700	\$1,740
TOTAL DUE:		

<input type="checkbox"/> CHAPTER 13*		
	Single	Joint
Attorney Fee	\$1,500	\$1,500
Filing Fee	\$310	\$310
Credit Report\Counselling	\$40	\$70
Admin Fee	\$100	\$100
	\$1,950	\$1,980
TOTAL DUE:		

Client Paid Today	
Balance:	

Client Paid Today	
Balance:	

* A remaining attorney fee of \$2,000 is included in your plan funding calculations and will be paid to Greismanlaw from the trustee payments.

Please note that the attorney fee is not refundable in the event that you change your mind about filing this bankruptcy in consideration of the work already performed.

The fee you are paying includes, for example, not only meetings, the preparation of the Petition and Schedules, letters, and appearance on your behalf at the Meeting of Creditors (§341 Hearing), but research, investigation, negotiations, telephone calls, waiting time in Court, and travel time. Just as you always have the right to terminate your employment of our firm, we may, subject to Court approval, terminate this Agreement at any time and withdraw from representing you if differences arise between us concerning your case or if you do not make the payments required by this Agreement.

Just as you always have the right to terminate your employment of our firm, we may, subject to Court approval, terminate this Agreement at any time and withdraw from representing you if differences arise between us concerning your case or if you do not make the payments required by this Agreement.

By signing below you acknowledge that this Agreement (including the attached "small print section") has been explained to you, that all of your questions have been adequately answered, and that you have received a copy of this Agreement.

UNDERSTOOD AND AGREED TO:

✓ _____ (Seal)

Client

Date:

✓ _____ (Seal)

Co-Client

Date:

_____ (Seal)

Attorney

“The Small Print”

1. ***Fees; Included Services.*** It is agreed that, in consideration of work performed prior to the date of this Agreement and the reservation of our time to properly handle your case through conclusion, the full fee will be deemed earned when paid, and we may immediately deposit the full fee into our general operating account. It is expressly understood and agreed that this Retainer Agreement does not cover, this fee does not include, and we will not represent you at: contested hearings; adversary proceedings; responses to or hearings on Motions to Lift Stay; Motions to Dismiss; Notices of Sale; negotiation of Reaffirmation Agreements; additional Means Testing analysis; or any legal services other than those stated in the first sentence of this paragraph; without a new retainer and an additional fee. If this case is converted to one under a different Chapter than that under which I filed, there will be an additional fee for our representation of you in that proceeding. Work in connection with loan modifications is not included in this fee. Understand that the attorney fee is **not** refundable.
2. ***Billing and Payment; Collections.*** In the event that a check or money order that you provide to us as payment bounces or is dishonored; you agree to pay a \$45 fee for any payment returned unpaid by your bank.
3. ***Termination of Agreement; Representations, Disclosures and Disclaimers.*** Unless otherwise agreed, our obligation to represent you in your legal matters shall automatically terminate upon the entry of your Discharge Order. We cannot and have not guaranteed any specific results in any matter. We have made no representations as to the effect of the bankruptcy on your credit record or the circumstances under which you may be able to obtain credit in the future. We are not tax professionals, and can make no representations regarding the tax implications of your bankruptcy filing or any other matter related to it. We strongly recommend that you seek advice from a tax professional, such as a tax attorney or certified public accountant, to discuss such. You hereby authorize the secure destruction of your file five years after it is closed. All future work for you in other matters will be handled in accordance with this Agreement at our regular hourly rates unless otherwise agreed upon.
4. ***Authorizations; Obligations to Provide Information.*** You hereby authorize us to obtain information about your assets, credit (including credit reports), taxes, prior addresses, liens, judgments, prior bankruptcy filings, motor vehicle registrations, and other public and non-public information that will be used to verify and ensure the completeness of the information you provide to us. The information received by us may not be comprehensive or complete. It is being obtained for background information and to aid us for verification purposes only. You acknowledge that we will prepare your bankruptcy filings based upon information supplied by you, you understand that we will rely upon this information as being true, accurate, complete and correct, and you understand that it remains your responsibility to disclose your ownership and prior ownership of all assets, regardless of value. If a creditor is not listed, the debt to such creditor may not be discharged. If false, incorrect or incomplete information is included, or information is omitted, it can cause you additional effort and expense to remedy the error, may place the bankruptcy itself in jeopardy and could result in civil or criminal liability. It is vitally important that the information included in the bankruptcy schedules be *complete and correct* to avoid any problems down the road. You also agree to review all documents filed as part of your bankruptcy case, and that your signature on those documents will signify that you have read and understood them, and agree with their contents. It is understood that in cases of joint representation of spouses, communication with one spouse will be deemed communication with both spouses. It is further understood that Attorney may disclose to both spouses any facts disclosed by either spouse.
5. ***Risks in Bankruptcy.*** You understand that there are inherent risks in filing for bankruptcy, including the fact that property may be liquidated (sold) by the Court to pay debts in some cases. You also understand that a new bankruptcy law is subject to different interpretations and that there are inherent risks in how the Judges and Courts will apply various provisions. Examples may include how to compute or calculate income, how and when to liquidate assets or property, what exemptions apply to protect your property, whether property may be sold to satisfy domestic support obligations, whether you qualify for a Chapter 7 or Chapter 13, whether and to what extent another states exemption law may apply to determine what property you can keep, how payments to creditors or a Chapter 13 Trustee are calculated and determined, how long a case will be pending, how your good faith will be judged in filling a case, and how and to what extent your finances will be subject to audit and examination in detail.
6. ***Non-Dischargeable Debts; Bank Accounts.*** I understand and acknowledge that I must pay my mortgage company(ies), homeowner's or condominium fees, auto loan(s) and any other secured or leasing creditor(s) the full monthly payment on time once my case is filed. I must file all tax returns on time and pay all taxes incurred after the date of filing. I must pay the Trustee the monthly Chapter 13 Plan payment once my case is filed. If I do not send a payment on time, in full, for my regular monthly payment for my mortgage company(ies), my auto loan(s), any other secured or leasing creditor(s), any taxing authority, the trustee or any creditor to be paid outside the plan, my case may be dismissed and my creditors may begin foreclosure on my property.
7. ***Obligations to Pay Mortgage and Secured Debt.*** If I want to keep my house and cars and other secured items I understand and acknowledge that I must pay the monthly payments as they come due, only if you want to keep them.
8. ***Failure to Appear for Meeting of Creditors.*** If I fail to appear for the Meeting of Creditors, Confirmation Hearing, or any other bankruptcy proceeding and it must be rescheduled, or if I fail to provide my attorney with any required asset and employment documents in advance of the Meeting of Creditors, I agree to pay an additional \$495.00 to cover my attorney's time for attending the rescheduled or additional hearing.

