

TITUSVILLE – COCOA AIRPORT AUTHORITY

The Regular Meeting of the Titusville - Cocoa Airport Authority was held on May 19, 2016 at 8:30 a.m. at the Titusville - Cocoa Airport Authority Office at 355 Golden Knights Boulevard, Titusville, FL. The following members were present: Mr. Jerry Sansom, Chairman; Mr. Milo Zonka, Treasurer; Mr. Harry Carswell, Secretary; Ms. Patricia Patch; Dr. Wasim Niazi; Mr. Michael D. Powell, C.M., ACE, CEO; Mr. Timothy Pickles, Esq., Airport Attorney. Mr. Jay Stalrit and Dr. David Hosley were absent.

Call to Order

Mr. Sansom called the meeting to order and determined that a quorum was present.

Approval of the Agenda

Mr. Sansom asked if there were any changes or additions to the Agenda. Seeing none, Mr. Sansom asked for a motion. Ms. Patch made a motion to approve the Agenda as presented. Mr. Carswell seconded. Mr. Sansom called the question. There were no objections. Motion Passed.

Appearances – None**Presentations – Mr. Buck Crenshaw of Spaceport Aviation**

Mr. Crenshaw introduced himself, stating that he was the co-owner of Spaceport Aviation at the Space Coast Regional Airport, and gave a brief overview of the company and expansion plans. Mr. Crenshaw stated that the business was currently operating out of one of the wings in the Administration Building at the airport. Mr. Crenshaw stated that he was forming another partnership with Mr. Dean Spurlock. Mr. Crenshaw turned the floor over to Mr. Spurlock, who gave a brief history of his experience in maintenance and avionics work.

Mr. Crenshaw stated that he and Mr. Spurlock had made an agreement with Airscan on the west side of Space Coast Regional Airport to procure their maintenance and avionics lab. Mr. Crenshaw added that he felt there was a real need at the airport for that. Mr. Crenshaw stated that the financial agreement had been concluded and the bill of sale had been signed, and that he had met with Mr. Powell to discuss the lease for the lab, which was Building 27. Discussion continued.

Mr. Crenshaw stated that he was asking to pay the same rates that Airscan currently paid for the building. Mr. Crenshaw stated that in the future they wanted to establish a flying club and perhaps provide low lead fuel as well. Discussion continued.

Mr. Powell told the Board that he had met with the current owner of Airscan, Mr. Tom Fotopoulos, because Airscan still had two years left on the lease for that building. Mr. Powell stated that Mr. Fotopoulos was willing to turn the lease over to Mr. Crenshaw. Discussion continued.

Consent Agenda

Item A – Approval of the Titusville-Cocoa Airport Authority Minutes:

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Item B – A Resolution Approving an FDOT Settlement Agreement and Release FM Number 433529-1-94-01 for The Rehabilitation and Expansion for the East Apron to Include Construction for the East Apron Rehabilitation and Expansion

Ms. Patch made a motion to approve the Consent Agenda as presented. Dr. Niazi seconded. Mr. Sansom called the question. There were no objections. Motion passed.

Old Business – None

New Business

Item A –Discussion by Mr. Aaron McDaniel of Recent Invoiced Costs by Michael Baker International and Contractors Regarding Current Projects

Mr. Powell gave an overview of the item and turned the floor over to Mr. McDaniel.

Mr. McDaniel presented Pay Request Number 10 in the amount of \$106,320.25 from Welsh Companies, as well as Pay Request Number 13 in the amount of \$23,920.61 from Michael Baker International, which were for the RSA Compliance & Shoreline Stabilization Project at the Merritt Island Airport. Discussion continued.

Mr. McDaniel presented Pay Request Number 17 in the amount of \$8,163.47 from Michael Baker International, which was for the East Hangar Project at Space Coast Regional Airport. Discussion Continued.

Ms. Patch made a motion to approve the invoices. Mr. Carswell seconded. Discussion continued.

Mr. Sansom called the question. There were no objections. Motion passed.

Mr. McDaniel gave an update on the RSA Project and what needed to be done for full completion. Mr. McDaniel stated that the contractor had been partly responsive to the punch list, and that they had until July 11 for final completion. Mr. McDaniel reported that the contractor had taken the lighted X trailers, which belonged to the Airport Authority, and that after reporting it to Airport Authority Staff he got back to the contractor and asked them to return the trailers. Mr. McDaniel stated that to date there has not been a response. Discussion continued.

Mr. Sansom requested that if the contractor didn't respond, Staff should contact law enforcement. The Board concurred. Discussion continued.

Mr. McDaniel stated that in regards to the seagrass cage issue in the RSA Project, the Airport Authority did recoup \$41,625 for materials, but Welsh stated that they wouldn't remove the cages from the staging area because they were currently in dispute. Mr. Sansom stated that if they didn't remove them once the project was completed, that the Airport Authority would just have to sell them for scrap.

Mr. McDaniel stated that the Hangar 26 Demolition and Apron Expansion Project was three weeks ahead of schedule and that the paving would be finished on the following day. Discussion continued.

