REGULAR MEETING

**May 5, 2022**

**Aurora, Minnesota**

***The Regular Meeting of the Town of White was called to order by Chairman Skelton at 5:00 P.M., on Thursday, April 7, 2022, at the City/Town Government Center.***

**ROLL CALL:**

Present: Supervisors-Anttila, Skelton, Kippley (Zoom); Treasurer–Gross; Foreman-Niemi; Attorney – Kearney

Absent: Clerk-Knaus

Also Present: Mike Skinner, Mitch Brunfelt, Bill Maki, Steven Jarvi, William Lesar Jr., Mark Howard, Mia Howard, Ellie Lemke (SEH-Zoom);

**1. APPROVAL OF AGENDA**

**IT WAS MOVED BY ANTTILA, SUPPORTED BY SKELTON TO APPROVE THE AGENDA. AYES 3, NAYES O; MOTION CARRIED**

**2. APPROVAL OF MINUTES**

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO APPROVE THE MINUTES FROM THE REGULAR MEETING ON APRIL 7, 2022. AYES 3, NAYES 0; MOTION CARRIED**

**3. THE TREASURER’S REPORT FOR THE MONTH OF APRIL 2022, LISTED RECEIPTS IN THE AMOUNT OF $10,498.87:**

|  |  |
| --- | --- |
| Propane Reimbursement SLCGreat River Energy FD Grant/DonationWalmart FD Grant/DonationGarbage Bag RevenueCemetery RevenueTwin Lakes Pavilion RentLLCC Rental FeesRefuse Revenue | 972.121,000.002,500.002,508.00500.00760.00510.001,715.99 |
| Interest Earned | 32.76 |
| **TOTAL** | **$10,498.87** |

**IT WAS MOVED BY ANTTILA, SUPPORTED BY SKELTON TO ACCEPT THE TREASURER’S REPORT FOR THE MONTH OF APRIL 2022 RECEIPTS AS READ. AYES 3, NAYES 0; MOTION CARRIED**

**4. CITIZENS/GUESTS**: None

**5. UNFINISHED BUSINESS:**

5.1 Fire Department Updates – Heat shields were installed on the Fire Truck, they did a great job. SCBA bottles are working out well, they need more. Four toggle valves have been purchased with grant funds.

5.2 Army Corps of Engineers Section 569 Proejct - Lemke updated the Board on the punch list. Bougalis should be completing the conductivity test soon. SEH will help the Collins’ with dtermining the boundaries of the existing easement on their property. Niemi will call Scott Collins and let him know.

5.3 Joint Water Project – Ownership of Scenic Acres infrastructure is being determined and quit claim deeds are being processed to the Town fo White by Fryberger Law. Tree cutting will happen at the plant site in August. Team continues to work on securing financing for the Project.

5.4 Wynne Ridge/Rocky Road Project – Construction is planned to begin around May 16, 2022

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA APPROVING THE CONSTRUCTION OVERSIGHT SERVICES AGREEMENT WITH SEH AT A COST OF $19,700.00. AYES 3, NAYES 0; MOTION CARRIED**

**IT WAS MOVED BY ANTTILA, SUPPORTED BY KIPPLEY APPROVING INVOICE #423114 TO SEH IN THE AMOUNT OF $1,480.00 FOR ENGINEERING SERVICES. MOTION CARRIED**

5.5 Cemetery Land Title/Legal Description – Knaus & Helander will meet with Charles Halmet, Judy Johnson and Michael Patchin next week to review the cemetery ownership records and maps on file.

5.6 LLCC Gym Roof Exhaust Fans

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO TABLE TO NEXT MONTH. MOTION CARRIED**

5.7 Wynne Ridge/Rocky Road Internet/Fiber Petition Update – Mitch Brunfelt updated the Board on the status of the internet grant application process to IRRR & St. Louis County. The fiber will serve 25 residences.