You are required to provide certain information to the court when you file bankruptcy. It is our obligation to make diligent inquires in order to obtain required information for inclusion in your bankruptcy petition. Please read this document very carefully as it contains important information that you need to know.

I understand and fully agree to do and abide by the statements below

1. It is my responsibility to read and fill out the forms completely, honestly, accurately and neatly.
2. Do not leave blanks. If a particular blank does not apply to me, that I will put "NA" in the blank so that my attorney will know that I did not mistakenly overlook this item.
3. I must list all of my property even if it was given to me as a gift. I understand that this includes property/assets that may not be in my name but to which I have an interest . I understand that this will include real property, time shares, vehicles, boats, trailers, personal belongings, any interest I may have in retirement assets, any interest I may have in an educational account for my children, jewelry, etc.
4. I must list all of my debts and that I may not pick and choose which debts I include in my bankruptcy. I understand that I must include debts that will not be discharged such as student loans and child support, debts that I intend to repay, debts for which I co-signed for someone else or that someone else signed for me. I also understand that I must list debts I owe to family members.
5. My attorney will provide me with a copy the debts downloaded from retrieval of my credit report and that it is my responsibility to check this for completeness and accuracy and that I am to provide to my attorney any other debts/bills, etc. that do not appear on this report that should be included in my petition.
6. Income Verification: I understand that my attorney will need copies of all pay stubs, payment advices, or other evidence of income and money received from any source received during the six months prior to the filing of my case plus any similar documents received in the month I file my petition until the date that it is filed for me and my spouse even if filing single.
7. I will to bring with me to the Meeting of Creditors a government issued photo ID and proof of my social security number as well as the bank statement for all bank accounts in which I have an interest which statement period covers the date my bankruptcy case was filed. That my tax return will not suffice for proof of my social security number.
8. If I am required to pay child support that I must provide the name and address of the person to whom I am paying that support. If I am either receiving or paying child support I understand that I must provide a copy of the court order regarding this obligation.
9. If I have been a party to any separation agreement that I need to provide my attorney with a copy of that document.
10. If I am being sued by a creditor that I must provide paperwork to my attorney so that she may file a Suggestion of Bankruptcy in that case.
11. If I am trying to stop a foreclosure, I need to provide all letters and documentation I have in connection with it and that I must file my Bankruptcy case before the foreclosure date.
12. Before I can obtain a Discharge (which is the legal cancellation of my debt), that I must take a Financial Management Course and I understand that I will need to make sure that my attorney receives my certificate by the court imposed deadline. I understand that it is my responsibility to make sure that my attorney has received this certificate. I also understand that if I do not comply with this that the court will close my case out without a discharge. The court will charge me an additional fee to reopen my case if I complete this after the deadline and that my attorney will charge me an additional \$100 for the extra work that my delay will cause her
13. If, in the six months after you file a bankruptcy, you learn that you may become entitled to an inheritance, payment on a life insurance policy, or that you may become entitled to proceeds from a divorce decree or property settlement, you understand that you must notify the trustee in your case or your attorney as said proceeds may be used to pay your creditors to the extent that they cannot be exempted? If I plan to keep my house, car and/or other items that are the security for the debt, I need to keep making the payments as they come due. I have been informed that I should find out if there will be a different mailing address for these payments once I am in bankruptcy.
14. If I plan to surrender a secured item back to the creditor, I need to let my attorney know so that she can properly state that my bankruptcy petition.
15. If I close/open a bank account between starting my case and the filing date, I must advise my attorney of the account closing information such as name of banking institution, the account number, the closing date and the balance at the time of closing. Likewise, if I open a new account I must give her that information as well.
16. Review credit report. If I have other creditors that don't appear on it I need to provide my attorney with all contact information so that can be added to my petition.
17. All fees and costs must be paid to the Law Office of Mary Sue Greisman before my case can be filed with the Court.

