



New Mexico Consortium of Career Educators & Employers (NMC²E²)

Meeting

December 9, 2016, 10:30AM – 4:00 PM

UNM, Student Union Building

In Attendance:

- Jenna Crabb, President
- Sarah Clawson, Secretary
- Tania Rhiani, Treasurer
- Rhonda Ross, CNM
- Stacey Cooley, CNM
- Theresa Schrecongost, CNM
- Corrina Romero, SunPath, CNM/NMDWS
- Modette Madrid, Wells Fargo
- Alicia Middleton, San Juan College Career Center
- Desiree Hutchens, San Juan College Career Center
- Jill Bishop, San Juan College Career Center
- Alison Jones, San Juan College Career Center
- Ivy Rodriguez, UNM Career Services
- Haley Roybal, UNM Career Services
- Berlinda Baca, US Forest Service
- Fidel Trujillo, US Forest Service
- Phillip Martin, Enterprise Holdings
- Christen Romero, Enterprise Holdings
- Ruben Piña, Walgreens
- Sarah Millburn
- Karen Gomez, IAIA

10:30am: Networking

11:08am: Welcome & General Introductions

- Welcome by President Jenna Crabb
- Introductions
- Agenda approval
 - Motion: Rhonda Ross
 - Second: Jill Bishop
 - Unanimously approved

11:30am: NACE Webinar: Solving A Digital Recruiting Disconnect

12:30pm: Lunch

1:30pm: LinkedIn Strategies for Job Seekers and Recruiters with Matt Yopez

2:30pm: Business Meeting & Celebration Lunch

- Approval of June 17, 2016 Meeting Minutes
 - Correction needed: Alicia Middleton was in attendance but not recorded
 - Motion to approve with corrections: Sarah Millburn
 - Second: Alicia Middleton
 - Passed Unanimously
- New Executive Board Introduced:
 - President: Jenna Crabb
 - Vice-President, President-Elect: Vacant

- Treasurer: Tania Rhiani (continued term)
- Secretary: Sarah Clawson (continued term)
- Jill Bush nominated Alicia Middleton for Vice-President, President-Elect position
 - Nomination was accepted
 - Second: Sarah Clawson
 - Vote taken: Unanimous in the affirmative, Alicia Middleton is added to the Executive Board as Vice-President, President-Elect
- Sarah Millburn expressed an interest in a committee position
- President's Update
 - Call for topics of interest for future events
 - Building Career Development Plans for students
 - Career 101 – how to build your own career and teach students to do the same
 - Discussion on Global Career Development Facilitator certification through the National Career Development Association. Some attendees were referred to the UNM Continuing Education course or a possible Offender Workforce Development Specialist course through the National Institute of Corrections.
 - Continuation of NACE Webinars requested
 - Training/speakers that recruiters can't usually access
 - Open classrooms to employers through the Never Cancelled Class Initiative
 - Proving the necessity of Career Services on postsecondary campuses
 - Available funding for teaching soft skills: Proposed by US Forest Service. Berlinda and Fidel will send information to Jenna and Sarah
 - Send additional ideas to Jenna Crabb
 - Discussion on increasing membership
 - Recommended updating/creating LinkedIn and FaceBook pages for connecting
 - Board plans to continue invitation and recruitment efforts
 - [NMCCEE Website](#) Introduction
 - Proposed that membership/board participate in Roundtable Presentation at HACU conference.
 - Consortium will offer scholarship for one member to attend each national conference:
 - NACE
 - NCDA
 - Proposals for attendance should be submitted to Jenna Crabb and detail why you want to attend
 - Selection committee will be used from among members who have not applied
 - A reminder will be sent out with a deadline for submission.
 - Motion to send one member to each national conference where Consortium will pay for half of the expenses
 - Motion: Sarah Millburn
 - Second: Jill Bishop

- Passed unanimously
- Treasurer Update
 - Membership invoices will be sent out in May
 - Outline given for membership fees
 - Motion to approve Treasurers Report
 - Motion: Berlinda Baca
 - Second: Alicia Middleton
 - Passed unanimously

3:30pm: Members Announcements

- ACT College and Career Readiness Campaign is accepting applications for State Exemplars. All members are invited to apply. A link will be made available on the website. Those wanting to apply may visit [here](#) for more information.
- Recommended that Consortium make or renew connections with NM PED.
- Requested that a link to Mission Graduate be added to NMCCEE website
- Additional practitioner resources can be forwarded to Jenna Crabb. Please refer only quality resources as the number of those listed on the website will be limited.
- US Forest Service will be holding a hiring event for Veterans, Disabled, and PeaceCorps.
 - Hiring for approximately 150 positions
 - Berlinda will share a link for the event
- US Forest Service willing to do a Webinar on how to complete a successful USA Jobs application
- Sarah Millburn will share information on Dynamic Reporting and Marketing used in her previous work

Next Meeting: TBA in June 2017

4:05pm: Adjournment

Motion: Jenna Crabb
 Second: Karen Gomez
 Passed unanimously

Highlighted items are ACTION ITEMS