5.8 St. Louis County Curve Realignments 2023 – No action taken.

5.9 Security Quotes Review from ARS for Facilities

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA APPROVING THE QUOTE FOR $14,130.00 INCLUDING INSTALLATION & PROGRAMMING AND THE OPTION ADD-ON FOR THE 3RD CAMERA IN THE BACK OF THE PUBLIC WORKS BUILDING FOR AN ADDITIONAL $2,740.00 FOR A TOTAL OF $16,8780.00 TO ARS FOR SECURITY EQUIPMENT & MONITORING OF THE FACILITIES. AYES 3, NAYES 0; MOTION CARRIED**

5.10 LLCC Gym Lighting Quote – The Township will rent a lift to remove ceiling tiles.

 **IT WAS MOVED BY ANTTILA, SUPPORTED BY KIPPLEY APPROVING THE QUOTE FROM AURORA ELECTRIC FOR LIGHTING WITH DIMMING CAPABILITIES FOR THE LOON LAKE COMMUNITY CENTER GYM AT A COST OF $12,630.00. AYES 3, NAYES 0; MOTION CARRIED**

5.11 Twin Lakes Lighting Quote

 **IT WAS MOVED BY ANTTILA, SUPPORTED BY SKELTON APPROVING THE QUOTE FROM AURORA ELECTRIC TO INSTALL LED LIGHTING AT TWIN LAKES IN THE PARKING LOT AND BEACH AREA AT A COST OF $3,680.00. AYES 3, NAYES O; MOTION CARRIED**

**6. NEW BUSINESS:**

6.1 St. Louis County Forfeited Land Reclassification Notice & Acquisition Opportunity – No action taken

6.2 Saturday Night Country Live – Use of LLCC for October 8, November 12, and December 10, 2022

6.3 North Country Heating – Invoice #11973

 **IT WAS MOVED BY ANTTILA, SUPPORTED BY KIPPLEY APPROVING PAYMENT FOR INVOICE #11973 IN THE AMOUNT OF $9,667.00 TO NORTH COUNTRY HEATING FOR PROFESSIONAL SERVICES. AYES 3, NAYES 0; MOTION CARRIED**

**7. MINUTES:**

1. East Range Joint Powers Board March 2022 minutes
2. Northspan Monthly Consultant Report – April 2022
3. CAP April 2022 minutes
4. East Range Water Board March 2022 minutes

**IT WAS MOVED BY ANTTILA, SUPPORTED BY KIPPLEY TO FILE ALL MINUTES. AYES 3, NAYES 0; MOTION CARRIED**

**8. REPORTS:**

Clerk’s Report

1.) Quarterly Reports were filed in April for 1st Quarter wages & unemployment.

2.) The 2022 Government’s Public Employment & Payroll Survey through the Census Office was submitted.

3.) I attended the Broadband Meeting with CTC & NESC on 4/26/22 – they will be coming to the Office to provide a quote for us to hook up to them (which is where the Library & City receive services from).

4.) Supervisor Anttila, Amanda, and I met with Jamie Niska of W.A. Fischer at the Loon Lake Community Center. She toured the building and is very supportive of the ideas we pitched. A survey will be sent out to residents in the coming months. We are working on the mailing list in the office. Once this is completed, W.A. Fischer can mail it out for us. They will be sending a quote for this service as well as for marketing the Township facilities, website, and other services they provide.

5.) The Culture & Tourism Grant was denied through IRRR but it is recommended we re-apply after July 1.

6.) Forty-two LBAE letters will be mailed out in the next week or so.

7.) Supervisor Anttila and I attended the first JEREDA Board meeting in over ten years on 4/25/22. This will be an annual meeting once the by-laws are updated.

8.) The Annual ARPA Funding Report was submitted by the deadline of April 30, 2022.

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO FILE THE CLERK’S REPORT. AYES 3, NAYES 0; MOTION CARRIED**

Foreman Niemi – Grading the roads, Lakehead has installed the doors at the garage, the Pavilion is open for the season.

Supervisors:

Anttila – Attended an ambulance meeting in Cherry, all services are losing money.