18. After your bankruptcy petition is filed, the Court-appointed trustee may require additional information. You must cooperate with the trustee to the fullest extent possible, or the trustee may not recommend approval of your discharge to the Court. *If during the course of the bankruptcy you wish to sell, refinance or pledge as security real property or any of your other assets, you must let us know so that we can ask the court for approval.* If you do not do this, the property or asset may not be able to be legally transferred, refinanced or pledged, which can cause significant problems both with the transaction and with your bankruptcy case. You must provide us with a copy of the listing agreement and/or contract for sale of the property *before* such document is signed by you.
19. If I keep money at a bank or financial institution to which I also owe money, I have been advised to close out said bank account and stop any direct deposits into the account. I have been informed that some banks are freezing bank accounts, even if there is a non-filing joint owner of the account, which could cause problems until the trustee advises the bank to release the funds. Wells Fargo/Wachovia is currently freezing accounts. I have been advised to open up a new account at a bank where I do not owe it money, which I plan to discharge in my bankruptcy.
20. If I am a member of a credit union and I owe it money, I have been advised that it will take any funds that I have in an account there because the credit unions have good lobbyists in Congress. I understand that I will not be able to get these funds back because they are considered "shares" that belong to all members, not just me. I understand that this could affect anyone who is on an account with me at the Credit Union.
21. If I need to add a creditor to my bankruptcy case after it has been filed I understand that the court charges a filing fee of \$30 each time this has to be done and that my attorney charges \$100 for this extra work.
22. During the course of your representation by GreismanLaw, you may be required to provide to us documents such as tax records, expense records, bank records, deeds, etc. We will hold and safeguard these records for as long as you are a client. We will prepare a packet including all original documents provided by you for pickup at our office. At the conclusion of your case, we will contact you and make arrangements for the return of any records you may need in addition to the copies you have already received from our office. If no response is received, via email or USPS by our office within 14 days of receipt of our notice we will electronically scan and store all documents deemed necessary by GreismanLaw and all other none original documents provided by you will be securely destroyed. It is your responsibility to secure the return of your records. If arrangements are not made for the return of your records within two years following the conclusion of your representation with GreismanLaw, the documents will be electronically scanned and securely destroyed.
23. Legal fees and scope of representation on my behalf. GreismanLaw's hourly rate for our attorney is \$300.00 per hour and \$150 per hour for all non-lawyer support staff members

I HAVE READ AND I HAVE HAD THE OPPORTUNITY TO ASK QUESTIONS REGARDING THE:

1. Retainer - pages (1)
2. Small Print - pages (1)
3. GreismanLaw's Mandatory Requirements - pages (2)

AND AGREE TO COMPLY WITH THEM.

