Lake Castle Slidell Private School

"Excellence in Education"

Established 1987

59461 La. Hwy. 433 Slidell, Louisiana 70460 (985) 641-3363 www.lakecastleschool.com Brian J. Butera Principal Ben J. Butera Assistant Principal Gwyn N. Ellermann Assistant Principal

July 10, 2020

As our first day of the 2020-2021 school year, Wednesday, August 12th, approaches, we look forward to seeing our students back on campus. We have been working on procedures that will provide a safe environment for all. As such, we are following current guidelines from the Centers for Disease Control and Prevention (CDC) and the Louisiana Department of Health (LDH). Keeping our students, faculty, and staff safe is our main priority. Therefore, adjustments have been made to our routine and will stay in effect until updated by health officials. We will keep you informed via the Lake Castle Slidell website (under UPDATES) and through the Lake Castle Slidell Parents' Facebook page as changes or modifications are required to be made. Additional detailed guidelines will be provided as we get closer to the beginning of the school year. Please review the following guidelines:

Students, Faculty, and Staff Members	Students, faculty, and staff members who exhibit symptoms of respiratory illness will not be admitted to campus:
Wellness Policy	• Fever of 100.4°* or above
	 Cough Sore throat Shortness of breath
	Runny nose
	*100.4° is the CDC guideline
	Students who exhibit symptoms of respiratory illness while at school will remain in a designated isolation room and monitored by a staff member until they can be picked up.
	Faculty and staff members who exhibit symptoms of respiratory illness are required to leave campus and a substitute will serve the remainder of the day.
	Any individual who has had fever may return to school once they are fever-free (48 hours) and receive medical approval.
Arrival and Dismissal	Parents may not enter the building. Arrival: Touch-free temperature checks will be conducted, and hand sanitation will be required before entering the classroom. Dismissal: Students will be dismissed from classrooms with no groups congregating in the dismissal area.
Early Checkout	Parents may not enter the building. Parents must send a note to their child's homeroom teacher in the morning if he/she will be picked up early. Parents will call the office upon arrival, and the student will be brought to the parent's vehicle.

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Classroom Procedures	Face coverings are not required (but are allowed) for students in Pre-K -2 nd grade, but the LDH recommends face coverings for adults and students in 3 rd grade and up "as able, to the maximum extent possible." Face coverings (solid colored) for 3 rd grade and up are required for arrival, dismissal, transitions within the school building, and where social distancing cannot be maintained. Face coverings are recommended by the LDH "in all areas of the school." Teachers and staff members will have face coverings. Individuals with severe breathing difficulties should not wear face coverings, and a doctor's note is required for this exception. Classes will convene with group size limited to 24 students and one teacher (Phase 2 Group size). Distance will be created between
	student desks and the teacher's desk. Homerooms will remain together throughout the day. No materials or supplies will be shared. In order to ventilate classrooms, windows will be opened as much as possible. Teachers will sanitize their classrooms at the end of each day.
Subject Areas	Promotional subjects will be taught. Non-promotional subjects have been suspended at this time.
Technology	Canvas online platform has been implemented. Information will be provided as we move closer to the beginning of the school year.
Lunch	Lunch service will not be available. All students must bring lunch from home. Lunch will be eaten in the classroom; however, eating outdoors or on other areas of campus will be considered as health guidelines allow.
Water Fountains	Water fountains will not be used. Students are recommended to bring a reusable water bottle with a flip top lid and straw.
PE	Hand hygiene and social distancing will be practiced. Groups (homerooms) will remain separated from other groups (homerooms).
Extracurricular and Sports	Extracurricular and sports activities are suspended at this time and may be phased in as health guidelines allow.
Assemblies/ Conferences	All assemblies and conferences are on hold.
Before-School Care and After-School Care	Students will be separated by class in the gym. Additional guidelines will be provided to those who utilize before and after-school care.
Health Measures	 Hand sanitizing stations have been placed in all classrooms and the gym. All teachers, staff members, and students will engage in hand hygiene. Added cleaning and disinfecting measures for all areas (including classrooms, restrooms, halls, offices, and gym) are in place. Classrooms will be arranged to maximize space between students. Informational signs regarding hygiene and social distancing will be posted throughout campus.

A COVID-19 Disclaimer form will be required to be signed prior to the first day of school. Information will be provided in future UPDATES on our school website. May everyone stay safe and healthy!