**9. CORRESPONDENCE:**

1.) Iron Range Economic Alliance & Giants Ridge Meetings Discussion

2.) Youth Activities Coordinator Update

3.) City of Aurora Commercial Accounts Update

4.) Aurora Chamber of Commerce Benefits Notice

5.) St. Louis County Hazardous Waste Schedule for 2022

6.) Ochs Inc. 2022 Renewal & Rate Information

7.) IRRR Culture & Tourism Grant Denial

8.) Property For Sale Notice & Details Report

9.) MN Revenue – Mineral Hearing for fy2022, 10 AM, May 23 via WebEx

10.) St. Louis County Tax Forfeited Land Sale

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO FILE ALL CORRESPONDENCE RECEIVED. AYES 3, NAYES 0; MOTION CARRIED**

**10. TRAINING REQUESTS & MEETING NOTICES**: None

**11. BILLS AND PAYROLL FOR THE MONTH OF APRIL 2022 AS LISTED:**

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| **Check #** | **Vendor** | **Description** |  **Total**  |
| D04-06-22 | Empower | Deductions PPE 4/02/22 |  $ 434.04  |
| DD04062201 | Payroll Period Ending 04/02/2022 | Regular Payroll Ending 4/2/22 |  $ 1,779.16  |
| DD04062202 | Payroll Period Ending 04/02/2022 | Regular Payroll Ending 4/2/22 |  $ 1,391.14  |
| DD04062203 | Payroll Period Ending 04/02/2022 | Regular Payroll Ending 4/2/22 |  $ 1,724.24  |
| DD04062204 | Payroll Period Ending 04/02/2022 | Regular Payroll Ending 4/2/22 |  $ 823.71  |
| DD04062205 | Payroll Period Ending 04/02/2022 | Regular Payroll Ending 4/2/22 |  $ 1,991.89  |
| DD04062206 | Payroll Period Ending 04/02/2022 | Regular Payroll Ending 4/2/22 |  $ 1,688.53  |
| DD04062207 | Payroll Period Ending 04/02/2022 | Regular Payroll Ending 4/2/22 |  $ 1,919.16  |
| DD04062208 | Payroll Period Ending 04/02/2022 | Regular Payroll Ending 4/2/22 |  $ 2,157.70  |
| DD04062209 | Payroll Period Ending 04/02/2022 | Regular Payroll Ending 4/2/22 |  $ 1,285.43  |
| DD04062210 | Payroll Period Ending 04/02/2022 | Regular Payroll Ending 4/2/22 |  $ 1,637.83  |
| F04-06-22 | E.F.T.P.S. | Employee Withholding PPE 4/02/22 |  $ 6,013.64  |
| M04-06-22 | MN Department of Revenue | Withholding PPE 4/2/22 |  $ 1,097.80  |
| P04-06-22 | P.E.R.A. | Retirement Deductions PPE 4/2/22 |  $ 3,224.59  |
| UE04-13-22 | MN Deed | Unemployment Benefits Paid |  $ 7,680.14  |
| ST04-18-22 | MN Dept of Revenue - Sales Tax | Sales Tax - MAR 22 Payment #2 |  $ 13.00  |
| D04-20-22 | Empower | Deductions PPE 4/16/22 |  $ 433.64  |
| DD04202201 | Payroll Period Ending 04/16/2022 | Regular Payroll Ending 4/16/22 |  $ 1,764.06  |
| DD04202202 | Payroll Period Ending 04/16/2022 | Regular Payroll Ending 4/16/22 |  $ 1,372.14  |
| DD04202203 | Payroll Period Ending 04/16/2022 | Regular Payroll Ending 4/16/22 |  $ 1,684.10  |
| DD04202204 | Payroll Period Ending 04/16/2022 | Regular Payroll Ending 4/16/22 |  $ 2,094.19  |
| DD04202205 | Payroll Period Ending 04/16/2022 | Regular Payroll Ending 4/16/22 |  $ 1,653.53  |
| DD04202206 | Payroll Period Ending 04/16/2022 | Regular Payroll Ending 4/16/22 |  $ 2,147.65  |
| DD04202207 | Payroll Period Ending 04/16/2022 | Regular Payroll Ending 4/16/22 |  $ 2,151.63  |