✓ _____ (Seal)

Client
Date:

✓ _____ (Seal)

Co-Client
Date:

For Chapter 13 Clients:

After you file your bankruptcy petition, if you intend to keep secured property such as your home and/or cars for example, you must pay your mortgage company(ies), homeowner's or condominium fees, auto loan(s) and any other secured or leasing creditor(s) their regular monthly payment on time as well as pay all taxes incurred after the date of filing (and file all

Necessary tax returns. You must make your trustee payments as well. Failure to do so may result in dismissal or conversion of your bankruptcy or sale of the secured property. If you fail to make these payments or pay a creditor to whom you are making payments outside the plan, the Court may dismiss your case and creditors may sue you or repossess or foreclose on your property.

*If during the course of the bankruptcy you wish to sell, refinance or pledge as security real property or any of your other assets, you must let us know so that we can ask the Court for approval. If you do not do this, the property or asset may not be able to be legally transferred, refinanced or pledged, which can cause significant problems both with the transaction and with your bankruptcy case. You must provide us with a copy of the listing agreement and/or contract for sale of the property *before* such document is signed by you.*

Pursuant to Appendix F of the Local Bankruptcy Rules, please be aware that:

With the exception of adversary proceedings and U.S. Trustee audits, for which separate arrangements may be made, counsel must represent their client in all matters in the bankruptcy case as long as counsel is counsel of record. This includes defending motions, including motions for relief from stay, and bringing objections to claims and prosecuting motions on behalf of the debtor. After the initial engagement, counsel may not demand payments from the debtor as a precondition for doing the work.

Counsel must remain as counsel of record on your case until the entry of a court order allowing the withdrawal of appearance, or until the case is dismissed or closed.

Please note that the fee you are being charged is the lowest fee permitted by the Court. The attorney is permitted to seek court permission to have her appearance stricken from the case 90 days after the plan has been confirmed. The attorney generally does not withdraw her appearance however in the event that additional work is required after this 90 day period, the attorney charges for this additional work. The fee is dependent on the issues involved.



CIN LEGAL DATA SERVICES CONSUMER AUTHORIZATION AND RELEASE FORM

CIN Legal Account Number: _____

Account Name: _____

SUBJECT TO THE TERMS, CONDITIONS AND DISCLOSURES SET OUT ON PAGES 2 AND 3 HEREIN, I INSTRUCT AND AUTHORIZE CIN LEGAL DATA SERVICES ("CIN") TO DO THE FOLLOWING (PLEASE SELECT ALL THAT APPLY):

- Bankruptcy Credit Report™**
Access my Credit Profile one time to compile, merge, and format the credit data and data elements into the Bankruptcy Credit Report ("BCR"); provide a copy of the BCR to my attorney via CIN's Internet portal or other secure electronic means; make data elements of the BCR available for electronic import into my attorney's bankruptcy forms preparation software program or automated bankruptcy filing system; and provide a copy of the BCR to me via electronic posting to my secure MyHorizon® account.

- Credit Assurance Report™**
Access my Credit Profile one time in the 60 to 90 days following the discharge of my bankruptcy case to compile, merge, and format the credit data and data elements into the Credit Assurance Report™ ("CAR"); provide a copy of the CAR to my attorney via CIN's Internet portal or other secure electronic means; and provide a copy of the CAR to me via posting to my secure MyHorizon® account.

- MyHorizon® Credit Monitoring Program**
Access my Credit Profile daily for 12 months beginning on the date the MyHorizon Credit Monitoring Program ("MHT Monitoring") is ordered to provide credit monitoring, credit scoring, and/or credit score monitoring and tracking products to me via email, instant message, and/or text message.

- Identity Verification**
Access my Credit Profile one time on the order date of any BCR, CAR or MHT Monitoring product to confirm my identity and avoid fraudulent transactions in my name. THIS IS A REQUIREMENT FOR ANY CREDIT PRODUCT ORDER.

PLEASE SUBMIT COMPLETED FORM WITH PHOTO IDS FOR PRIMARY APPLICANT AND CO-APPLICANT (IF JOINT APPLICATION) BY FAX TO 866-307-1003 OR BY EMAIL TO FORMS@CINLEGAL.COM. THANK YOU.

PRIMARY APPLICANT NAME _____ SSN _____ SIGNATURE _____ DATE _____	Photo ID
CO-APPLICANT (IF JOINT APPLICATION) NAME _____ SSN _____ SIGNATURE _____ DATE _____	Photo ID