Information Section

CEO Report

Mr. Powell reported that Michael Baker International had gone above and beyond to serve the community needs with the RSA Project at Merritt Island, and that they had reached out to FIT to get Marine Biology students to come out to the mitigation site to do some testing, checking on the size of the fish and their migration patterns. Mr. Powell stated that this had provided a wealth of information and real world experience for the students.

Mr. Powell reported that Michael Baker International and the Airport Authority had submitted an application to the Florida Airports Council for the RSA Project to be considered for the 2016 J. Brian Cooper Environmental Award. Mr. Powell stated that it looked like the project was well suited to win this prestigious award. Discussion continued.

Mr. Powell reported that the Airport Authority was working on an agreement with the Brevard Zoo for them to utilize the RSA site to put down seagrass that had been harvested during the project on the bed that was already prepared by the Airport Authority. Mr. Powell stated that the agreement should be ready for the next regular meeting. Mr. Sansom asked if the Board could approve that agreement now. Mr. Pickles stated that the Board could approve it now and Mr. Powell could work out the details. Mr. Zonka made a motion to approve the agreement between the Titusville-Cocoa Airport Authority and the Brevard Zoo to allow the zoo to use

the RSA site at Merritt Island. Ms. Patch seconded. Mr. Sansom called the question. There were no objections. Motion passed.

Mr. Powell stated that Staff had officially submitted a proposal for the AOPA Fly-In Event to be held at the Space Coast Regional Airport, adding that there was a lot of support. Mr. Powell stated that he was told that there was a very good chance the airport would be selected. Mr. Powell stated that the announcement would be some time in October and the actual show would be held in October of 2017. Discussion continued.

Mr. Powell reported that there was an article in the Trade & Industry Development Magazine, in which the Airport Authority was listed. Mr. Powell handed out copies of the article to the Board. Discussion continued.

Mr. Powell reported that the Airport Authority would be included in an ad Delta Skymall, which would be released sometime in July. Discussion continued.

Mr. Powell discussed how the Airport Authority Staff was working with The City of Titusville and partnering with other entities on strategic planning for economic development.

Dr. Niazi stated that he wanted to discuss the development plan at Merritt Island Airport. Mr. Powell stated that nothing was finalized, but Staff was working with several people on that project. Discussion continued.

Mr. Sansom requested that Mr. Powell bring that project to the Board for discussion at the next regular meeting, and if appropriate to make a motion to move forward. The Board concurred. Discussion continued.

Mr. Powell concluded his report.

Attorney Report

Mr. Pickles reported that in regards to the Welsh contract for the RSA Project at Merritt Island Airport, there had been no movement. Mr. Pickles stated that he was waiting on their attorney to either contact him or file suit. Mr. Pickles added that there was now also the issue regarding the lighted X trailers. Mr. Pickles stated that if Welsh filed suit, the Airport Authority would raise the issue of liquidated damages, which was the delay of damages pursuant to the contract that occurred based on required substantial completion. Mr. Pickles also stated that once a case was filed there would need to be an Executive Session. Discussion continued.

Mr. Pickles briefly discussed the legislative modifications to Chapter 333 – Zoning Regulations Surrounding Airports, stating that he wasn't sure how it would affect the Airport Authority. Mr. Sansom gave a brief explanation on what it was about.

Mr. Pickles concluded his report.

Check Register & Budget to Actual

Mr. Powell stated that the reports had been provided and would answer any questions.

Administration & Project Reports

Mr. Powell stated that nothing had changed, but they would go through it at the next meeting and do updates and projections.

Authority Members Report

Mr. Zonka discussed development and how the Airport Authority could fit into the North Brevard's plans. Mr. Zonka stated that the Airport Authority really needed to look at future projects and the master plans.

Public & Tenants Report

Mr. Mark Grainger from Florida Biplanes stated that they were going to resurrect the name "Merritt Island Aviation" for a maintenance business at the Merritt Island Airport. Mr. Grainger stated that the maintenance business was tough and asked the Airport Authority if there was any way they could help struggling businesses by somehow legitimizing "pick-up truck mechanics". Mr. Grainger stated that there were several people operating without doing it legitimately and it was making it difficult for legitimate businesses to operate. Mr. Powell stated that if there was someone going against the rules and regulations and it was brought to the Airport Authority's attention, it would be investigated. Mr. Powell added that it was one of the reasons that the Airport Authority inspections were important. Discussion continued.

Mr. Grainger stated that maybe it would be beneficial to the Airport Authority and their relationship with the tenants if there was a way for them to get more information, like a newsletter. Mr. Powell stated that Staff tried to notify tenants on a regular basis through emails and information was always provided on the website as well. Mr. Powell added that Staff would look into doing a newsletter. Mr. Sansom stated that maybe Staff could periodically send out emails with information updates. Mr. Powell stated that organizations and businesses at the airports could let Staff know about things that are happening. Discussion continued.

Mr. Don White from the EAA at Merritt Island Airport reported that this was the EAA's second year of giving out a scholarship through the Young Eagles Program. Mr. White stated that they had several applicants and selected 15 year old Forest

Tram, who would spend a week in Osh Kosh learning about aviation. Mr. White announced that the next Young Eagles event would be on October 22nd.

Adjournment

Mr. Sansom adjourned the meeting at 9:35 a.m.

JERRY SANSOM, CHAIRMAN

HARRY CARSWELL, SECRETARY