| DD04202208 | Payroll Period Ending 04/16/2022 | Regular Payroll Ending 4/16/22 |  $ 1,250.43  |
| DD04202209 | Payroll Period Ending 04/16/2022 | Regular Payroll Ending 4/16/22 |  $ 1,602.83  |
| F04-20-22 | E.F.T.P.S. | Employee Withholding PPE 4/16/22 |  $ 5,924.53  |
| M04-20-22 | MN Department of Revenue | Withholding PPE 4/16/22 |  $ 1,080.52  |
| P04-20-22 | P.E.R.A. | Retirement PPE 4/16/22 |  $ 3,292.02  |
| DD04212201 | Payroll Period Ending 02/27/2022 | FD February 2022 Monthly Payroll |  $ 14.71  |
| DD04212202 | Payroll Period Ending 02/27/2022 | FD February 2022 Monthly Payroll |  $ 199.98  |
| DD04212203 | Payroll Period Ending 02/27/2022 | FD February 2022 Monthly Payroll |  $ 69.90  |
| DD04212204 | Payroll Period Ending 02/27/2022 | FD February 2022 Monthly Payroll |  $ 243.35  |
| DD04212205 | Payroll Period Ending 02/27/2022 | FD February 2022 Monthly Payroll |  $ 196.04  |
| DD04212206 | Payroll Period Ending 02/27/2022 | FD February 2022 Monthly Payroll |  $ 54.13  |
| DD04212207 | Payroll Period Ending 02/27/2022 | FD February 2022 Monthly Payroll |  $ 172.39  |
| DD04212208 | Payroll Period Ending 02/27/2022 | FD February 2022 Monthly Payroll |  $ 201.95  |
| DD04212209 | Payroll Period Ending 02/27/2022 | FD February 2022 Monthly Payroll |  $ 113.26  |
| DD04212210 | Payroll Period Ending 02/27/2022 | FD February 2022 Monthly Payroll |  $ 34.42  |
| DD04212211 | Payroll Period Ending 02/27/2022 | FD February 2022 Monthly Payroll |  $ 14.71  |
| DD04212212 | Payroll Period Ending 02/27/2022 | FD February 2022 Monthly Payroll |  $ 34.42  |
| DD04212213 | Payroll Period Ending 02/27/2022 | FD February 2022 Monthly Payroll |  $ 399.05  |
| DD04212214 | Payroll Period Ending 02/27/2022 | FD February 2022 Monthly Payroll |  $ 164.51  |
| DD04212215 | Payroll Period Ending 02/27/2022 | FD February 2022 Monthly Payroll |  $ 34.42  |
| DD04212216 | Payroll Period Ending 02/27/2022 | FD February 2022 Monthly Payroll |  $ 34.42  |
| FD04-21-22 | E.F.T.P.S. FD | Withholding Tax |  $ 60.68  |
| DD04222201 | Payroll Period Ending 03/30/2022 | FD March Monthly Payroll |  $ 44.27  |
| DD04222202 | Payroll Period Ending 03/30/2022 | FD March Monthly Payroll |  $ 162.53  |
| DD04222203 | Payroll Period Ending 03/30/2022 | FD March Monthly Payroll |  $ 58.07  |
| DD04222204 | Payroll Period Ending 03/30/2022 | FD March Monthly Payroll |  $ 213.78  |
| DD04222205 | Payroll Period Ending 03/30/2022 | FD March Monthly Payroll |  $ 162.53  |
| DD04222206 | Payroll Period Ending 03/30/2022 | FD March Monthly Payroll |  $ 63.98  |
| DD04222207 | Payroll Period Ending 03/30/2022 | FD March Monthly Payroll |  $ 162.53  |
| DD04222208 | Payroll Period Ending 03/30/2022 | FD March Monthly Payroll |  $ 353.72  |
| DD04222209 | Payroll Period Ending 03/30/2022 | FD March Monthly Payroll |  $ 201.95  |
| DD04222210 | Payroll Period Ending 03/30/2022 | FD March Monthly Payroll |  $ 54.13  |
| DD04222211 | Payroll Period Ending 03/30/2022 | FD March Monthly Payroll |  $ 73.84  |
| DD04222212 | Payroll Period Ending 03/30/2022 | FD March Monthly Payroll |  $ 63.98  |
| DD04222213 | Payroll Period Ending 03/30/2022 | FD March Monthly Payroll |  $ 499.58  |
| DD04222214 | Payroll Period Ending 03/30/2022 | FD March Monthly Payroll |  $ 113.26  |
| DD04222215 | Payroll Period Ending 03/30/2022 | FD March Monthly Payroll |  $ 103.40  |
| DD04222216 | Payroll Period Ending 03/30/2022 | FD March Monthly Payroll |  $ 63.98  |
| FD04-22-22 | E.F.T.P.S. FD | Withholding Tax |  $ 72.94  |
| 33831 | Celebrate Aurora | Fireworks |  $ 500.00  |
| 33832 | Northern State Bank | Replacement Key for Safety Box |  $ 15.00  |
| DD04292201 | Payroll Period Ending 04/29/2022 | April 2022 Monthly Payroll |  $ 492.35  |
| DD04292202 | Payroll Period Ending 04/29/2022 | April 2022 Monthly Payroll |  $ 128.77  |
| DD04292203 | Payroll Period Ending 04/29/2022 | April 2022 Monthly Payroll |  $ 297.58  |
| DD04292204 | Payroll Period Ending 04/29/2022 | April 2022 Monthly Payroll |  $ 257.55  |
| DD04292205 | Payroll Period Ending 04/29/2022 | April 2022 Monthly Payroll |  $ 486.46  |
| F04-29-22 | E.F.T.P.S. Monthly | Employee Deductions |  $ 194.22  |
| M04-29-22 | MN Dept of Revenue Monthly | Employee Withholding |  $ 54.65  |
| P04-29-22 | P.E.R.A. Monthly | Retirement Deductions |  $ 214.00  |
| 33833 | Central Pension Fund | Employer Paid Pension April 2022 |  $ 3,456.00  |
| 33834 | Madison National Life Ins Co, Inc | LTD/STD May 2022 |  $ 369.86 |
| 33835 | IUOE Local 49 Fringe Benefit Fund | Group Health Insurance - June 2022 |  $12,105.00  |
| 33836 | XZ6344990 | Health Care Savings |  $ 96.93  |
| 33837 | Advantage Systems Group | TL Pavilion/Security Keyless Entry |  $ 6,201.50  |
| 33838 | A1 Services, Inc. | Pumping Holding Tank |  $ 185.00  |
| 33839 | APG Media of MN | Meeting Notices |  $ 302.40  |
| 33840 | Auto Value | Parts/Freight/Supplies |  $ 1,365.57  |
| 33841 | Braun Intertec Corporation | Invoice# B287517  |  $ 7,103.10  |
| 33842 | Bradach Lumber | Supplies |  $ 9.49  |
| 33843 | CW Technology | Service Contract - May 2022 |  $ 322.00  |
| 33844 | Colosimo, Patchin, & Kearney, LTD | Legal Services |  $ 415.00  |
| 33845 | CW Technology | Professional Services |  $ 175.00  |
| 33846 | Craig Anttila | Mileage |  $ 28.67  |
| 33847 | Como Oil & Propane | Heat - LLCC & Palo Garage |  $ 2,460.83  |
| 33848 | PB Distributing Inc.-Phil's Garage | Annual Fire Door Drop Test |  $ 475.75  |
| 33849 | Dale Erickson | Travel/Training |  $ 105.30  |
| 33850 | Excel Business Systems | Service Contract |  $ 266.69  |
| 33851 | 1st Ayd Corporation | Freight, Safety Supplies |  $ 136.63  |
| 33852 | Freedom Fete | Supplies - Flags |  $ 180.00  |
| 33853 | Frontier | Telephone Service |  $ 772.78  |
| 33854 | Fred Faust | Small Tools; Freight |  $ 409.36  |
| 33855 | City of Hoyt Lakes | Ambulance Contract |  $ 600.00  |
| 33856 | Higgings Industrial Supply Co. | Equipment Parts |  $ 6,370.00  |
| 33857 | IIMC | Membership Dues |  $ 315.00  |
| 33858 | KB Plumbing & Heating | Professional Services |  $ 250.00  |
| 33859 | Lundgren Motors, Inc. | Equipment Parts |  $ 43.56  |
| 33860 | Lawson Products | Freight, Supplies, Tools |  $ 641.53  |
| 33861 | L & M Fleet Supply, Inc. | Operating Supplies |  $ 263.61  |
| 33862 | Lake Country Power | Electric Service |  $ 3,333.89  |
| 33863 | Lakehead Constructors Inc. | Door Replacement |  $27,200.00  |
| 33864 | Linde Gas & Equipment Inc. | Welding Supplies/Services |  $ 176.59  |
| 33865 | Richard Renner | Optical |  $ 200.00  |
| 33866 | Minnesota Power | Electric Service |  $ 25.39  |
| 33867 | Minnesota Power | Electric Service |  $ 203.77  |
| 33868 | Minnesota Power | Electric Service |  $ 234.73  |
| 33869 | MacQueen Emergency Group | Equipment Parts |  $ 115.74  |
| 33870 | Menard's-Virginia | Parts & Supplies |  $ 139.46  |
| 33871 | North Country Heating | Professional Services |  $ 9,667.00  |
| 33872 | Northland Fire & Safety | Repairs - LLCC Kitchen |  $ 154.50  |
| 33873 | PB Distributing Inc.-Phil's Garage | Repairs - Door 13 |  $ 484.65  |
| 33874 | PeopleService Inc. | W/WW Professional Services |  $ 350.00  |
| 33875 | RSF Industries Inc. | Fire Truck Modifications |  $ 2,000.00  |
| 33876 | Range Office Supply & Equipment  | TL Pavilion Supplies |  $ 169.00  |
| 33877 | Range Paper | LLCC Operating Supplies |  $ 493.10  |
| 33878 | St. Louis County Auditor | Motor Fuels |  $ 9,127.75  |
| 33879 | Short Elliot Hendrickson, Inc. | Engineering |  $ 1,480.00  |
| 33880 | Jon Skelton | Travel |  $ 53.00  |
| 33881 | Taconite Tire | Tires - Truck 5 |  $ 689.66  |
| 33882 | League of MN Cities Ins Trust | Worker's Compensation Insurance |  $36,414.00  |
| 33883 | Town of White Petty Cash Fund | Supplies, Postage |  $ 89.95  |
| 33884 | League of MN Cities Ins Trust | Insurance - Property & Liability |  $37,209.00  |
| 33885 | Richard Nori | Cemetery Refund |  $ 14.00  |
| 63172 | NCPERS Group Life Ins. | Employee Paid Life Insurance |  $ 48.00  |
| 63173 | Colonial Life | Employee Insurance Deductions |  $ 592.98  |
| 63174 | Minnesota Life Insurance  | Employee/Employer Insurance |  $ 170.20  |
| 63175 | I.U.O.E. Local 49 | Union Dues April 2022 |  $ 315.00  |
|  |  | **TOTAL** |  **$245,042.58**  |

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**IT WAS MOVED BY ANTTILA, SUPPORTED BY KIPPLEY APPROVING ALL BILLS AND PAYROLL FOR THE MONTH OF APRIL 2022. AYES 3, NAYES 0; MOTION CARRIED**

**12. ANNOUNCEMENTS:** Next Regular Meeting: Thursday, June 2, 2022 5:00 PM @ City/Town Government Center; East Range Water Board Meeting: Wednesday, May 18, 2022 @ 4:30 P.M. City/Town Government Center; ERJPB Meeting: Tuesday, May 24, 2022 9:00 AM @ City/Town Government Center; Special Meeting: Wednesday, July 27, 2022 1:00 PM @ Twin Lakes;

**13. ADJOURNMENT**

 **IT WAS MOVED BY ANTTILA, SUPPORTED BY SKELTON TO ADJOURN THE REGULAR MEETING AT 5:51 P.M. AYES 3, NAYES O; MOTION CARRIED**

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**Jodi L. Knaus, Clerk Jon Skelton, Chairman**